

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
April 17, 1991

AGENDA

1. Call to order *RM*
2. Election of President and Secretary
3. Swearing in of newly elected trustees
4. Election of Treasurer
5. Minutes of the meeting of March 20, 1991
6. Correspondence - *Crete Area Men. Parade*
7. Bills for payment
8. Librarian's report
9. Financial report
10. Old Business
 - A. Report about building program: April 24 meeting
 - B. Night of 1000 stars program
 - C. Report on disposition of Koelling house
 - D. Library refurbishing update: border and carpeting cleaning
 - E. Report on street light
 - F. ILA Conference registration
 - G. Adult reading program
 - H. TIF report
 - I. Donation for Post Prom
8. New Business
 - A. Memorial Day Parade entry
 - B. Coupon for free video checkout--Friends
 - C. *Finance Committee -*
9. Executive session to discuss real property
10. Adjournment

The meeting was called to order by President Frank Shepley at 4:40 p.m., in the board room of the library building. In addition to Shepley, the following Trustees were present: Herb Schultz, Jim Adams, Sandra Klausman, Marian Engel, Rose Marie Foley, and Shirley Murray. Also present: Sharon Wsol, Head Librarian, and Whitney Scott from the Times newspapers.

Nomination of officers for the '91-'93 term began with the nomination of Shirley Murray as Secretary by Herb Schultz. As agreed by the Board the vote was taken by a show of hands. The vote was unanimous in favor of the nomination. Jim Adams nominated Rose Marie Foley to serve as President of the Board, By hand count the decision was unanimous.

Since the new Secretary was also being installed on the Board, President Foley installed Trustees Jim Adams, Frank Shepley, and Shirley Murray Who were re-elected in the April 2nd Consolidated Election. At this point Marian Engel nominated Jim Adams to serve as Treasurer of the Board. The decision by showing of hands was unanimous.

The minutes of the meeting of March 20, 1991 were approved as corrected.

The secretary read one piece of correspondence from the Crete Area Memorial Day Committee asking the Board to participate in the May 27th parade.

Sharon presented the April bills for payment. Sandy moved and it was seconded that all bills be paid. On a roll call all Trustees voted aye.
Motion Carried.

Sharon reviewed the attached Librarians' reports.

Sandy presented the financial statement for March as prepared by William A. Lau, C.P.A. So far we are keeping a good handle on expenditures.

OLD BUSINESS

Building Consultant

Sharon distributed copies of the Wisconsin Library Building Project Handbook to be used as a guideline when board members study the fourth draft of the Crete Library Building Program Proposals which she also passed out. Les Stouffel will discuss the proposals with the board at a special meeting on Thursday, April 24th, 4:30 p.m. in the board room of the library building.

Night of 1000 Stars Program

Jean & Jim Emery will present a program from the Prairie State Literacy group, and Pat Mau will be in the children's room tonight, 4/17 at 7:00 in the library.

Crete Public Library District Board of Trustees Meeting - April 17, 1991

Report on Disposition of Koelling House

Jim Adams reported that windy weather has prevented the burning down of the Koelling house. It will take place as soon as possible. He spoke to Chuck Eich about cleanup of the property after the house is gone. Following more discussion, Sandy moved and it was seconded that the Board hire Mr. Eich to remove the foundation and backfill the hole at a cost not to exceed \$1,500. On roll call all members voted aye.

Motion carried.

Library Refurbishing Update

Sharon reported that \$150 remains from the Woman's Club donation to the Friends group last year. This money will go towards a wallpaper border in the CH room. Bill Barron and Jim Ryder will paste it up. Sharon will get estimates on cleaning the carpeting.

Report on Street Light

Sharon reported that now that the tennis court lights are on there is no problem. Jim Adams will contact Phil Hameister to see what can be done when tennis season is over.

ILA Conference Registration

Sharon reported that 5 staff members will attend the ILA Annual Conference on various days between May 1st and May 4th. Rose Marie, Jim, Herb and Shirley will attend the May 4th session.

Adult Reading Program

The program has begun. When patrons have read 50 books they will receive a mug with a picture of a cow saying, "Get in the Moo-oo-d For Reading. For reading 100 books they'll receive a canvas book bag printed with the library logo, and for reading 200 books they'll receive a special T-shirt, logo to be determined. Patrons must obtain an application form to be eligible for the contest.

TIF Report

Rose Marie reported that the group attending the March meeting, agreed that the land under consideration for a TIF district does meet the criteria. The TIF money, \$1,825,000. will be used to bring sewer lines to the 23 acres on north Main St. The Village Board projects an 8 year payoff. The Public Hearing will take place on Monday, April 29, 7:00 at the Crete Village Hall. Board members were encouraged to attend.

Crete Public Library District Board of Trustees Meeting - April 17, 1991

Donation for Post Prom

Sharon stated that a dictionary has been presented to the Post Prom Committee.

NEW BUSINESS

Memorial Parade Day Entry

Following considerable discussion it was decided that the Board will decide whether or not to participate in the Memorial Day parade when they meet on April 24th. Shirley will contact Jim Cooper to see if his horse and buggy are available for the parade.

Coupon for Free Video Checkout - Friends

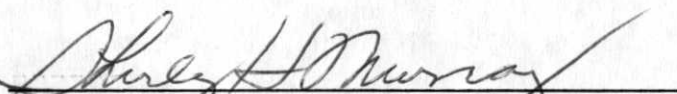
The Friends of the Library are looking for a membership perk and asked Board approval to present new Friends' members with a coupon entitling them to check out one free video from the Library. Sandy moved and it was seconded that the Board allow the Friends to issue Video Coupons for new memberships. Motion Approved and Carried.

Finance Committee

Treasurer, Jim Adams and former Treasurer, Sandra Klausman will be the Finance Committee.

Frank Shepley moved and it was seconded that the Board enter executive session to discuss real property. *Motion Carried.*

Immediately after the executive session the meeting adjourned at 6:20 p.m.


Shirley H. Murray, Secretary