

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
August 19, 1992
7:30 P.M.

AGENDA

1. Call to order
2. Executive session to discuss appointment to the public body
3. Swearing in of new trustee
4. Minutes of the regular board meeting of July 8, 1992
5. Correspondence
6. Bills for payment
7. Librarian's report
8. Financial report
9. Visitors speak
10. Old Business
 - A. Passage of Budget and Appropriation Ordinance
 - B. Report on IDFA workshop
 - C. Report on Per Capita grant funding
 - D. COG Directory
 - E. Status of building repairs
11. New Business
 - A. SLS budget cuts and effect on local libraries
 - B. Lisle Library AV charges
 - C. Crete Woman's Club program
 - D. In-service workshop with Steger South Chicago Heights Library
 - E. Changes in circulation policy
12. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING OF AUGUST 19, 1992

Present: Trustees Foley, Adams, Engel, Schultz, Shepley, Murray,
Administrative Librarian Wsol, prospective Trustee Mucha,
and two visitors.

1. President Foley called the meeting to order at 7:30 p.m.
2. It was moved by Shepley and seconded by Adams that the board enter Executive Session to discuss appointment to the public body. MOTION APPROVED.
3. Upon the return to general session Randy Mucha was sworn into office as a Library Trustee by the secretary.
4. The minutes of the July board meeting and the building committee were corrected and approved.
5. Correspondence: ON FILE

The secretary read a letter from the Crete Chamber of Commerce soliciting an ad in the new Crete phone book. Action will take place under new business.

6. Bills for payment ON FILE

Wsol reviewed the bills and added a bill of \$275 from our accountant Wm. Lau for the Treasurer's Annual Report. Schultz moved to approve the payment of scheduled bills. The motion was seconded by Engel. On roll call all trustees voted aye.

MOTION CARRIED

7. Librarian's report ON FILE

Wsol reported that Ellen Herrmann has been trained to register voters. Carol Bruns should be receiving the Notary Public seal very soon.

Following a review of Martha Schlagel's report on summer programming Engel recommended that the board commend Martha for a job well done. This suggestion received unanimous approval.

8. Financial report ON FILE

Since there was only a one month review the report was filed.

9. Visitors speak

Frank and Tony Jannusch expressed interest in joining the Friends of the Library. They were satisfied with the budget explanation given by Wsol during the Public hearing.

Crete Public Library Board Meeting of 8/19/92 Cont.

10. Old Business

A. Passage of Budget and Appropriation Ordinance

A motion was made by Adams and seconded by Shepley to accept Budget and Appropriations Ordinance 1992-1. On roll call all Trustees voted AYE.

MOTION CARRIED

B. Report on IDFA Workshop

Schultz reported that Ron Bean chaired the meeting and told interested parties that it is possible to get building money for governmental units. The agency can also get cheaper bonds, and could make it possible to combine into one referendum the two issues: building and operation. Foley and Wsol also attended the meeting and Wsol has a call into library lawyer Ken Friker to discuss the legal aspects of the referendum merge.

C. Report on Per Capita Grant funding

Wsol stated that Secretary Ryan has announced the possibility that Per Capita Grants will be restored to full funding.

D. COG Directory

The library now has a paper copy of the Community Organization Guide. The directory will also be on line and it will probably be available for purchase sometime.

E. Status of building repairs

Engel has recieved a promise from landlord Fink that the front door and vestibule of the library building will be painted. He will not share the weekly cleaning expense. Sharon is getting an estimate on cleaning the foyer from Molly Maid cleaning service.

11. New Business

A. SLS budget cuts and effects on local libraries

Sharon distributed statistics and news clippings showing how the library will be affected with the 34% budget cut in system services. The two major areas that will affect Crete are a cutback to 4 deliveries from SLS and the charges imposed by the system for ~~SWAN & ILLNET~~ search service.

Statistics ON FILE *out of state inter library loans*

Trustees will write to legislators , and Ryan protesting the cuts.

Crete Public Library Board of Trustees Meeting of 8/19/92 Cont.

11. New Business Cont.

B. Lisle Library AV charges

Sharon reported that a sign of budget cuts is evident in the Lisle Library's decision to charge non-residents \$100. per family per year for AV services. Sharon predicts that more libraries will be charging additional fees because of budget cutbacks.

C. Crete Woman's Club Program

Sharon announced that the CWC approached the Library for participation in their November evening meeting, The Club's theme is Crete First. The library decided to sponsor local author Mort Castle whose theme will be, "A Lot of Reality and a Little Imagination Create Fiction.

D. In-service workshop with Steger South Chicago Heights Library

"Avenues to Excellence" requires that libraries conduct in-service workshops. Sharon would like to close the Library on Sept. 25th from 9 a.m. to 1 p.m. to meet with Steger South Chicago Hgts Library. They hope to have speaker Sandra Gbur whose topic will be, "Developing Distinctive Services in Your Facility." The cost should not exceed \$100 per library.

Engel moved and Adams seconded a motion to close the Crete Library on September 25 ~~from 9 a.m. to 1 p.m.~~ for an in-service workshop. All Trustees voted AYE

MOTION CARRIED

E. Changes in circulation policy ON FILE

Following a review of circulation policy changes by Sharon, it was moved by Shepley and seconded by Adams that the Board accept the re-written policy on Circulation. On a call for the vote all Trustees voted AYE.

MOTION CARRIED

F. Response to Crete Chamber of Commerce

The board decided not to purchase an ad in the new Crete phone book.

G. Resignation of Consultant Beth Mueller from SLS

Schultz announced that SLS had made several cuts in staff to lower the budget. Consultant Beth Mueller who worked very closely with the Crete Library for many years was a victim of the cuts. The Board agreed that the Secretary

all day ←

Crete Public Library Board Meeting of 8/19/92 Cont.

11. New Business G. cont.

write to Mueller expressing their regret at her leave-taking and express the board's gratitude for her expertise over the years. Copies will be sent to SLS chief O'Brien and to state legislators, Secretary Ryan and Gov. Edgar as a protest to the SLS budget cuts. With the exception of Mucha who does not know Mueller, all Trustees want to sign the letter.

H. Yearly Audit

Trustees were given copies of the audit. Accountant Lau will come to the September 16, 1992 meeting to review the report.

12. The meeting was adjourned at 9:00 p.m.
The next board meeting will be held Sept. 16 at 4:30 p.m.


Shirley H. Murray, Secretary