

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

March 17, 1993  
4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of February 10, 1993
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
  - A. Report on ADA compliance  
Patty Welsh's report  
Status report on Transition Plan
  - B. Adoption of revised personnel policy section on unpaid disability leave
  - C. Status of statewide library card proposition
  - D. Report on meeting about third airport -- Jim Adams
  - E. Status of CLSI contract
  - F. Status of public library reference standards
9. New Business
  - A. Presentation of revised budget figures
  - B. Election of system directors and annual system meeting
  - C. Report on Friends activities and joint Friends program
  - D. Location of SLS Reference Service
  - E. Report on statewide System Trustee Workshop -- Herb Schultz
10. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF MARCH 17, 1993

Present: Trustees Adams, Mucha, Murray, Schultz, Shepley, and Administrative Librarian Wsol

Absent: Trustees Engel and Foley

1. The meeting was called to order by acting President Schultz at 4:30 P.M. in the library board room.

\*2. The minutes of the 2/10/93 board meeting were approved as written.

\*3. One piece of correspondence, request for a donation to the Post Prom was read and tabled for action under New Business.

\*4. Following a review of the monthly bills, Murray made a motion to approve payment of the bills; seconded by Mucha; and unanimously approved on roll call. Absent: Engel and Foley.

\*5. The librarian's reports were reviewed by Sharon. some of the information will come under Old and New Business.

\*6. Treasurer Adams reported that he has met with Sharon to review some budget changes. He also stated that the financial report is in line. More money will have to be taken from IPTIP. A study to consider more profitable investments will be considered at a later date.

7. Visitors speak: There were no visitors.

8. OLD BUSINESS

A. Report on ADA compliance - Patty Welsh's report has been completed and Sharon asked Randy to review it to see if he was satisfied. Randy stated that there were no surprises. Following some discussion regarding the need for action to comply with regulations, the board instructed Sharon to contact their attorney to see if it is the owner's responsibility to make the necessary changes.

\*B. Adoption of revised personnel policy section on unpaid disability leave - Sharon reviewed the changes in the disability leave policy suggested by library lawyer Friker. A motion was made by Mucha and seconded by Shepley to adopt the personnel policy section on disability leave. All Trustees present voted AYE. Absent: Engel and Foley.

MOTION CARRIED

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C. Status of statewide library card - Sharon reported that the proposition did not make it out of committee in its original form. A system of stickers and publicity will be devised to inform patrons about statewide library card use. A grant program will be developed to allow systems with large untaxed areas to provide service on a trial basis. (This is similar to the old Project Plus program.)

D. Report on meeting about third airport - Jim Adams reported that a third meeting is coming and will be held in Crete this time. He stated that this is a large group and the effort to break it down into committees is taking time. He said that the meetings are worthwhile. The goal is to obtain a voice in all phases of the airport development.

E. Status of the CLSI contract - It has been signed and approved.

F. Status of public library reference standards - Sharon reported that the big concern was to change the educational requirements of the staff who regularly work the reference station. The original proposal required only those who work fifteen hours/week to have continuing education. Now everyone will have to have two continuing education sessions a year.

NEW BUSINESS

\*A. Presentation of revised budget figures - Sharon has been working on the working budget and has come up with changes necessary because of the tax cap and lower interest rates. The Working Cash Fund will be needed this year. This fund is a cash reserve enabling borrowing for emergencies. It must be paid back. Expenses aren't clearcut because of the cap and rates. The Cash Fund will give Sharon and Jim some leeway in budget planning.

B. Election of system directors and annual system meeting. There are openings on the SLS board. Volunteers are being sought. A motion was made by Murray and seconded by Mucha to nominate Sharon as the Crete Library delegate. All present vote aye. Absent: Engel & Foley.

MOTION CARRIED

C. Friends activities - Gov. State U's President Paula Wolff sent a substitute, Vice-President Bill Dodd to the town meeting sponsored by the Friends. Due to heavy snow that night, attendance was off. Other dates are in February minutes.

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New Business

D. Location of SLS Reference Service: The service will move from Oak Lawn to a library to be announced by SLS. There are three libraries in contention for the collection: Tinley Park, Oak Park, and Lansing.

E. Report on statewide System Trustee Workshop - Herb Schultz reported that the meeting was very good with a lot of discussion about budget cuts, future planning, etc. He stated that the attendance was very good.

F. Response to Post Prom request - Jim Adams made a motion seconded by Frank Shepley to present the Post Prom Committee with a good dictionary as has been done in previous years. On the motion all voted AYE.

Absent: Engel and Foley.

MOTION CARRIED

A motion to adjourn was made by Shepley.

Meeting adjourned at 6:10 P.M.

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Shirley H. Murray, Secretary