

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

October 20, 1993

4:30 P.M.

REVISED AGENDA

1. Call to order
2. Audit report for FY92-93 -- Bill Lau
3. Minutes of the regular board meeting of September 15, 1993
4. Correspondence
5. Bills for payment
6. Librarian's report
7. Financial report
8. Visitors speak
9. Old Business
 - A. Migration -- update and amnesty plans
 - B. Referendum update
 1. Neighborhood meeting--October 19
 2. Committee reports
10. New Business
 - A. Staff Christmas lunch
 - B. Passage of Levy Ordinance
 - C. Audit contract
 - D. Crete Country Christmas
 - E. Trustee workshop
11. Executive session to discuss real property and probable litigation
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF OCTOBER 20, 1993

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray, Schultz, Shepley, Administrator Wsol, Citizens Committee Chairperson DeMuth, Times Reporter Wantuch, Accountant Lau

1. The meeting was called to order by President Foley at 4:40 p.m. in the Library Board Room.
2. President Foley introduced William Lau who reviewed the Comprehensive Annual Financial Audit in detail. Mr. Lau assured the Board that all Library finances were in order. Mr Lau also expressed to the Board that an excellent job is done reporting financial details by the library staff.
3. a. Trustee Murray moved that the minutes of the September 15, 1993 meeting be approved. Motion seconded by Engel. All voted AYE.

MOTION CARRIED

- b. Trustee Engel moved that the minutes of the September 15, 1993 Budget and Appropriations Hearing be approved. Motion seconded by Adams. All voted AYE.

MOTION CARRIED

- c. Trustee Engel moved that the minutes of the September 15, 1993 Truth In Taxation Hearing be approved. Motion seconded by Shepley. All voted AYE.

MOTION CARRIED

4. Two letters of correspondence were read by secretary Mucha:
 - a. A Trustee workshop presented by the SLS titled "Trustees as Advocates for Intellectual Freedom."
 - b. An invitation to participate in the annual Nighttime Christmas Parade by the Greater Downtown Crete Business Association.

5. After a review of the bills for payment Trustee Schultz moved that the bills be paid. Motion seconded by Shepley. On roll call all voted AYE.

MOTION CARRIED

6. Sharon reviewed the Librarian's report highlighting that the stats are starting to become available with the new system. Sharon informed the Board that the system generated stats will be compared with the hand written ones for the same period before a report is distributed.
7. Sharon informed the Board that the first quarter Financial report will be available for the Board to review at the November Board meeting.

8. Visitors speak - None

9. OLD BUSINESS

- a. Sharon updated the Board on the progress of the Migration program. Sharon highlighted that the system seems to be progressing well. The staff is pleased with the new system and generally feel that it is user friendly. The overdue reports have not yet been generated but, are expected to be available next week. Since the overdue reports are not yet available Sharon informed the Board that the Amnesty for Fines program has been changed to the second and third week of November.

Trustee Adams moved that a letter be written from the Board to the Staff at SLS complementing them on a job well done during this difficult transition period. Motion seconded by Murray. All voted AYE.

MOTION CARRIED

- b. The October 19, 1993 neighborhood meeting that was attended by all Trustees was reviewed. The general feeling was that the referendum progress was positive and on track.

The pamphlet that was prepared to be sent to all voters was also reviewed.

Audrey DeMuth stated that all the editors of the newspapers will soon have an editorial in their papers backing the referendum.

A discussion was also held regarding some type of recognition for the Committee heads when the new Library is completed.

President Foley reminded all that the Crete Womans Club will be having an Octoberfest on October 30, 1993. The Womans Club has been a big supporter of the new Library and are planning to present a gift to the new building. All Trustees were encouraged to attend.

10. NEW BUSINESS

- a. Trustee Adams moved that \$100.00 be given to the Library staff for the annual Christmas lunch. Motion seconded by Shepley. On roll call all voted AYE.

MOTION CARRIED

- b. President Foley informed the Board that cake and coffee would be served in the Board room on the night of the election. Audrey DeMuth will be covering the election for the Crete Record and will call to report the results as they become available.
- c. Secretary Mucha read Ordinance 1993-4 "Passage of Levy Ordinance." Trustee Shepley moved that the Passage of Levy Ordinance #1993-4 be approved. Motion seconded by Engel. On roll call all voted AYE.

MOTION CARRIED

- d. Trustee Murray moved that the Audit contract be renewed with William A. Lau for the amount of \$1,950.00. Motion seconded by Adams. On roll call all voted AYE.

MOTION CARRIED

- e. The Crete Country Christmas program was discussed. Sharon informed the Board that the Friends of the Library will be participating in the bake sale and possibly a book sale.
- f. Trustee Schultz informed the Board that the Friends of the Library will be electing new officers next week. As of this date the group is in need of an individual to run as President.

g. The flyer announcing the November 30, 1993 SLS workshop was also reviewed. The topic will be "Trustees as Advocates for Intellectual Freedom." Anyone interested in attending this workshop should inform the group at the November 17, 1993 Board meeting.

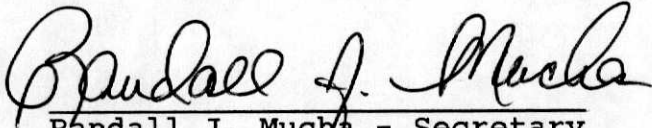
11. Trustee Schultz moved that the Board enter into Executive session. Motion seconded by Shepley. All voted AYE.

MOTION CARRIED

12. On return to regular session Trustee Shepley moved to adjourn the meeting. The motion was seconded by Schultz. All voted AYE.

MEETING ADJOURNED AT 6:40 p.m.

NEXT BOARD MEETING - NOVEMBER 17, 1993 AT 4:30 p.m.


Randall J. Mucha - Secretary