

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

November 17, 1993

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of October 20, 1993
and canvassing meeting of November 4, 1993
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. Migration -- update and amnesty plans
 - B. Referendum
 1. Debriefing meeting
 2. Other meetings
 - C. Crete Country Christmas -- Friends activities
 - D. Trustee workshop
9. New Business
 - A. Presentation by financial consultant
 1. timetable for issuing bonds
 2. approval of prospectus
 - B. Rescheduling of December Board meeting
 - C. Report on JAIL meetings about hospitalization
10. Executive session to discuss real property and probable litigation
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF NOVEMBER 17, 1993

PRESENT: Trustees Adams, Engel, Mucha, Schultz, Shepley, Administrator Wsol, Citizens Committee Chairperson DeMuth, Times Reporter Wantuch, Building Consultant Maniates, and Financial Consultant Zager

ABSENT: Trustees Foley and Murray

1. The meeting was called to order by Vice President Schultz at 4:35 p.m. in the Library Board Room.
2. A detailed discussion with George Maniates of LZT/F was held on a number of new building issues. The topics discussed included:
 - a. The State of Illinois Grant update.
 - b. Receipt of the State Historical Department letter regarding the new building site.
 - c. Receipt of the correspondence from the State Water Resource Division stating that the building cannot be located any farther than 320' from Dixie Highway. This distance will keep the building out of the flood plain.
 - d. Present plans have the building at 23,180 square feet. 13,940 sq. ft. on the first floor and 9,240 sq. ft. on the second. The new floor plans have eliminated the basement.
 - e. A discussion was held regarding the elimination of the basement and the moving of the mechanical room to the first floor. The Board had concerns of the heating and cooling installations with this type of arrangement and its efficiency in a building of this size. This issue will be researched by LZT/F and will be reported on at a future date to the Board.

3. Trustee Adams moved that the minutes of the October 20, 1993 Board meeting be approved. Motion seconded by Shepley. All voted AYE.
Absent Foley and Murray

MOTION CARRIED

4. Trustee Adams moved that the minutes of the November 4, 1993 Special Board Meeting be approved. Motion seconded by Shepley. All voted AYE.
Absent Foley and Murray

MOTION CARRIED

5. Correspondence - A letter was read by Secretary Mucha from the Crete Park District Board congratulating the Library on the referendum victory.
6. After a review of the bills for payment Trustee Engel moved that the bills be paid. The motion was seconded by Shepley. On roll call all voted AYE.
Absent Foley and Murray

MOTION CARRIED

7. Sharon reviewed the Librarian's report highlighting that stats are available daily but not yet in the final form. In addition the systems reports are now starting to come on a more regular basis.
8. Sharon informed the Board of the changes in the Computer System from American National effecting the Financial statement. Sharon also reviewed the Schedule of Disbursements in the Financial Report.

Trustee Shepley moved to accept the Financial report. The motion was seconded by Engel. On roll call all voted AYE.

Absent Foley and Murray

MOTION CARRIED

9. Dave Zager was introduced and reviewed in detail the draft of the "Official Statement of Bond Issue."

Trustee Adams moved to accept the "Near - Final Official Statement" dated November 17, 1993 with corrections as discussed during the review of the statement. The motion was seconded by Shepley. On roll call all voted AYE.

Absent Foley and Murray

MOTION CARRIED

10. OLD BUSINESS

- a. Sharon updated the Board on the amnesty for fines program. The program will still run for two weeks. One will be now in November and the second will be in December.
- b. The Board was advised that the Referendum debriefing meeting will be held on Tuesday November 30, 1993 at 7:30 p.m. at the Town Hall.
- c. It was decided that the Board will meet on Saturday December 11, 1993 for the purpose of visiting other new Libraries that LZT/F has been involved with.

The tentative schedule is:

Westmont - 10:00 a.m.
Naperville - 12:00 (noon)
West Chicago - 2:00 p.m.

- d. The Friends of the Library will be involved in the Crete Country Christmas program on December 4, 1993. The Friends will conduct a Bake Sale at Amvets Hall.
- e. The November 30, 1993 SLS workshop for Trustees was reviewed. Due to the day conflict with the Referendum debriefing meeting it was decided that no Trustee would attend.

10. NEW BUSINESS

- a. Sharon reported on the JAIL meetings. It has been decided that the Blue Cross agent will be changed to William A. Gallagher. The group will investigate additional options for the upcoming contract year.

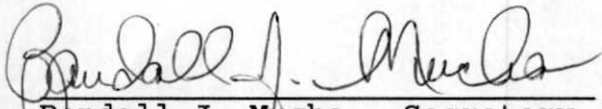
11. Trustee Shepley moved that the Board enter into Executive session. Motion seconded by Engel. All present voted AYE.
Absent Foley and Murray

MOTION CARRIED

12. On return to regular session Trustee Shepley moved to adjourn the meeting. The motion was seconded by Engel. All present voted AYE.
Absent Foley and Murray

MEETING ADJOURNED AT 6:45 p.m.

NEXT BOARD MEETING - DECEMBER 15, 1993 AT 4:30 p.m.


Randall J. Mucha - Secretary