

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

December 15, 1993

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of November 17, 1993
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. Resolution designating accepted bidder on bonds
 - B. Ordinance for general obligation bonds and tax levy
 - C. Migration -- update and amnesty plans
 - D. Summary of Debriefing meeting - November 30
 - E. LZT/Filliung
 1. Renegotiation of contract
 2. Interior design option
 3. Discussion about building design
10. New Business
 - A. Tax cap court case
 - B. Trustee workshop
 - C. ILA Conference registration
11. Executive session to discuss real property and probable litigation
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF DECEMBER 15, 1993

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray,
Schultz, Shepley, Administrator Wsol,
Crete Record Reporter DeMuth, Times
Reporter Wantuch, Financial Consultant
Larson, and Building Consultant Maniates

1. The meeting was called to order by President Foley at 4:32 p.m. in the Library Board Room.
2. Trustee Shepley moved that the minutes of the November 17, 1993 Board meeting be approved. Motion seconded by Mucha. All voted AYE.
Absent Engel and Schultz

MOTION CARRIED

3. Correspondence - Two letters were read by Secretary Mucha. One letter was the announcement of Illinois Authors Day to be held on Saturday, March 5, 1994 from 9:00 a.m. to 12:30 p.m. at the Homewood Public Library. The second was a notice for a SLS Trustee workshop titled "Policy Development - The Legal Requirements". This program will be held on January 31, 1994 from 7:00 p.m. to 9:00 p.m. at the SLS headquarters in Burr Ridge.
4. After a review of the bills for payment Trustee Murray moved that the bills be paid. The motion was seconded by Shepley. On roll call all voted AYE.
Absent Engel and Schultz

MOTION CARRIED

5. Sharon reviewed the Librarian's report highlighting the systems November statistics. Sharon also informed the Board of the following:
The Friends Group needing a President,
The Staff Christmas Party held on December 14, 1993,
Library staff at full strength with the hiring of Sophie Jarmuz.

6. Financial Report - Sharon informed the Board of the banking changes that are effecting this report. Sharon also informed the Board that the Library expenditures at the end of 5 months are at 42%. The items affecting this percentage are the Summer Reading Program and a number of annual Maintenance Contracts that become due in this period.

7. OLD BUSINESS

- a. Sharon reviewed the progress of the Migration program. Due to the lack of reports the second week of the Amnesty for Fines program will be delayed until these reports are generated from the system.
- b. A general discussion was held regarding the Boards' feelings of the debriefing meeting held on November 30, 1993.
- c. Resolution #1993-17 regarding the Applying for State Grant Funds was reviewed by Sharon. Trustee Schultz moved to accept Resolution #1993-17. Motion seconded by Shepley. On roll call all voted AYE.

MOTION CARRIED

8. NEW BUSINESS

- a. Sharon reviewed a November 11, 1993 Sun-Times article regarding a Tax Cap Court Case.
- b. The January 31, 1994 SLS workshop titled "Policy Development - The Legal Requirements" was again reviewed.
- c. A motion was made by Trustee Murray to give a donation of \$50.00 to the Illinois Authors Day Program to be held on March 5, 1994. The motion was seconded by Adams. On roll call all voted AYE.

MOTION CARRIED

- d. A motion was made by Trustee Engel for the spending of \$95.00 for the registration fees to this years ILA Conference. The motion was seconded by Murray. On roll call all voted AYE.

MOTION CARRIED

9. Steve Larson reviewed for the Board the results of the Bond Sale that was held earlier in the day. Mr. Larson informed the Board that bond insurance was purchased giving the bonds a AAA rating. Mr. Larson reviewed the bidding process and informed the Board that the office of Griffin, Kubik, Stephens and Thompson, Inc. was the low bidder. Mr. Larson advised the Board that this firm is located in downtown Chicago.

Trustee Schultz moved to approve the low bid from Griffin, Kubik, Stephens and Thompson Inc. The motion was seconded by Adams. On roll call all voted AYE.

MOTION CARRIED

President Foley reviewed for the Board Ordinance #1993-5 regarding the General Obligation Bonds and Tax Levy. After a review of this document Trustee Mucha moved to accept Ordinance #1993-5. The motion was seconded by Shepley. On roll call all voted AYE.

MOTION CARRIED

Mr. Larson also informed the Board that two additional funds will have to be established. One for the Library Building project and the other for the Bond and Interest Fund.

10. George Maniates from LZT/F reviewed an extension for the contract involving his firm for the Building project. Since the written documents had not arrived as of the meeting date a vote will be taken on this issue next month.

Mr. Maniates explained the services LZT/F could offer regarding the interior design of the Building project. Trustee Engel moved to approve the use of the services offered by LZT/F for the interior design of the new building. The motion was seconded by Shepley. On roll call all voted AYE.

MOTION CARRIED

A discussion was held regarding the recent visit of the three Libraries by all trustees. Mr. Maniates informed the Board that identifying our likes and dislikes will greatly assist him in the design of the our building.

A detailed discussion was held by all present regarding the constructing of a basement for the mechanical room for this project. Mr. Maniates assured the Board that this building could be properly heated and cooled using

a mechanical room on the first floor. After this lengthy discussion Trustee Shepley moved to accept the heating plan with no basement. The motion was seconded by Murray. On roll call all voted AYE.
Absent - Mucha

MOTION CARRIED

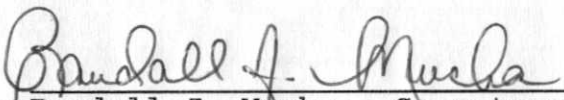
11. Trustee Schultz moved that the Board enter into Executive session. Motion seconded by Engel. All present voted AYE. .
Absent - Mucha

MOTION CARRIED

12. On return to regular session Trustee Shepley moved to adjourn the meeting. The motion was seconded by Murray. All present voted AYE.
Absent - Mucha

MEETING ADJOURNED AT 8:20 p.m.

NEXT BOARD MEETING JANUARY 19, 1994 AT 4:30 p.m.


Randall J. Mucha - Secretary