

**CRETE PUBLIC LIBRARY DISTRICT**

*534 First Street  
Crete, IL. 60417  
(708) 672-8017*

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

SPECIAL MEETING

MAY 12, 1994  
4:30 P.M.

AGENDA

1. CALL TO ORDER
2. REPORT AND RECOMMENDATION FROM PREQUALIFICATION COMMITTEE
3. PRESENTATION OF FINAL DOCUMENTS AND SPECIFICATIONS -- GEORGE  
MANIATES
4. GROUNDBREAKING CEREMONY
5. ADJOURNMENT

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

SPECIAL MEETING OF MAY 12, 1994

PRESENT: Trustees Adams, Engel, Mucha, Murray, Schultz,  
Shepley, Administrator Wsol, Crete Record Reporter  
DeMuth, Times Reporter Wantuch, LZT/F  
Representative Maniates

ABSENT: Trustee Foley

1. The meeting was called to order by Vice-President Schultz at 4:30 p.m. in the Library Board Room.
2. LZT/F representative George Maniates and Trustee Schultz reviewed for the Board the process of meeting with contractors for the purpose of inviting qualified companies to bid on the building project. On Saturday May 7, 1994 the committee met with six contractors for this purpose. The committee has decided to recommend to the Board that all six be invited to bid on the project. The six companies that this committee are recommending to bid are:
  - Bulley and Andrews
  - Henry Bros. Co.
  - Modern Builders Industrial Concrete Company
  - Paul H. Schwendener
  - R.T. Milord Co.
  - Richard Hoffman Corporation.

Trustee Adams moved that the Board accept the recommendation of this committee and invite all six companies to bid on the building project. The motion was seconded by Murray. On roll call all present voted AYE.

Absent Engel and Foley

MOTION CARRIED

3. George Maniates reviewed in detail for the Board the May 12, 1994 Statement of Probable Construction Cost. This report is current through the Document Phase of the project. George then explained the contents and purpose of the Building and Technical Specification Project Manuals that each contractor will use during the bid and construction process.

The parking lot sewer system and landscaping drawings were reviewed and discussed in detail.

A discussion was held regarding Waiver of Lien process the General Contractor and Subcontractors use for payment of work completed on the project.

George Maniates notified the Board of the following important dates:

May 18, 1994 - All contractors invited to bid will receive their bid packages.

June 1, 1994 - Pre-Bid meeting at the offices of LZT/F. This meeting gives all parties an opportunity to ask questions on various phases of the construction project.

June 14, 1994 - 2:00 p.m. - Bid opening at the Library.

Trustee Shepley moved that the Building Project be put out to bid as presented by LZT/F. The motion was seconded by Engel. All present voted AYE.

Absent Foley

**MOTION CARRIED**

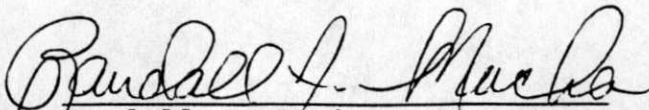
George Maniates presented to the Board additional samples of lighting that will be used throughout the building.

4. Sharon asked the Board to check their schedules for a Groundbreaking Ceremony on Sunday June 26, 1994 from 2:00 p.m. to 4:00 p.m. Sharon also asked the Board for their input on the content of the program as well as who should be invited at this ceremony. This item will be discussed in detail during the May 18, 1994 regular Board meeting.
5. Trustee Shepley moved to adjourn the meeting. The motion was seconded by Mucha. All present voted AYE.

Absent Adams and Foley

**MOTION CARRIED**

**MEETING ADJOURNED AT 5:45 p.m.**

  
Randall J. Mucha - Secretary