

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

SPECIAL MEETING

August 3, 1994

4:30 P.M.

AGENDA

1. Call to order
2. Discussion of bids
3. Plan of action
4. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

SPECIAL MEETING OF AUGUST 3, 1994

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray, Schultz, Shepley, Administrator Wsol, LZT Representatives Filliung and Maniates, Janet Petsche - (Attorney for Klein, Thorpe and Jenkins, LTD.), Crete Village Administrator Jerald Ducay, Crete Record Reporter DeMuth and Times Reporter Wantuch.

ABSENT: NONE

1. The meeting was called to order by President Foley at 4:30 p.m. in the Library Board Room.
2. Discussion of Bids - President Foley asked all Trustees to comment regarding the bids that were received on August 2, 1994. All Trustees agreed that the bids received on August 2, 1994 did not reflect the cost savings that were anticipated from the reduction items agreed upon on June 28, 1994.

Trustee Murray moved that all the bids received for the new building project on August 2, 1994 be rejected. The motion was seconded by Shepley.

James Filliung discussed in detail the anticipated cost savings that his firm expected to see after the second bid opening. Mr. Filliung reviewed for the Board the following project cost:

a.	Project Target Cost -	2.35 million
b.	Low Bid 1st Opening -	2.79 million
c.	Low Bid 2nd Opening -	2.62 million
d.	Expected reduction after June 28, 1994 meeting	\$360,000.00
e.	Reduction after 2nd bid	\$170,000.00

Mr. Filliung further outlined for the Board the following options for the project.

- a. Wait and rebid at a later date
- b. Rebid the project using new contractors
- c. Redesign the building and cut square footage
- d. Increase budget.

Trustee Schultz explained to the Board that a fifth option needed to be considered. This option would enable the Board to contract the sub-contractors separate from the General Contractor. Attorney Petsche advised the Board of the legal requirements for this option.

After this discussion on roll call all voted AYE.

MOTION CARRIED

3. Plan of action - After a discussion was held regarding the rebidding of the project Trustee Schultz moved to reopen the bidding process without prequalifying contractors using the original package and identifying the project alternates. The project alternates would have to be listed separately and individually priced. The motion was seconded by Murray. On roll call all voted AYE.

MOTION CARRIED

Mr. Filliung offered the following time table:

- | | | |
|----|---|---------|
| a. | Preparing the plans and specs - | 2 weeks |
| b. | Advertising for bids and bidding period | 4 weeks |
| c. | Bid opening - | 6 weeks |
| d. | Contractor investigation | 1 week |

Administrator Wsol advised the Board that she had been in contact with the State Library regarding an extension for the grant monies. After her discussions with the state she has been assured that an extension will be granted for this project.

President Foley requested from LZT/F a list of alternate bid items and an accurate time table for the August 17, 1994 Board Meeting.

4. Trustee Schultz moved that the meeting be adjourned. The motion was seconded by Shepley. All voted AYE.

MEETING ADJOURNED AT 8:25 p.m.


Randall J. Mucha - Secretary