

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

September 20, 1995

7:30 P.M.

AGENDA

1. Call to order
2. Presentation of the Audit-- FY94-95 William A. Lau
3. Minutes of the regular board meeting of August 16, 1995
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. Friends activities
 - B. Foundation report
 - C. Construction project update
 1. report from Terry Littell
 2. report on meeting with IDOT and David Wallace
 - D. Budget & Appropriations Ordinance -- 1995-3
9. New Business
 - A. Accounting proposal
 - B. *legislative breakfast*
10. Executive session for the purpose of discussing appointment, employment and dismissal of employees
11. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING OF SEPTEMBER 20, 1995

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray,
Schultz, Shepley, Administrator Wsol, LZT/F
Representative Maniates, Accountant William Lau,
Crete Record Reporter DeMuth

1. The meeting was called to order by President Schultz at 7:30 p.m. in the Library Board Room.
2. Presentation of the Audit - FY 94-95 - Accountant William Lau reviewed in detail the Comprehensive Annual Financial Report dated June 30, 1995. Mr. Lau commented that the Library finances in each account are in good shape.
3. Construction Project Update - LZT/F Representative Maniates reviewed for the Board the progress of the new building. Mr. Maniates stated that the site work needs to become a priority now that winter is approaching.

Trustee Mucha moved to accept change order #4 for the services of the Utility Contractor in the amount of \$1,411.75. The motion was seconded by Murray. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz, and Shepley. NAY - None

MOTION CARRIED

Trustee Mucha moved to pay the monthly bill to Oliver Structures in the amount of \$222,563.90. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz, and Shepley. NAY - None

MOTION CARRIED

Upcoming important dates:

September 27, 1995 - 2:00 p.m. - Furniture Bid Opening.

October 3, 1995 - 4:30 p.m. - Special meeting to award furniture bid.

4. The minutes of the August 16, 1995 Regular Board meeting were reviewed. President Schultz approved the minutes after changes were made.
5. Correspondence - Secretary Mucha read an invitation from the Forest Park Public Library announcing their new building dedication on October 8, 1995.
6. Bills for Payment - After a review of the bills Trustee Murray moved that the bills be paid. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz, and Shepley. NAY - None

MOTION CARRIED

Administrator Wsol presented an additional bill from LZT/F in the amount of \$4,197.34 for work associated with the new building. Trustee Shepley moved that this bill be paid. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz, and Shepley. NAY - None.

MOTION CARRIED

7. Librarian's Report - Administrator Wsol reported on the following for the Board:
 - A. The housecleaning in the Library is now in full swing preparing for the move.
 - B. The August 30, 1995 Chamber of Commerce After Hours party. Sharon stated that many members had questions regarding the new building.
 - C. Our Library has received \$4,905.00 from the LSCA grant.
8. Financial Report - Treasurer Shepley reported to the Board that all accounts are in order and in good shape.
9. Visitors Speak - Audrey DeMuth discussed the preparation that is presently being researched for the new building dedication. Trustees Murray and Engel volunteered to help with this committee.
10. **OLD BUSINESS**
 - A. Friends of the Library Activities - Administrator Wsol informed the Board that the first meeting is scheduled for September 26, 1995 at 7:30 p.m. This group is also operating without a President.

- B. Crete Library Foundation Report - Administrator Wsol informed the Board that this group has not yet received its' tax exempt number from the Internal Revenue Service.
- C. Budget and Appropriations Ordinance - 1995-3 - Trustee Adams moved to accept the Budget and Appropriations Ordinance (1995-3). The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz, and Shepley. NAY - None

MOTION CARRIED

11. **NEW BUSINESS**


- A. Accounting Proposal - Administrator Wsol presented the Board an annual renewal from William Lau. The cost for the bookkeeping will be \$350.00 per month. Trustee Adams moved to accept the renewal of the William Lau proposal at \$350.00 per month. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz, and Shepley. NAY - None.

MOTION CARRIED

- B. Administrator Wsol informed the Board of the Legislative Breakfast that will be held at the Matteson Library on October 2, 1995 from 8:30 to 10:00. All Trustees were encouraged to come.
 - C. New Building Donation - Administrator Wsol presented to the Board a quilt that was purchased by Lucille Kester for the new building. The quilt was purchased from the Crete Historical Society.
12. President Schultz moved that the Board would enter in Executive session for the purpose of discussing appointment, employment, and dismissal of employees.
13. Trustee Shepley moved to adjourn the meeting. The motion was seconded by Mucha. All voted AYE.

MEETING ADJOURNED AT 9:05 p.m.

Next Board Meeting - October 18, 1995 ~~4:30~~ p.m.


Randall J. Mucha - Secretary

7:30

