

CRETE PUBLIC LIBRARY DISTRICT BOARD

March 20, 1996

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of February 21, 1996 and Building Committee meetings of February 22 and March 1, 1996
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
  - A. Friends activities
  - B. Foundation report
  - C. Construction project update  
Moving update  
Additional reports from LZT/Filliung and OSI
  - D. Excel Trustee workshop
  - E. Pre-opening tour
9. New Business
  - A. GDCBA membership
  - B. SLS Board nomination of candidate
  - C. Designation of representative to SLS Annual meeting
10. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING OF MARCH 20, 1996

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley, Administrator Wsol, Crete Record Reporter DeMuth and Times Reporter Wantuch

ABSENT: None

1. The meeting was called to order by President Schultz at 4:35 p.m. in the Library Board Room.
2. Trustee Shepley moved to accept the minutes of the following meetings:
  - a. February 21, 1996 Board Meeting
  - b. February 23, 1996 Building Committee
  - c. March 1, 1996 Building Committee
  - d. March 8, 1996 Building Committee
  - e. March 15, 1996 Building Committee

The motion was seconded by Adams. All present voted AYE.

**MOTION CARRIED**

3. Correspondence - None
4. Bills for Payment - After a review of the bills Trustee Engel moved to pay the bills. The motion was seconded by Murray. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

After a review of the Building construction bills Trustee Shepley moved to pay the LZT/F bill in the amount of \$3270.58 and the Alfax bill of \$571.15. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

5. Librarian's Report - Administrator Wsol reported on the following :
- a. The response for the job position openings has been good.
  - b. The monthly circulation is down but, no children programs have been offered due to the upcoming move.
  - c. The SLS Internet training
  - d. The various upcoming SLS training sessions.

6. Financial Report - Treasurer Shepley reported to the Board that we are completed with 50% of the year and have used 53% of the budget money. Administrator Wsol reported that all building monies are now out of the PMA account and have transferred to IPTIP.

7. Visitors Speak - None

8. **OLD BUSINESS**

- A. Friends Activities - This group has been coming up with ideas for the new building. A childrens' program is also being scheduled for June.
- B. Foundation Report - The invitations have been sent out for the hardhat program on March 30, 1996.
- C. Construction Update - Administrator Wsol informed the Board that the moving date has been set for April 2, 1996. The library will be closed for two weeks. The books presently being checked out are for a period of 35 days.

Administrator Wsol has also contacted the Insurance carrier regarding the coverage for the move and the new building. The hanging of the light fixtures and the change order meeting were also discussed.

- D. Dedication Committee - Trustee Murray reported to the Board the activities that are being planned for the Building dedication. Plans are being made for May 26, 1996.
- E. Arts and Decor Committee - Trustee Murray reviewed the Mission statement and the Goals of this committee.
- F. Excel Trustee Workshop - Administrator Wsol informed the Board that a Trustee workshop would be held at SLS on April 30, 1996 from 7:30 p.m. until 9:00 p.m. The topic to be discussed will be "Service Excellence."

- G. Pre-opening tour - President Schultz suggested that a pre-opening tour be held on Tuesday March 26, 1996 for the Friends group and the Foundation Board so that they will be ready for the March 30th hardhat event.

9. **NEW BUSINESS**

- A. GDCBA membership - Trustee Shepley moved to renew the following memberships:
1. GDCBA Associate membership - \$10.00
  2. Chamber of Commerce - \$40.00
- The motion was seconded by Murray. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. Nay - None

**MOTION CARRIED**


- B. SLS Board nomination of candidate - President Schultz is presently serving on this Board until 1997. It was decided that we are represented by having one Board member already serving. No further action was taken.
- C. Designation of representative to SLS Annual meeting - Trustee Shepley moved that Administrator Wsol be the designated representative for this years' annual SLS meeting. The motion was seconded by Murray. All present voted AYE.

**MOTION CARRIED**

10. Trustee Shepley moved to adjourn the meeting. The motion was seconded by Adams. All present voted AYE.

Meeting adjourned at 5:30 p.m.

NEXT BOARD MEETING - APRIL 17, 1996 at 4:30 p.m.

  
Randall J. Mucha - Secretary