

CRETE PUBLIC LIBRARY DISTRICT

BUILDING COMMITTEE MEETING

April 10, 1996

2:30 P.M.

AGENDA

1. Call to order
2. Furniture order
 - A. Office furniture
 - B. Other furniture questions
 - End panels -- 66" shelving
 - Color of file cabinet in business office
3. Change orders (?)
4. Other items
 - Signage specifications
 - Plumbing changes
 - Light fixture rehangng
 - Punch list
5. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BUILDING COMMITTEE OF APRIL 10, 1996

PRESENT: Trustees Adams, Engel, Foley, Mucha, Schultz and Shepley, Administrator Wsol, LZT/F Representatives Filliung, Maniates and Provide

ABSENT: Trustee Murray

1. The meeting was called to order by President Schultz at 2:35 p.m. in the Library Board Room.

2. Furniture Order

A. Office Furniture - Mr. Filliung and Mr. Maniates explained to the Board the events that took place that resulted in the changing of the wood for the office furniture without the Boards' knowledge. Mr. Filliung informed the Board that there were two options. The first would be to keep what was ordered and the second would be to instruct LZT/F to replace the existing setup. Mr. Filliung informed the Board that replacement furniture could take six to eight week to deliver. After discussions regarding the options President Schultz instructed LZT/F to remove the existing furniture and replace as discussed. The cost of this change will be paid for by LZT/F.

B. Other Furniture Questions - Mr. Maniates explained the problem with the end panels and the shelving. The time frame to correct this problem is unknown but, a Memorial Day date is the goal.

The shelving that has not yet arrived has a shipping date of April 19, 1996.

The filing cabinet in the Business Office that is the wrong color will be corrected on site.

3. Change Orders - Mr. Maniates informed the Board that the change orders are still being processed between LZT/F and Oliver Structures. As of today's date the Library has a credit of \$14,315.70. Mr. Maniates also informed the Board that the electrical lighting vendor has filed a lien for not being paid for the fixtures he supplied for the project.


4. Other Items

- A. Signage specifications - Mr. Maniates informed the Board that Administrator Wsol now has the specifications for this job. Mr. Maniates also explained that the sign outside is for Oliver Structures to complete.
- B. Plumbing changes - Mr. Maniates informed the Board of the changes that need to be completed to satisfy this requirement. V&L Plumbing is to complete this job.
- C. Light fixture rehangng - Mr. Maniates reported that this task has now been completed and that the Village is satisfied with the extra supports that were installed.
- D. Punch lists - LZT/F reported that this list has not yet been prepared.
- E. Other items
 - 1. Trustee Foley pointed out to LZT/F that electrical outlets on the west wall of the Board room are missing. This area will have lighted display cases and electricity will be needed for this purpose.
 - 2. Administrator Wsol was informed at the Hardhat event that a number of shrubs in the front of the building are not planted in the correct location for expected growth. LZT/F will review this with their landscaping designer and report back to the Board.
 - 3. Administrator Wsol read to the Board an invitation for the Indian Prairie building dedication on Sunday, April 14, 1996 starting at noon.

5. Trustee Shepley moved to adjourn the meeting. The motion was seconded by Adams. All present voted AYE.

Absent - Murray

Meeting adjourned at 3:50 p.m.


Randall J. Mucha - Secretary