

CRETE PUBLIC LIBRARY DISTRICT BOARD

July 17, 1996

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of June 19, 1996 and the Building committee meeting of July 9, 1996
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. Friends activities
 - B. Foundation report
 - C. Construction project update
reports from LZT/Filliung and OSI
Pay requests
 - D. Art and decor committee
update on selection?
9. New Business
 - A. Tentative working budget FY 96-97
 - B. Release 2.5 decisions
 - C. Building and Maintenance levy, 1996-2
10. Executive session to discuss compensation, discipline and performance of employees
11. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING OF JULY 17, 1996

PRESENT: Trustees Adams, Engel, Mucha, Murray, Schultz and Shepley, Administrator Wsol, LZT/F Representative Maniates, Oliver Representatives Williams and Robler, CES Representative Lindsay, V&L Plumbing Representative Pratt, Times Reporter Wantuch

ABSENT: Trustee Foley

1. The meeting was called to order by President Schultz at 4:40 p.m. in the Library meeting room.
2. Trustee Adams moved to accept the minutes of the June 19, 1996 Board Meeting. The motion was seconded by Shepley. All present voted AYE.

Absent - Engel and Foley

MOTION CARRIED

- Trustee Murray moved to accept the minutes of the July 9, 1996 Building Committee Meeting. The motion was seconded by Adams. All present voted AYE

Absent - Engel and Foley

MOTION CARRIED

3. Correspondence - None
4. Bills for payment - After a review of the bills Trustee Murray moved that the bills be paid. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Engel and Foley

MOTION CARRIED

Administrator Wsol explained the changes in the LZT/F monthly billing. Trustee Shepley moved to pay the \$3,143.46 monthly bill of LZT/F. The motion was seconded by Murray. On roll call the Board voted as follows: AYE - Adams, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Engel and Foley

MOTION CARRIED

Trustee Engel Arrives

5. Librarian's Report - Administrator Wsol reported on the following:

- a. Time presently being dedicated to the new computer systems.
- b. The hiring of Cynthia Hughes.
- c. The summer reading program has 524 children enrolled.
- d. Circulation is at a high level.
- e. Since the new building has opened 700 new cards have been issued.
- f. Reciprocal borrowing is up significantly.

6. Financial Report - Treasurer Shepley reported to the Board that the finances were ahead of budget for the year and were in good shape. Administrator Wsol explained to the Board the error printed on page 4 of the report. A new page was issued to all in attendance. Trustee Shepley moved to approve the Treasurers report. The motion was seconded by Engel. All present voted AYE.

Absent - Foley

MOTION CARRIED

7. Visitors Speak - None

8. OLD BUSINESS

C. Construction Project Update - Mr. Maniates reported to the Board that a walk through was performed before the meeting and approximately 95% of the punch list is now complete. Approximately \$2,200.00 is left in items to be completed. The completion of the following items was discussed:

- Plumbing items
- HVAC Noise
- Interior Signage
- Drapery track in the meeting room
- Blinds in the front offices
- Landscaping to be replaced

Mr. Maniates reviewed for the Board the status of the various liens and claims related to the Building Construction.

After a review of the liens and claims Trustee Murray moved to pay the following bills:

Fox Valley Drywall - \$46,546.00
V&L Plumbing - \$40,870.00
John Zarlengo - \$2,140.00
Oliver - \$23,482.00

The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

MOTION CARRIED

A special Building Committee was schedule for July 24, 1996 at 4:00p.m. for the purpose of clearing additional payments to subcontractors.

- A. Friends Activities - None
- B. Foundation Report - Administrator Wsol reported to the Board that the second sale of the pavers went over very well.
- D. Art and Decor Committee - Trustee Murray updated the Board on the Springfield Revisited selection from William Haendel. Trustee Murray moved that monies from the Trustees fund be used to assist in purchasing this art work. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

MOTION CARRIED

9. NEW BUSINESS

- A. Tentative working budget FY 96-97 - Administrator Wsol discussed the following regarding the new budget:
 - 1. Reviewed in detail the new building utilities
 - 2. Building and Maintenance fund
 - 3. Staff salaries at a 5% increase.

Trustee Shepley moved that the Board approve a 5% salary increase for the staff retroactive to July 1, 1996. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

MOTION CARRIED

- B. Release 2.5 - After Administrator Wsol explained this new SWAN software Trustee Engel moved that we participate in the Zone 8 (Far South Area) for this program. The motion was seconded by Shepley. All present voted AYE.

Absent - Foley

MOTION CARRIED

- C. Building and Maintenance levy 1996-2 - After Administrator Wsol explained the changes Trustee Adams moved to accept the 1996-2 levy. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

MOTION CARRIED

- D. Wild West Days - Administrator Wsol informed the Board that this years' event will be held on August 10th and 11th. After a discussion it was decided not to participate in this years' event.

10. Trustee Murray moved to enter into executive session for the purpose of discussing compensation, discipline and performance of employees. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

MOTION CARRIED

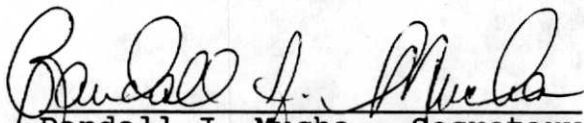
Upon return from executive session Trustee Shepley moved that Administrator Wsol be given a 5% salary increase. The motion was seconded by Murray. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

MOTION CARRIED

11. President Schultz adjourned the meeting at 6:45 p.m.

NEXT BOARD MEETING - AUGUST 21, 1996 AT 4:30 p.m.


Randall J. Mucha - Secretary