

Revised

CRETE PUBLIC LIBRARY DISTRICT BOARD

July 17, 1997

4:30 P.M.

AGENDA

1. Call to order ✓
2. Swearing in of new member
2. Minutes of the regular board meeting of June 18, 1997 ✓
3. Correspondence ✓
4. Bills for payment ✓
5. Librarian's report ✓
6. Financial report ✓
7. Other reports
  - A. Friends of the Library ✓
  - B. Crete Library Foundation ✓
  - C. Art and Decor Committee ✓
8. Visitors speak —
9. Old Business
  - A. Grande Prairie grant ✓
  - B. Budget and Appropriations - 1st reading ✓
  - B. Revised salary schedule ✓
10. New Business
  - A. Schedule of meetings for adoption of Budget & Appropriations, Levy ✓
  - B. workshop for trustees ✓
  - C. Maintenance contract for mechanical system \$ 1740.00/year
  - D. "Wilderness" study
  - E. Resolution to pay back working cash fund
11. Executive session to discuss probable litigation and to discuss the appointment, employment and dismissal of specific employees ✓
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT  
LIBRARY BOARD MINUTES

MEETING DATE: July 17, 1997 Regular meeting

*Approved*

CALLED TO ORDER by Pres. Schultz at 4:30 PM.

> *Jay Rucklic called* Sworn in as new member of the board

ROLL CALL: Present: Schultz, Adams, Mucha, Engel, Murray, Schepley, Rucklic  
*Sharon Wsol - Ad. of*

At this point it was necessary to confirm a change in the regular meeting time for the 1997-1998 Library Board meetings. Murray moved, and Shepley seconded a motion to meet on the third Wednesday of the month, at 7:00 PM. beginning with the August 1997 meeting.

MINUTES: For June 18th meeting. Motion to approve as corrected, by Shepley, second by Mucha. Motion carried.

CORRESPONDENCE: none

BILLS: Approved for payment: Moved by Shepley; Second by Mucha. Approved on roll call: Schultz, Adams, Engel, Mucha, Murray, Shepley, Rucklic.

LIBRARIAN'S REPORT: Director Wsol reported that Judy and Carol are re-designing the statistical form. Also, she has hired two shelvers which makes it possible for one to be available for either the adult or children's area depending on need.

FINANCIAL REPORT: Trustee Shepley confirmed that our financial statement continues to be good, showing that we finished the fiscal year "in the black". Shepley moved to approve, adams seconded. Motion approved unanimously.

COMMITTEE REPORTS: Friends of the Library has several items: First, they will be selling flower bulbs (there is a display in lobby). Checks are to be made out to "Friends of the Library", and are due by Aug. 10th. Secondly, they have given funds to the Children's department for purchase of all the Rebecca Caudill books. Lastly, they are sponsoring a special program about reptiles (with live samples) to be held on Aug. 19th.

Crete Library Foundation did not meet.

Art & Decor did not meet, but liason Murray reports that they finally got the dividers, and reminded the board of the first art show to be held Sept. 28th.

Added Information: Director Wsol noted that Rep. George Scully is to participate in the reading program on July 23rd at 1:30PM, and that Sen. Debbie Halvorson will participate in the awards program on Aug. 5th, at 10:30AM.

OLD BUSINESS: Grande Prairie Grant has revised the proposal to cover new equipment that we can get by a combination of a trade-in and the grant monies. We should get \$ 6050.00 in equipment and \$4500. in trade-in for a balance of \$1550. Of that, \$1171.. will be covered by grant funds, and we will need to pay \$379 .  
On-going costs - according to Director Wsol, we can expect that our on-going costs will be less that originally budgeted.

Budget and Appropriations Levy - first reading. Move to approve, Shepley. Second by

Murray. Roll call vote carried unanimously. The notice will be published in the Crete Record.

Revised salary schedule: Director Wsol presented a revised salary schedule, to be implemented over two years. (This was last evaluated in 1991). It was pointed out that since the change in the minimum wage, we a need to correct the bottom ranges first, and then address the other ranges. A motion to approve the proposed salary changes, and a two year transition period was made by Mucha, and seconded by Adams. Roll call vote carried unanimously.

(Pres. Schultz left meeting, VP Murray presided)

#### NEW BUSINESS:

Schedule of meetings for adoption of Budge Appropriations, Levy.

In accordance with time as set by statutes, the following dates were adopted:

Wed., Sept. 17th, 7:15PM - hearing on budget; 7:30PM - adoption of budget

Wed., Oct. 15th, 7:15PM - truth in taxation hearing; 7:30PM - adoption of levy  
Shepley moved to approve, Mucha seconded. On roll call vote the motion carried unanimously. (absent, Schultz)

Trustee Workshops: July 25th (no one could attend). August 15th, to be held in Bolingbrook. Interested trustees need to notify Sharon by Aug. 1st if they want to attend.

Maintenance Contract for Mechanical Systems. proposed by Chicago Conditionaire for 1997-1998 is very inclusive. (This includes an hourly contract of \$68.00/hr for items not covered in the basic contract). Motion to approve by Adams, second by Shepley. On roll call vote, the motion carried unanimously. (absent, Schultz)

Wilderness study proposal in regard to woods/creek behind the library building was discussed, but the board decided to table this proposal for now. Motion to table by Mucha. Second by Murray. Motion carried. (absent, Schultz).

Resolution to pay back working cash fund. Resolution # 1997-2 to pay back working cash funds in the amount of \$71,121.87. Moved by Shkepley, Second by Mucha. Roll call vote was unanimously carried. (absent, Schultz).

Motion to pay \$220.88 to architect was moved by Mucha, second by Shepley. Roll call vote was unanimously carried. (absent, Schultz).

Meeting adjourned by VP Murray at 6:15 PM.

Respectfully ,

Marian Engel

EXECUTIVE SESSION;