

CRETE PUBLIC LIBRARY DISTRICT BOARD

August 20, 1997

7:00 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of July 17, 1997 ✓
3. Correspondence ✓
4. Bills for payment ✓
5. Librarian's report ✓
6. Financial report ✓
7. Other reports
 - A. Friends of the Library ✓
 - B. Crete Library Foundation ✓
 - C. Art and Decor Committee ✓
8. Visitors speak ✓
9. Old Business ✓
 - A. Grande Prairie grant - approval of payment. ✓
10. New Business
 - ✓ A. Proposals for approval ✓
 1. Window and fixture cleaning ✓ (See Sharon)
 2. Installation of float alarm ✓
 - Ⓟ B. Carpet problems
 - ✓ C. Bylaws and policy -- section 100
11. ✓ Executive session to discuss probable litigation
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
LIBRARY BOARD MINUTES



MEETING DATE: August 20, 1997 Regular meeting
CALLED TO ORDER BY Pres. Schultz at 7:00 PM.

ROLL CALL: Present: Schultz, Ruklic, Adams, Shepley, Murray, Engel. Absent, Mucha

OTHERS ATTENDING: Dir. Wsol

MINUTES: for July 17th meeting approved as corrected. Moved by Murray, Second by Shepley. Motion carried. Absent, Mucha.

CORRESPONDENCE: An invitation to the Illinois Library Association workshop for trustees, to be held Sept. 20th. Interested board members need to notify Dir. Wsol by Sept. 19th.

BILLS: General bills approved for payment. Moved by Adams, Second by Shepley. Motion carried on roll call vote. Absent, Mucha

Building project bills, including architect fees of \$ 220.00, and attorney fees of \$4,124.25 (related to construction) approved for payment. Moved by Shepley, second by Adams. Motion carried on roll call vote. Absent, Mucha.

Corporate fund expenses to pay for repair in sprinkler system were approved. Costs included material and labor (5hrs. at overtime rate; 6hrs. reg. rate) for a total bill of \$ 1747.00. Moved by Shepley, second by Adams. Motion carried on roll call vote. Trustee Mucha arrived at close of discussion and voted "present".

LIBRARIAN'S REPORT: Dir.Wsol reported a new high in circulation for July. There were 434 children enrolled in the summer program, and over 200 prizes /week were awarded in large part due to generosity of local businesses.

She also presented an updated statistics sheet which is still being worked on. Herb suggested that they include "volumes held" to the statistics on the monthly report.

FINANCIAL REPORT: We are in "good shape" financially, according to the report. Moved to approve, Adams; second by Ruklic. Motion carried unanimously.

COMMITTEE REPORTS:

Friends of the library liason:1st, they sponsored a very successful reptile program, with more than 100 in attendance. The "live" performance was very popular. Also, they sold more than \$400. in bulb orders, and will retain 50% of that amount.

Crete Library Foundation: did not meet,

Art/Decor Committee will meet within the next week or so to complete plans for the art show this fall,

OLD BUSINESS: Grande Prairie Grant, our on-going project, has no definitive cost information, but we know that it could be as much as \$1550. A motion to approve an expense not to exceed \$1550.00 for automation through the Grande Prairie Grant was made by Mucha, Second by Murray. Motion carried unanimously on a roll call vote.

Construction related item: Popko roofing replaced all defective flashing, and put on endcaps where needed.; they also covered the hole near the fireplace. In addition, Bill Barron replace the stained ceiling tiles. (No more leaks have been seen since the last rain)

(An added comment by Murray indicating the Women's Club concern about any further work on the patio area unless the deterioration due to poor water disposal is corrected)

NEW BUSINESS: A. Proposals for approval

1. Window and fixture cleaning: (Bill B. has done lower windows, and called for prices to include wash / cleaning all exterior upper windows, all exterior lower windows, all relevant light fixtures, and interior fireplace area. One bid came in for a total of \$ 990. each time, and the recommendation is to accept this for a fall cleaning. Shepley moved to approve, Murray seconded. Motion carried unanimously on a roll call vote.

2. Installation of float alarm: it is apparent that we need an alarm / light added to the panel in the book drop room to notify staff if the water level in the lift station is too high.

The J.E.M. company will provide the materials and labor in the amount of \$345.00 to complete it. Mucha moved to approve the motion; Shepley seconded.

Motion carried unanimously on a roll call vote.

(visitor Kathy Wantuch came at 8:00 PM.

For Information:

B. Carpet problems: Dir. Wsol indicated that there are several critical areas where the carpet is "bunching up" and not only is it unsightly, but a potential hazard. She has contacted the manufacturer of the carpet, and they suggest that lack of glue is the problem. She then asked the original installer to examine the areas and make a proposal.

C. Bylaws and policy - section 100: Shepley moved to approved changes and revisions in section 100; Mucha seconded. Motion approved unanimously.

Added item - Dir. Wsol asked for required review of the minutes. Adams & Shepley will meet to do this on Monday, Aug. 25th at 10:00 AM.

Pres. Schultz adjourned the meeing at 8:30 PM.

Respectfully,

Marian Engel, Sec.

Marian Engel

*motion made to
go into executive session*