

CRETE PUBLIC LIBRARY DISTRICT BOARD

October 15, 1997

7:30 P.M.

AGENDA

1. Call to order ✓
2. Minutes of the regular board meeting of September 17, 1997 ✓
3. Correspondence ✓
4. Bills for payment ✓
5. Librarian's report ✓
6. Financial report ✓
7. Other reports
 - A. Friends of the Library ✓
 - B. Crete Library Foundation ✓
 - C. Art and Decor Committee ✓
8. Visitors speak — *(no one else attended)*
9. Old Business
 - A. Building and maintenance items
 - 1. carpet repair ✓
 - 2. sign painting ✓
 - 3. gutters ✓
 - B. Status of Crete Technology Fund ✓
10. New Business
 - A. Levy Ordinance 1997-4 ✓
 - B. Snow removal contract ✓
 - C. Surety bond amount increase ✓
 - D. New bank letter ✓
 - E. Vacancy on SLS Board ✓ *no one responded*
 - F. Closing for in-service ✓ *Nov. 7*
 - G. Bylaws and policy -- section 600 ✓
11. *H.I.* Executive session to discuss probable litigation ✓
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
LIBRARY BOARD MINUTES

MEETING DATE: October 15, 1997 - Regular meeting
CALLED TO ORDER BY Pres. Schultz at 7:30 PM.

ROLL CALL: Present: Schultz, Ruklic, Adams, Shepley, Mucha, Murray, Engel.

OTHERS ATTENDING: Dir. Wsol

MINUTES: for September 17th meeting approved. Moved by Murray, Second by Adams. Motion carried.

CORRESPONDENCE: Several items, as follows: a thank you from RoseMarie Foley for books given to library in her honor; a special note of thanks from the State Board of Education for the use of our facilities; an invitation from the Crete Area Chamber of Commerce to participate in the "after hours" visit to several local businesses; a letter from Sec. of State George Ryan announcing our per capita grant award of \$19,060.00; an invitation from Oak Lawn Library to view their newly enlarged facility ; and a very complimentary comment about our facility from a former resident, shared by board member Shirley Murray.

BILLS: General bills approved for payment. Moved by Shepley, Second by Adams. Motion carried on roll call vote. After some discussion regarding the lack of lighting for the flagpole, it was moved by Shepley to have someone look at correcting the situation; second by Mucha. Carried on a roll call vote.

LIBRARIAN'S REPORT: There were no questions or comments, due in large part to a very comprehensive report by Dir. Wsol.

FINANCIAL REPORT: We are in "excellent condition", according to the report. Moved to approve by Adams; second by Mucha. Motion carried unanimously. (Sharon will check printing item; it may be placed incorrectly in the report)

COMMITTEE REPORTS:

- A. Friends of the Library - is beginning to "staff the cart" in the library with a variety of supplies useful to "researchers" working in the library; they will also keep a supply basket at the check-out desk. A book sale is in the plans for later next spring.
- B. Crete Library Foundation liaison - no report at this time; there is to be a meeting tomorrow. It is noted that there is need for additional board members,
- C. Art/Decor Committee - Shirley Murrery reiterated that the reception was

truly excellent. Plans now are to limit meetings of this committee to 2/3 times per year, with emphasis on an Art Fair in October and a children's art show in the spring. They also will establish dates for reviewing/accepting new items for the library.

OLD BUSINESS:

- A. Building /Maintenance - carpet repair: there was only 1 legitimate bid to do the carpet work, by Chatham Rug in Chicago. Two possible treatments were proposed: steam treatment at \$200-\$300.00; or, re-gluing which would cost up to \$1000. (based on \$50./ hr. with a 2-man crew); It was moved by Shepley to contract with Chatham Rug; seconded by Mucha. Motion carried on a roll call vote.
- B. Sign-painting - Dir. Wsol informed the board that Bill Barron is willing/able to do the proposed painting on our sign. After some discussion it was moved by Ruklic that member Engel meet with Bill B.; it was seconded by Shepley; the motion carried unanimously.
- C. Gutters - this was discussed previously at the August meeting, with the final word at that time to see how much money is available. Since that time it was necessary to have a corner of the patio repaired as a result of water run-off from the roof--in the amount of \$220. (this had to be done before the final placing of the last paver blocks prior to the dedication, as well as to simply save the patio itself) The payment to R. Busch Landscaping in the above amount was moved by Murraray; seconded by Shepley. Motion carried on a roll call vote. Further discussion about a long-term solution: Murray - we must have a real answer as to where we are with Oliver first; Mucha - we need to start planning now because we will need fabricated gutters, etc. which means preliminary work long before the actual work can begin. Wsol - she will get information about possible solutions for the board.
- D. Status of Crete Technology Fund - Dir. Wsol informed the board that families involved would like the dedication of the computer room/plaque at the next regular library meeting in November, with the dedication at 7:00, and then the meeting at 7:30. The families want to invite press and others. There was no objection from any board member, and the plan was unanimously approved.

NEW BUSINESS:

- A. Levy Ordinance - 1997-4 - approval was moved by Mucha; seconded by Murray. Motion carried on a roll call vote.
- B. Dir. Wsol brought proposal to award snow-removal contract to J.T.P. Lawn, Inc. (same company as last year) to remove snow/add "de-icer" /salt. Motion to approve by Shepley; second by Adams. Motion carried on roll-call vote.
- C. Surety Bond increase - the bond must be increased to \$300,000. The cost will \$540. for 2 yrs. Since we do have time before this must be done, Dir. Wsol recommended waiting until spring when she will designate a date to take action. Motion to approve by Murray, Second by Adams. Motion carried unanimously on roll call vote.

D. New bank letter- a new letter is needed for wire transfers from Grand National to other IPTIP accounts. Motion to approve by Shepley; second by Murray. Motion carried unanimously on roll call vote.

E. Vacancy on SLS Board - no response at this time

F. Closing for in-service - a request from Dir. Wsol to close the library for the annual staff in-service held with several local libraries, on November 7th. This time is "our turn" to host. The major topic this year is how to better serve the many and varied audiences all public libraries must meet.

Motion to approve by Shepley; second by Ruklic. Motion carried.

G. Bylaws Policy - Section 600. move to approve as amended by Shepley; second by Adams. Motion carried unanimously.

H. Annual "food for fines" - Dir. Wsol suggested that the annual "food for fines" be established from Dec. 1 to Dec. 13th. Move to approve by Adams; seconded by Shepley. Motion carried on roll call vote.

I. Audit proposal - Dir. Wsol brought the 1997-98 audit proposal from Bill Lau in the amount of \$2725. (an increase of 5%). Moved to approve by Adams; second by Mucha. Motion carried on roll call vote.

Other new business: Ruklic asked about possibility of displaying special sports trophies from community teams not associated with the school system-only for a limited time. This was referred to the Art and Decor Committee .

A motion to go into executive session to discuss probable litigation was made by Shepley, second by Ruklic. Motion carried unanimously on roll call vote.

Board returned to regular session at 9:15PM.

A motion was made by Mucha to instruct Janet(our legal counsel) to "ask leave of the court to file an amendment to the counterclaim to add a breach of contract count regarding the attenuators and then proceed with preparation of a motion for summary judgment."

Second by Shepley. Motion carried unanimously on roll call vote.

Meeting adjourned by Pres. Schultz at 9:20 PM.

Respectfully,

Marian Engel, Sec.