

CRETE PUBLIC LIBRARY DISTRICT BOARD

December 17, 1997

7:00 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of November 19, 1997
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
 - C. Art and Decor Committee
8. Visitors speak
9. Old Business
 - A. Building and maintenance items- status report
 1. tree and limb removal
 2. HVAC problems -- setback system
 3. gutters
 4. roof--flashing repair
 - B. Report on computer upgrade, software selection and approval of bills
 - C. Grant Application - workstation
 - D. Grande Prairie Internet grant
10. New Business
 - A. Illinois Authors Day
11. Executive session to discuss probable litigation
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
LIBRARY BOARD MINUTES

MEETING DATE: December 17, 1997 REGULAR MEETING

PRESENT: Trustees Adams, Engel (part time), Mucha,
Ruklic, Schultz (part time), Shepley,
Administrator Wsol

ABSENT: Trustee Murray

1. The meeting was called to order by Treasurer Shepley at 7:00 P.M. in the Library Board Room.
2. Trustee Adams moved to accept the minutes of the November 19, 1997 Board Meeting. The motion was seconded by Engel. All present voted AYE.

Absent Murray and Schultz

MOTION CARRIED

3. Correspondence - Trustee Mucha read the following:
 - A. An announcement from Klein, Thorpe and Jenkins, LTD. reporting their office move and that Janet N. Petsche has now been made a Principal of the firm.
 - B. An announcement of the 1998 Illinois Authors' day on March 1, 1998.
4. Bills for Payment - After a review of the bills Trustee Engel moved that the bills be paid. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Ruklic, and Shepley. NAY - None

Absent - Murray and Schultz

MOTION CARRIED

(President Schultz arrives)

5. Librarian's Report - Administrator Wsol reported on the following:
 - A. Innovative being the new vendor selected by the Administrators
 - B. The ILA Board meeting
 - C. The monthly statistics

(Secretary Engel leaves)

6. Financial Report - Treasurer Shepley reported to the Board that the Library at this point is 8.5% better than budget. Trustee Adams moved to accept the report. The motion was seconded by Ruklic. All present voted AYE.

Absent - Engel and Murray

MOTION CARRIED

7. OTHER REPORTS

- A. Friends of the Library - Did not meet in December. The cart sales are being conducted each Saturday. \$100.00 was spent to place the Holiday Pointsettias throughout the Library.

- B. Library Foundation - Not Meeting in December

- C. Art and Decor Committee - No report

8. Visitors Speak - None

9. OLD BUSINESS

- A. Building and Maintenance items - status report

1. Tree and Limb removal - Complete
2. HVAC problems - (Setback system) - Has not yet been addressed as of this time.
3. Gutters - No report yet from Mr. Hoffman
4. Roof - Flashing repair - Complete, Administrator Wsol reported that Popko Roofing and the Window manufacturer are investigating other leaks.
5. Rug repairs - Administrator Wsol reported that the cost of this repair was \$220.00. Trustee Ruklic moved to pay this bill from Chatum Rug. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Mucha, Ruklic, Schultz and Shepley. NAY - None

Absent - Engel and Murray

MOTION CARRIED

- B. Report on computer upgrade, software selection and approval of bills - Trustee Wsol reviewed for the Board the progress that has recently been made in this area. The following bills were presented to the Board:

- 1) CDW Computer Centers - \$818.94
- 2) CMC Consulting - \$964.00
- 3) Roeda Signs - \$683.00

Trustee Shepley moved to pay these bills. The motion was seconded by Adams. On roll call the Board voted as follows: AYE- Adams, Mucha, Ruklic, Schultz and Shepley. NAY - None

Absent - Engel and Murray

MOTION CARRIED

- C. Grant Application - Workstation - Administrator Wsol explained to the Board about this grant that is available from the Educate and Automate State monies.
- D. Grande Prairie Internet grant - Administrator Wsol reported that installation is to be completed in January.

10. NEW BUSINESS

- A. Illinois Authors Day - March 1, 1998 - Trustee Shepley moved that the Library donate \$50.00 for this event. The motion was seconded by Ruklic. On roll call the Board voted as follows: AYE - Adams, Mucha, Ruklic, Schultz and Shepley. NAY - None

Absent - Engel and Murray

MOTION CARRIED

- B. Building Bond Payment - Trustee Ruklic moved that the \$154,121.88 bond payment be made. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Mucha, Ruklic, Schultz and Shepley. NAY - None

Absent - Engel and Murray

MOTION CARRIED

C. PLA Convention (March 1998) - Trustee Shepley moved to pay \$150.00 registration fee for Administrator Wsol to attend this convention. The motion was seconded by Ruklic. On roll call the Board voted as follows: AYE - Adams, Mucha, Ruklic, Schultz and Shepley. NAY - None

Absent - Engel and Murray

MOTION CARRIED

D. Copying Machine Problems - After a review of the present problems Trustee Shepley moved that no free copies will be available in the future. All copies will cost 10 cents. The Motion was seconded by Adams. On roll call the Board voted as follows: Adams, Mucha, Ruklic, Schultz and Shepley. Nay - None

Absent - Engel and Murray

MOTION CARRIED

11. Trustee Shepley moved to enter into Executive session to discuss probable litigation. The motion was seconded by Mucha. On roll call the Board voted as follows: AYE - Adams, Mucha, Ruklic, Schultz and Shepley. NAY - None

Absent - Engel and Murray

MOTION CARRIED

12. On return from Executive session Administrator Wsol reported that American Sales had donated the Christmas tree. Trustee Ruklic moved to adjourn the meeting. The motion was seconded by Shepley. All present voted AYE.

Absent - Engel and Murray

Meeting adjourned at 8:50 p.m.

NEXT BOARD MEETING - JANUARY 21, 1998 AT 7:00P.M.


Randall J. Mucha - Trustee