

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

July 15, 1998

7:00P.M.

AGENDA

1. Call to Order
2. Minutes of the Regular Board Meeting, June 18, 1998
3. Minutes of the Special Board Meeting, July 1, 1998
4. Correspondence
5. Bills for Payment
6. *Interim Administrator's Report*
7. Financial Report
  - A. Board signatures for Illinois Fund accounts and General account
8. Other Reports
  - A. Friends of the Library
  - B. Crete Library Foundation
  - C. Art and Decor Committee
9. Visitors
10. Old Business
  - A. Building and maintenance items - status report
    1. sound attenuators
    2. Honeywell visit
  - B. Update from litigation proceedings
11. New Business
  - A. Approve minutes from July 1997 through June 1998 for Annual Report
  - B. Property for sale
12. Adjournment

Executive Session

**Crete Public Library District Board of Trustees**  
**July 15, 1998**  
**7:00 PM.**

1. Call to Order - Present: Adams, Engel, Mucha, Schultz, Shepley; ab. Kelly, Ruklic  
(Ruklic arrived at 7:07PM) Pam Deiters, Interim Administrator.
2. Minutes of Regular Board meeting, June 18, 1998 - Mucha moved approval; second by Shepley; motion carried. (ab, Kelly)
3. Minutes of Special Board Meeting, July 1, 1998 - Mucha moved approval, second by Shepley; motion carried. (ab, Kelly)
4. Correspondence - (1) letter from Klein, Thorpe, & Jenkins recommended an amendment to the library policy on unattended children; Mucha moved approval of this change; second by Shepley; motion carried unanimously. (ab, Kelly.) (2) the date of appropriation ordinance- for the 'Special Reserve Fund' was initialed. The information is noted (by Pam) and she will contact Sharon W. for anything she needs.
5. Bills for payment - motion to approve by Shepley; second by Adams. motion carried unanimously on roll call vote. (ab. Kelly)
6. Interim Administrators's report - Pam reported that there are 8 applications for the library director's position. A date and time for interviews was set pending contact with the candidates.
7. Financial report - motion to approve by Shepley; second by Adams; motion carried unanimously. (Board members signed new forms for the Illinois Fund accounts and the General account)
8. Other Reports:
  - A. Friends of the Library - adjourned for the summer
  - B. Crete Library Foundation - Landscaping plans to be discussed on Thursday July 16th, at 10:00 AM.
  - C. Art and Decor Committee - no report at this time
9. Visitors - none
10. Old Business
  - A. Building and maintenance items - status report
    1. sound attenuators - no report yet
    2. Honeywell visit - no recommendations yet; they are looking at the building plans.
  - B. Update from litigation proceedings - R. Stonebreaker (and H.Schultz) went with the representative from the shingle company to examine the roof. It was evident that the roofing rep. thought the problem could be solved simply by replacing/re-seating shingles. Even though he also saw an additional leak within the library, and could easily see that the ventilators are installed so close to the roof shingles that there is no possibility of true ventilation, he held to a solution by re-working shingles. Herb and Mr. Stonebreaker are waiting for the result of a scheduled meeting on July 16th before making any decisive recommendation.
11. New Business

**Crete Public Library District Board of Trustees**  
**July 15, 1998**  
**7:00 PM.**

- A. Approve minutes from July 1997 through June 1998 for Annual Report  
(secretary will meet with Pam D. next week to complete this item)
- B. Property for sale  
Adjacent property belonging to Nadlers is now for sale. This consists of some 4.5 acres, and has been assessed at \$77,157. The board asked Jim Adams to approach the family regarding a possible purchase by the library board, and to bring a report to the next meeting.
- C. Computer "privacy screens"  
Pam discussed the advantage of having privacy screens for the Internet computers. Adams moved the purchase of 2 screens; second by Mucha; motion carried unanimously on roll call. (ab. Kelly)
- D. Elevator contract  
Pam recommended that we have Bill Barron compare the contract proposals of Gallagher and Tyson before making a decision about awarding the elevator contract. (she has had very satisfactory experience with the lower bidder)