

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

OCTOBER 20, 1999

7:00 P.M.

1. Call to order
2. Minutes
 Regular Meeting of September 15, 1999
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
 - C. Art and Decor Committee
8. Public Comment
9. Old Business
 - A. Building and Maintenance Items
 - B. Long Range Planning Workshop
10. New Business
 - A. Snow Removal proposals
 - B. Fy1999 Levy
 - C. Statistical report
11. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING
OCTOBER 20, 1999

1. Meeting called to order by acting President Pat Kelly at 7:05 p.m. Trustees present: Schultz, Kelly, Fuller, Engel, Ruklic, Amati. Absent Mucha. Others present: Director Schulten.
2. Minutes of September 15th Regular Meeting. Motion to approve by Fuller, second by Amati, passed unanimously.
3. Correspondence: A) letter from George Scully about the Legislative Breakfast. (Jane, Randy, Marian and Jackie attended) B) Handout on SLS Trustee Workshop. Decided to notify Scully that public space is available at Library for meetings.
4. Bills for payment: Motion to approve the regular bills by Schultz, seconded by Fuller. Passed unanimously.
Motion to approve Invoice #804 from Qualified Roofers for \$14,524.00 (approved by Stonebraker) for reroofing and flashing work by Schultz, seconded by Engel. Passed unanimously. Balance left for roof work: \$18,270.00
Motion to approve transfer of funds totaling \$72,673.49 from General Fund to IPTIP Debt Service Fund for bond payment made by Ruklic, seconded by Engel. Passed unanimously.
5. Librarian's Report: Jane attended programs at ILA that relate to the upcoming Long Range Planning Workshop.
6. Financial Report: "Looks good" says Herb
7. Other Reports:
A) Friends of the Library plan an archeology program for Dec. 4th at 10 a.m. The Book, Bag and Bake Sale will be March 11, 2000.
B) Crete Library Foundation did not meet.
C) Art & Decor Committee. Staff -- Judy Boehner-- may be able to keep displays going if in complete charge of program. Student Art Show to continue.
8. Public Comment -- no public.
9. Old Business:
A) Building and Maintenance. Stonebraker (per Jane) reports flashing done on east side, gutters under construction, two windows ordered replaced. Shurley Tuckpointing have not reported yet. Stonebraker's final visit scheduled for Nov. 20th. If Qualified is finished by the next meeting, Board can approve payment subject to Stonebraker's approval.
B) Window cleaning: Ed could do most of the interior windows. Two years ago, Sharon go a bid (Program Professional Services) for all exterior (save by fireplace) \$220 per floor; fireplace windows interior and exterior at \$240.00. Total bid \$680.00. Motion to approve by Ruklic, seconded by Engel. Passed unanimously.
C) Alexis Sarkisian will be the facilitator for the Workshop.

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10. New Business:

A) Discussed snow removal proposals as contractor has increased prices. Jane sent invitations to bid to three companies, no reply yet. Jay reminded Board that company must be bonded and insured to \$1,000,000. Decided current company has performed satisfactorily. Decision left for next meeting.

B) FY1999 Tax Levy. Hearing set for November meeting.

C) Audit Services. Director reports that current auditor has raised price by 10%. Question: Do we want to change auditors?" Should auditor be same as regular accountant? Should we change the way special accounts are set up? Director will ask for bids from other auditors before we make a decision.

D) Web page: Jane is working on web page and thinks staff can handle it. Suggests we thank Designer's Forum and move on.

11. Schultz moved to approve minutes of the Special Meeting of Sept. 22, 1999, seconded by Fuller. Passed unanimously.

12. Schultz moved to adjourn, seconded by Fuller. Passed unanimously.

Jackie Amati
Acting Secretary