

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

JANUARY 19, 2000

7:00 P.M.

1. Call to order
2. Minutes of the Regular Meeting of December 15, 1999
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
8. Public comment
9. Old Business
 - A. Building and maintenance items
 - B. Sick Leave policy
10. New Business
 - A. Meeting Room Use
 - B. Special Event Choice
 - Oscar Night
 - Mystery in the Library
11. Adjournment

Crete Public Library Board Of Trustees

Regular Meeting

Date 1-19-00

1. Meeting called to order at 7 p.m. Engel, Amati, Ruklic absent. Ruklic arrived at 7:05 p.m. Members in attendance: President Mucha, Schultz, Fuller, Kelly. Also in attendance: Director Schulten.

2. Minutes of Regular Meeting of Dec. 15, 1999: Motion to approve by Schultz, second by Fuller. Motion passed with Engel and Amati absent.

3. Correspondence:

A. Letter from First Lady Ryan, thanking library for donation of books to state.

B. Letter from staff member Laura Starr, thanking board for gift certificate.

C. Letter from Crete Food Pantry thanking library for donation of canned goods.

4. Bills for Payment: Schulten presented board with two additional bills: One from Municipal Services Corp. for \$419 annual fee; second from Amalgomated Bank of Chicago for \$410 in fees. Motion by Schultz with second by Fuller to pay all bills. Motion passed on voice vote with Engel and Amati absent.

5. Librarian's Report: In addition to written report, Schulten told followup of trip to Beecher. She felt the library should start small with display for historical documents and might be able to get state money for display.

6. Financial Report: Schulten directed by Schultz to "step on the accelerator."

7. Other Reports:

A. Friends of the Library: Meeting Jan. 26.

B. Crete Library Foundation: Three members present at Jan. 18 meeting. Brochure ready for bulk mailing. Movie request list will be sent to businesses. Multimedia projector and digital camera requested. No action taken on either request.

8. Public Comment: None.

Crete Public Library Board Of Trustees

Regular Meeting

9. Old Business:

A. Building and maintenance items: Schultz reported on Honeywell's visit. Air moving equipment not doing its job and the HVAC system is not large enough. Evaluation of system due before deciding next step.

B. Sick Leave Policy: Prorated system and eligibility after one year of employment discussed as fairest method. No decision made on how to handle employees already over the limit. Matter to be decided at future meeting.

10. New Business:

A. Meeting Room Use: Average use of the two rooms is 17 meeting monthly by 24 different groups, Schulten reported.

B. Special Event Choice: Oscar Night fundraiser to be held, with Mystery in the Library probably in summer.

C. Time Capsule: Fifty-year container to be placed on one side of fire place with 100-year container on other. Presentation to be in June.

D. Business Expo: Crete Area Chamber of Commerce Feb. 12 at Crete-Monee High School. Library will have table there.

11. Adjournment: Motion to adjourn at 8:25 p.m. by Schultz, second by Ruklic. Motion carried.

Respectfully Submitted,
Patricia Kelly, secretary