

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES**

**AGENDA**

SEPTEMBER 20, 2000

7:00 P.M.

**BOARD MEETING**

1. Call to order
2. Minutes  
Regular Meeting of August 16, 2000
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
9. Old Business
  - A. Building Reports
  - B. Grant reports
10. New Business
  - A. Review of preliminary FY1999/2000 audit report
  - B. Snow removal contract
11. Adjournment

Crete Public Library Board of Trustees September 20, 2000

1. Meeting was called to order at 7:00 p.m. Members present: President Mucha, trustees: Ruklic, Engel, Schultz, Fuller, Amati. Kelly absent. Also present: Director Schuelten and Nicole Underhil.

To accommodate Ms. Underhil, the meeting moved Public Comment to the beginning of the meeting. Ms. Underhil was upset about the fines for damaged books. Discussion was left for new business.

2. Motion by Schultz, second by Engel to approve minutes of Regular Session of August 16, 2000. Motion passed unanimously.

3. Correspondence: S.L.S. orientation session for Trustees will be held October 4, 2000, from 9:00 a.m. to noon. Letter from treasurer Judy Barr Topinka regarding Prime Funds with higher interest for our excess funds. Currently ITIP brings in 5 to 6%.

4. Schultz moved, seconded by Engel to pay bills including: Chatham Rug \$3,020.00, Computer and Cable \$874.00, Honeywell \$1300.00 plus a replacement check for lost may payment of \$2167.00. Members voting "Aye": Ruklic, Schultz, Fuller, Mucha, Engel, Amati;

5. Librarian's Report: 21 people signed up for "Life on the Mississippi"; GSU Lapsits program continuing.

6. Financial Report: Audit put off for another month.

7: Public Comment: Moved to beginning of meeting.

8: Friends of the Library did not meet over the summer. Library Foundation has two new members and will publish Fall Circular.

9. Old Business: Building Reports: New attentuators will be here soon. Water sealant will be applied this weekend. New ceiling tiles are on order. Grant Reports: Coffee Bar in moving ahead, Will County Board of Health has given approval. Tile will replace carpet in this area and sinks and ceiling tile will be replaced. Automation continues to be upgraded.

10. New Business: Decided to require Ms. Underhil to replace one of damaged books, accept her repairs on other. Discussion about 98 levy: Exceeded because of new staffing--one additional FTE employee--vacation now covered for employees. Recommended that we zero out special accounts and levy to fully fund them. Also: Ruklic moved, Fuller seconded acceptance of JTP bid for snow removal. "Aye": Ruklic, Engel, Fuller, Schultz, Mucha, Amati.

11. Schultz moved, Fuller seconded, adjournment: Motion passed and meeting adjourned at 8:17 p.m.

7: Public Comment: Moved to beginning of meeting.

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Respectfully submitted,  
Jackie Amati, Acting Secretary