CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA

NOVEMBER 29, 2000
7:00 P.M.

LEVY HEARING

BOARD MEETING

1. Call to order

2. Minutes
   Regular Meeting of October 18, 2000

3. Correspondence

4. Bills for payment

5. Librarian's Report

6. Financial Report

7. Public comment

8. Other reports
   A. Friends of the Library
   B. Crete Library Foundation

9. Old Business
   A. Building Reports
   B. Accounts consolidation
   C. FY2000 Levy Ordinance 00-04

10. New Business
    A. Fund transfer/Bond Payment
    B. Audit proposal
    C. 2001 Trustee elections
    D. Board & Staff Holiday Party

11. Adjournment

Crete Public Library Board of Trustees
Minutes of Regular Meeting Nov. 29, 2000

1. Call to order: Meeting called to order at 7:08 p.m. In attendance: members Mucha, Amati, Ruklic, Kelly, Schultz, Engel. Also in attendance: director Schulten. Absent: Fuller.

2. Minutes of regular meeting of October 18, 2000: Motion by Schultz, second by Engel to approve. Motion passed unanimously.

3. Correspondence: Notice of ILA Trustee Spring Workshop to be discussed at January meeting. Request for tax abatement by St. James Manor.

4. Bills for payment: Motion by Schultz, second by Engel to pay all bills. Two additional bills -- $4,142 for computers, $5,593 for Honeywell payment phase II. Motion for payment passed unanimously on voice vote.

5. Librarian's report: In addition to submitted report, Schulten asked Christmas party to be moved to 5-6:30, which board agreed to do.

6. Financial report: In the words of Herb Schultz, "great."

7. Public comment: None.

8. Other reports:
A. Friends of the Library: Rummage book sale slated Jan. 20. $500 donation given toward "graphic novels" for Young Adult section.
B. Crete Library Foundation: Coordinating with Crete 201-U Foundation on fundraiser.

9. Old business:
A. Building report: It will cost about $700 to replace sequencer, Schulten said.
B. Accounts consolidation: Schulten requested consolidation of general, payroll, and petty cash accounts. On motion by Schultz, second by Engel, move to combine Illinois Public Treasurer's Investment Pool accounts. Motion passed unanimously on voice vote.
Also on a motion by Schultz and second by Engel, it was decided unanimously on voice vote to move $30,000 to Prime Fund.
C. FY2000-04 Levy Ordinance: Motion by Amati, second by Ruklic to approve. Motion passed unanimously on voice vote.

10. New business:
A. Fund transfer/bond payment: Motion by Ruklic, second by Engel to transfer $142,600 to make bond payment of $170,946.88. Motion passed unanimously on voice vote.
B. Audit proposal: Motion by Ruklic, second by Engel to accept $3,145 proposal from William R. Lau. Motion passed unanimously on voice vote.
C. 2001 Trustee election: Mucha, Engel, Amati to run again; Schultz declined.
D. Board & Staff holiday party: Motion by Ruklic, second by Engel to give each staff member $50 gift certificate from Lincoln Mall. Motion by Amati, second by Engel to give Lucille Kester

$100 as retirement gift. Both motions passed unanimously on voice vote.

11. Adjournment: Motion by Schultz, second by Ruklic to adjourn at 8:15. Motion passed unanimously.

Respectfully submitted

Patricia T. Kelly

Patricia T. Kelly, secretary