

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA
APRIL 25, 2001

1. Call to order
2. Recognition of retiring trustee
3. Installation of new trustees
4. Minutes
 Regular Meeting of March 21, 2001
5. Correspondence
6. Bills for payment
7. Librarian's Report
8. Financial Report
 William A. Lau & Co. – account report
9. Public comment
10. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
11. Old Business
 - A. Long Range Planning
 Larson Proposal
12. New Business
 - A. Crete Elementary School Evacuation Plan
 - B. ***Serving Our Public***, Chapter VI
 - C. FY2001/02 Budget process
13. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting of April 25, 2001

1. Call to order: Meeting called to order by President Mucha at 7 p.m. Those in attendance: President Mucha, board members Engel, Ruklic, Amati, Kelly. Late arrival at 7:10: board member Fuller. Also in attendance: Director Schulten, accountant Bill Lau, and newly-elected board member Jessica Stoll.
2. Recognition of retiring trustee: Tabled until his arrival.
3. Installation of new trustees: Newly-elected member Stoll and re-elected members Mucha, Engel, and Amati were sworn in and given certificates.
4. Minutes of regular meeting of March 21, 2001: Motion to approve by Amati, second by Engel. Motion passed unanimously.
5. Correspondence: None.
6. Bills for payment: Motion by Engel, second by Ruklic, passed unanimously on voice vote.
7. Librarian's report: Schulten added to her written report that in March over 12,000 items were circulated. She also said there is one serious candidate to replace retiring custodian Rich Holman and he will be interviewed by available board members next week. In regards to her editorial on Internet filtering, the board supported the editorial and suggested putting a folder by the circulation desk to give information on Internet usage to patrons.
8. Financial report: Bill Lau went over each exhibit with board members, explaining what each one meant. He said the library uses a compiled financial statement, which means there are no comparisons or analyses. That is done annually in the legally-required audit report.
9. Public comment: None.
10. Other reports:
 - A. Friends of the Library: Books left from the book sale were recently distributed to other agencies.
 - B. Crete Library Foundation: Fuller reported that \$3,126 was given to the library from the joint fundraiser with Crete School District 201-U.
11. Old business:
 - A. Long range planning (Larson proposal): Schulten suggested the board consider hiring Larson to begin planning referendum. She expressed concern about staff burnout. The board instructed Schulten to contact Larson and get a breakdown of what work can be done for what amount of money.
 - B. Bank accounts: Old Kent representative will be meeting with Schulten to see what can be done to keep library's business. Schulten will address the bank's "customer service problem."

12. New business:

A. Crete Elementary School Evacuation Plan: Students will use library as evacuation site, but since the library doesn't open until 9 a.m., Schulten will be contacted if it becomes necessary to open library early. Plan was approved unanimously on a motion by Engel and second by Fuller.

B. *Serving Our Public*, Chapter VI: Schulten reported library is meeting standards for programming as outlined in chapter.

C. FY2001/02 budget process: Schulten said library is looking at 3% salary increases and will continue to push for TIF money.

D. Meeting change: On a motion by Ruklic and second by Engel, it was unanimously decided to hold the May meeting on May 30 at 7 p.m.

13. Adjournment: Before adjourning, board honored retiring trustee Herb Schultz with a clock bearing a plaque engraved with a replica of the library. Toasts were made and thanks given for all the hard work Herb has done for the library and for Crete. Formal adjournment at 8:15 p.m. on a motion by Ruklic, second by Amati.

Respectfully submitted:

Patricia T. Kelly, Secretary