

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

September 18, 2002

7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
 Regular Meeting of August 21, 2002
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Publicity Committee
 - B. Friends of the Library
 - B. Crete Library Foundation
9. Old Business
 - A. Iron work painting
 - B. Coffee Connection opening
 - C. 2001/02 Audit Report
10. New Business
 - A. NEIL AAA Caregiver Resource Center Grant (\$3000)
 - B. Community focus group meetings
 - C. Crete Art Fair Library Purchase Award
11. Adjournment

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
SEPTEMBER 18, 2002**

1. Call to order: Meeting called to order by President Mucha at 7:08 p.m. In attendance: members Mucha, Kelly, Amati, Fuller, and Engel. Absent: Stoll, Ruklic, Director Schulten (who arrived at 7:16 p.m.). Also in attendance: Dennis Sullivan from **Crete Matters**.
2. Minutes of regular meeting of Aug. 21, 2002: Motion by Engel, second by Amati, to approve. Motion passed unanimously.
3. Correspondence: Letter from Crete Art Fair committee re: purchase. No action taken at this time.
4. Bills for payment: Motion by Amati, second by Fuller, to pay all bills. Motion passed unanimously on voice vote. Motion by Engel, second by Fuller, to pay additional bills of \$800.31 to Facts on File and \$64.02 to Greenwood Publishing Group. Motion passed unanimously on voice vote.
5. Librarian's report: Schulten noted that Marilyn Godfrey has joined Children's Services.
6. Financial report: Nothing to add.
7. Public comment: None.
8. Other reports:
 - A. Publicity Committee: So far only one article has been printed in **Crete Record**.
 - B. Friends of the Library: Approved sponsoring upcoming program. Have been offered \$500.00 gift certificate from Wylie Publishing and a program by Trudy Lindsey in lieu of cancelled program from Janice Van Cleave.
 - C. Crete Library Foundation: Agreed to pay for folk music program.
9. Old Business:
 - A. Iron work painting: Still waiting for bids to let contract.
 - B. Coffee Connection opening: Opened 9/16/02 with 3 new students and 3 returning students.
 - C. 2001/02 Audit Report: Schulten directed to get bids for new auditor.
10. New Business:
 - A. NEIL AAA Caregiver Resource Center Grant (\$3000): Schulten said information will also go on library's web site to be accessed by public.
 - B. Community focus group meetings: Schulten has meeting Sept. 26, 2002, with Executive Service Corps representative and wants input

on what library hopes to accomplish.

C. Crete Art Fair Library Purchase Award: Friends of the Library or Crete Library Foundation will be asked to fund purchase this year.

D. Annual Legislator Recognition Day: Scheduled for Nov. 1, 2002, from 8:30 to 10 a.m.

E. Defibrillator: Mucha suggested library and business go together to purchase defibrillators from state at reduced cost.

F. Meeting room: Village of Crete and School Board will hold joint meeting at library. Board agreed to waive meeting room fee for this event.

G. Philanthropy Center: Prairie State College will open a Philanthropy Center on Friday. Featured: workshops on fundraising, board development, and assistance on researching grants.

11. Adjournment: Motion by Fuller, second by Engel, to adjourn at 8:09 p.m. Motion passed unanimously.

Respectfully submitted,

Patricia T. Kelly, Secretary