CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA

January 15, 2003
7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
   Regular Meeting of December 18, 2002
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
   A. Publicity Committee
   A. Friends of the Library
   A. Crete Library Foundation
9. Old Business
   A. Computer/print management software
   B. Finance Committee
   C. Referendum planning calendar
10. New Business
    A. Board/Staff Workshop (January 31, 2003)
    B. Wine & Cheese Party (February 23, 2003)
11. Closed Session for the purposes of the appointment, employment and dismissal of employees.
12. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF JANUARY 15, 2003

1. Call to order: The meeting was called to order at 7:05pm by President Mucha. Also in attendance were board members Kelly, Amati, Fuller, Engel, Ruklic, Stoll and Director Schulten.

2. Minutes: Motion by Stoll, seconded by Fuller, to approve the regular meeting minutes from December 15, 2002. All present voted aye.

3. Correspondence: Thank you notes from Jane Schulten, Martha Schlagel, Laura Starr and Diane Mau (for gifts at Christmas) were read aloud.

4. Bills for payment: In addition to the bills for payment listed on the printed list, there is $139.51 owed to Greenwood Publishing and $275.00 needs to be transferred from the trustee fund to petty cash to pay for the upcoming puppet show presentation. Motion by Engel, seconded by Amati. All present voted aye.

5. Librarian's Report: As printed, with the additional comment that Jane is expanding the evening head count of patrons to better understand facility utilization.

6. Financial Report: Treasurer Stoll reported that we are at our fiscal halfway point, and that all categories, with the exception of legal, are on target.

7. Public comment: None

8. Other reports:
    A. Publicity Committee: No report
    B. Friends of the Library: No report
    C. Crete Library Foundation: All items on the library "wish list" were approved.

9. Old Business:
    A. We have put in a request for Cybrarian software, along with three other libraries.
    B. The Finance Committee is seeking two or more trustees to serve. Stoll and Ruklic agreed to serve and meet with Jane.
    C. Referendum planning: trustees divided up the responsibility for attending various community functions that are on the calendar to "spread the word".
    D. Discussion then turned to the new meeting room policy, and whether it should be revised again in response to comments/complaints from the Crete Historical Society and an investment club.

10. New Business:
    A.The Staff/Board workshop, to discuss library strategy, will be held on Friday, January 31st from 3:30-7:30pm. Food will be served.
    B.The Wine and Cheese Party fundraiser will be held at the library on Sunday, February 23rd. Tickets are $35.00 each.

11.Closed session: Motion by Amati, seconded by Ruklic to go in to Executive Session, at 8:05pm. All voted aye. Motion to return to regular meeting by Stoll, seconded by Kelly. All voted aye.

12. Adjournment: Motion by Kelly, seconded by Engel to adjourn at 8:16pm. All voted aye.

Respectfully submitted,
Jay S. Ruklic - Acting Secretary