

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

March 19, 2003

7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
 - Regular Meeting of February 19, 2003
 - Special Meeting of March 5, 2003
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Publicity Committee
 - B. Finance Committee
 - C. Friends of the Library
 - D. Crete Library Foundation
9. Old Business
 - A. Wine & Cheese Party (February 23, 2003)
 - B. Referendum planning
 - C. Automation Upgrade
10. New Business
 - A. Canvass the Vote meeting
 - B. CMHS Post Prom donation
 - C. Library credit card
11. Adjournment

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF MARCH 19, 2003**

1. Call to order: Meeting called to order at 7 p.m. by Vice President Ruklic, in the absence of President Mucha. Also in attendance: board members Kelly, Fuller, Amati, Stoll, and Engel, Director Schulten, and Dennis Sullivan representing **Crete Matters**.

2. Minutes: Motion by Amati, second by Engel, to approve minutes of regular meeting of Feb. 19, 2003. Motion passed unanimously. Motion by Amati, second by Engel, to approve minutes of special meeting of March 5, 2003. Motion passed unanimously.

3. Correspondence: Thank you note from Valerie Schultz, wife of former board member Herb Schultz, for flowers sent during her recent hospitalization.

4. Bills for payment: In addition to regular bills, Schulten presented bills for reimbursement to her of \$253.87 for DVDs; \$175.00 to Donald Baumgartner for upcoming children's program; and insurance payments of \$4,129.00 and \$1,476.00. Motion by Stoll, second by Amati, to pay all bills as listed. Motion passed unanimously on voice vote.

5. Librarian's report: Schulten presented board with updated monthly statistics and February/March people count.

6. Financial report: Schulten will look into possibility of refinancing library's bonds.

7. Public comment: None.

8. Other reports:

A. Publicity committee: Bookmarks and signs for homes/cars are available.

B. Finance committee: Nothing to report.

C. Friends of the Library: More than \$2,000.00 was received from recent used books sale.

D. Crete Library Foundation: Final report from wine/cheese fundraiser included in Librarian's Report.

9. Old business:

A. Wine & Cheese Party: Nothing to report.

B. Referendum planning: Discussion of final voter phone calls and placement of signs. Special meeting set for March 26,

2003.

C. Automation upgrade: Wireless equipment ordered and computers in library; should be up and running in a couple weeks, Schulten reported.

10. New business:

A. Canvass the vote meeting: Date to be set later. Board has one week after April 1, 2003, election to canvass the votes.

B. CMHS post prom donation: Library will donate a dictionary again.

C. Library credit card: Schulten was directed to pursue getting an ALA-sponsored Visa credit card.

11. Adjournment: Motion by Fuller, second by Engel, to adjourn at 7:55 p.m. Motion passed unanimously.

Respectfully submitted,

Patricia T. Kelly, Secretary