CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA

September 17, 2003
7:00 P.M.

BOARD MEETING

1. Call to order

2. Minutes
   Budget & Appropriations Hearing
   Regular Meeting of August 20, 2003

3. Correspondence

4. Bills for payment

5. Librarian's Report

6. Financial Report

7. Public comment

8. Other reports
   A. Friends of the Crete Public Library
   B. Crete Library Foundation

3. Old Business
   A. Building Maintenance
   B. SLS/CLS Merger

3. Closed session (review of closed session minutes)

4. New Business
   A. Closed session minutes (Jan-June 2003)
   B. Crete PLD Salary Schedule
   C. Telephone service proposals

3. Adjournment

Crete Public Library District
Board of Trustees
Meeting of September 17, 2003

1. Meeting called to order: Meeting was called to order at 7:02 P.M. by President Jay Ruklic. In attendance were Board members Marian Engel, Jackie Amati, Pat Kelly, Randy Mucha, Susan Fuller, Jessica Stoll, Jay Ruklic & Library Director, Jane Schulten.

2. Minutes of August 20, 2003 Board Meeting: Motion to approve minutes of the Budget and Appropriations Hearing minutes of August 20, 2003 by Mucha, second by Engel. Motion approved unanimously. Motion to approve minutes of August 20, 2003 Board meeting by Mucha, second by Engel. Motion approved unanimously.

3. Correspondence: None

4. Bills for Payment: Motion by Mucha to approve payment of bills, second by Kelly. Motion carried unanimously by voice vote.

5. Librarian's Report: Jane Schulten reports that registration for new programs is going well. Upcoming programs are; Growing Seasons, September 22nd, Lessons for Life, September 25th, Haunted Houses October 4th, already sold out and Footloose in England October 9th. Also, a color television was donated to the library and may possibly be located in the Coffee Connection area to show CNN. The Crete Area Chamber of Commerce will hold a Wine Tasting at Lincolnshire Country Club on Sunday, October 19th. Board members are invited to attend.

6. Financial Report: Treasurer Stoll reports that the Library finances are on target two months into the 2003-2004 fiscal year budget.

7. Public Comment: None

8. Other Reports:
   A. Friends: Date for the next Friends meeting not yet announced.
   B. Foundation: They have sponsored the Footloose in England program with John Lind coming October 9th. New Officers were elected at the last meeting. They are Tom Hysell, President, Steve Modzelewski Vice President, Phil Bransky Secretary and Jeff De Young Treasurer.

9. Old Business:
   A. Building Maintenance: The installation of the new blinds is almost complete and has made significant difference to the heat and glare.
   B. SLS/CLS Merger: New Executive Director is now also interim Director of CLS.

10. Closed Session: Motion by Stoll, second by Amati to go into Closed Session at 7:22 P.M. Vote unanimous. Motion by Kelly to move out of Closed Session, second by Mucha. Vote unanimous. Return to regular meeting at 7:25 P.M.

11. New Business:

A. Closed Session Minutes (Jan.-June 2003) Motion by Ruklic, second by Engel to keep Closed Session Minutes closed. Vote unanimous.

B. Crete PLD Salary Schedule: The Board began a review of the Library's current salary schedule in light of the new minimum wage going into effect January 1, 2004.

C. Telephone Service Proposals: Jane Schulten put together a comparison of AT&T and SBC local and long distance service. Our current service is SBC for local and AT&T for long distance. Since the comparison chart shows a significant savings by moving to AT&T for both local and long distance, motion by Stoll and second by Kelly to move our service to AT&T. Voice vote unanimous.

D. Annual Treasurer's Report: Salary represents 27 pay periods or about $13,000 increase in the salary line item. Move to approve the report as accurate by Stoll, second by Kelly. Vote unanimous.

12. Additional New Business: The October Board meeting will be on held on October 22nd as Jane will be at the annual Illinois Library Association Conference. She is presenting the Coffee Connection Partnership project at one of the programs.

13. Adjournment: motion by Stoll, second by Amati. Vote unanimous. The meeting adjourned at 8:10 P.M.

Respectfully Submitted

Susan Fuller, Secretary