

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

JUNE 15, 2005
7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
 - Regular meeting of May 18, 2005
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
9. Old Business
 - A. Library automation update
 - B. New Trustee Get-Together
 - C. FY2005/06 Budget & Appropriations Ordinance 05-02
 - D. FY2005/06 Prevailing Wage Ordinance 05-03
 - E. FY2005/06 Board Meeting Ordinance 05-04
 - F. FY2005/06 Annual Non-Resident Card Ordinance
 - G. Serving Our Public, Chapters II & IX
10. New Business
 - A. Resolution 05-01 Adoption of Section 125 Plan (POP Plan)
 - B. Resolution 05-02 Section 125 Plan compensation included as IMRF earnings
 - C. Administrator Annual review
11. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF JUNE 15, 2005, MEETING

1. Call to order: President Ruklic called meeting to order at 7:04. In attendance: board members Ruklic, Kelly, Borgia, Engel, Amati, and Tuttle, and Director Schulten. Absent: board member Fuller.

2. Minutes of May 18, 2005, meeting: Motion by Engel to approve, second by Amati. Motion passed unanimously.

3. Correspondence: Letter from Park Forest resident Margaret Lindstrand thanking reference librarians for their help.

4. Bills for payment: In addition to regular bills, Schulten presented bill from Doerfler Insurance Co. for \$2,007.00; Platinum Plus for Business credit card bill for \$1,687.43; Access Interactive bill for \$1,388.31; and McCann Group bill for \$5,971.00, \$2,850.00 of which will be reimbursed by the Foundation. Motion by Engel, second by Amati, motion passed unanimously on voice vote. The board also agreed to pay \$209.99 for a globe in the Children's Department to honor former board member Randy Mucha.

5. Librarian's report: Schulten noted that 128 adults have signed up for the summer reading program.

6. Financial report: Schulten and Treasurer Borgia noted the library is on target for this time in the fiscal year.

7. Public comment: Chris Wagner distributed invitations to his Court of Honor July 2, 2005.

8. Other reports:

A. Friends of the Crete Public Library: Book sale netted \$1,138.00. No meeting during the summer.

B. Crete Library Foundation: No summer meetings.

9. Old business:

A. Library automation update: Discussed during Bills for Payment portion of meeting.

B. New trustee get-together: Trustees from village, township, park, and school board invited to join library trustees June 29, 2005, at 7 p.m. at the library.

C. FY2005/06 Budget & Appropriations Ordinance 05-02: Hearing notice will be posted in the Crete Record and board will hold public hearing before July 20, 2005, meeting.

D. FY2005/06 Prevailing Wage Ordinance 05-03: Motion by Engel, second by Amati, to approve; passed unanimously.

E. FY2005/06 Board Meeting Ordinance 05-04: Meetings will continue to be third Wednesday of month, with no December meeting slated. Motion by Amati, second by Engel, to approve: passed unanimously.

F. FY2005/06 Annual Non-Resident Card Ordinance: Motion by Amati, second by Engel, to approve; passed unanimously.

G. **Serving Our Public**: The Board reviewed Chapters II & IX: Updates to publication noted.

10. New Business:

A. Resolution 05-01 Adoption of Section 125 Plan (POP Plan): Motion by Tuttle to continue plan, second by Amati, to approve; motion passed unanimously on voice vote.

B. Resolution 05-02 Section 125 Plan compensation included as IMRF earnings: Motion by Tuttle, second by Amati, to approve; motion passed unanimously on voice vote.

C. Administrator annual review: Motion by Tuttle, second by Amati, to go into closed session for the purpose of discussing the administrator's annual review; motion passed unanimously at 8:20 p.m.

Board entered closed session at 8:20 p.m.

Board entered public session at 8:50 p.m.

Motion by Tuttle, second by Engel, to give the Administrator a 4% salary increase, motion passed unanimously.

11. Adjournment: Motion by Amati, second by Engel, to adjourn at 8:55 p.m.; motion passed unanimously.

Respectfully submitted,
Patricia T. Kelly, Acting Secretary