

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
AGENDA**

**November 28, 2007  
7:30 P.M.**

**LEVY HEARING**

**SPECIAL BOARD MEETING**

1. Call to order
2. Public Comment
3. Old Business
  - A. FY2007 Levy Ordinance 07-06
  - B. Building Maintenance – carpet repair
4. New Business
5. Adjournment

**CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Minutes of Meeting  
November 28, 2007**

- I. Call to Order: Board meeting called to order by President Kelly at 7:38p.m.  
Those in attendance: President Kelly, board members, Amati, Angellotti, Engel, Ruklic, Tuttle, Warren. Also in attendance: Administrator Schulten, Admin. Asst. Nelson.
  
- II. Public Comment: no public comment.
  
- III. Old Business:
  - A. FY2007 Levy Ordinance 07-06: Motion to approve FY2007 Levy Ordinance 07-06 by Warren, second by Amati. Motion passed unanimously.
  - B. Building Maintenance – carpet repair: Two companies have sent in estimates for carpet repair in the high traffic areas. Chatham Rug, the original installer and the company that repaired the carpet previously, came in at a lower price. Motion by Ruklic to accept estimate of Chatham Rug, second by Warren. Those in favor: Angellotti, Engel, Ruklic, Warren. Those opposed: Amati, Tuttle. Motion carried for Chatham Rug. Motion to give Administrator Schulten authority to close for carpet repair by Tuttle, second by Amati. Motion passed unanimously.
  
- IV. New Business:
  - A. Boiler repair: After performing a quarterly maintenance, Arctic Engineering has stated that one of the boilers has repeatedly tripped the upper limit and turns itself off. The problem may be with the high limit aqua stat. They will let us know the cost of a new part.
  - B. Humidifier: During the same maintenance Arctic also examined the humidifier. The problem seems to be poor water quality which is damaging the tanks. The mechanic's suggestion is to have a spare set of tanks, which can be used while the other set is being cleaned. He also suggested limiting the number of months that the unit is used. He will send an estimate of costs for the tanks, and service required.
  
- V. Adjournment: Motion by Ruklic, second by Amati passed unanimously to adjourn at 7:57p.m.

Respectfully submitted,  
Jacqueline S. Amati