

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
AGENDA**

**April 21, 2010  
7:00 P.M.**

**BOARD MEETING**

1. Call to order
2. Minutes  
Minutes of Regular Meeting March 17, 2010
3. Correspondence
4. Bills for payment
5. Financial Report
6. Librarian's Report
7. Public Comment
8. Community Outreach
9. Other reports
  - A. Friends of the Crete Public Library
  - B. Crete Library Foundation
10. Old Business
  - A. Copy machines – replacement proposals
  - B. Administrator Librarian Review
11. Closed Session (if necessary) to discuss “the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
12. New Business
  - A. 2009 Levy Report & FY2010/11 Estimate of Revenues
  - B. LIMRiCC Health Insurance FY2010/11 rates
  - C. Building & Maintenance Levy Ordinance 10-01 (information)
  - D. Research Pro Renewal Ordinance 10-02 (information)
14. Adjournment

**CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Minutes of April 21, 2010**

- I. Call to order: Meeting called to order by President Kelly at 7:00 p.m. Those in attendance: President Kelly, board members Daugherty, Ruklic, Tuttle, Wagner & Warren. Also in attendance: Administrator Schulten, Head of Adult Services Amschl, & Admin. Asst. Nelson.
- II. Minutes: Motion to approve minutes of regular meeting March 17, 2010 by Ruklic, second by Daugherty. Motion passed unanimously.
- III. Correspondence: There were two invitations for the trustees. The MLS Zones 8 & 9 will have a Legislator Luncheon at Matteson Public Library, and the annual LACONI dinner will be in Wheaton. The three year audit contract with Knutte & Assoc. is up for renewal. The library will entertain proposals.
- IV. Bills for payment: One additional bill, for quarterly maintenance to Arctic Engineering in the amount of \$1305.50. Motion to approve all bills by Tuttle, second by Ruklic. Motion passed unanimously on voice vote.
- V. Financial report: Trustee Warren reported that expenses are slightly lower than expected for this time of year.
- VI. Librarian's report: Administrator Schulten reported that the plans to separate SWAN from Metropolitan Library System are moving along quickly. MLS Zones 8 & 9 is also working on a plan called Project Phoenix which will explore new models for public library service in Illinois, specifically in the south suburbs. The group is working on a proposal to bring in nationally known facilitators to run a series of focus groups this summer.
- VII. Public comment: No public comment.
- VIII. Community outreach: Trustee Ruklic attended the Crete Village board meeting. He mentioned the upcoming shredding event and senior day. Administrator Schulten worked at the CM201U 6<sup>th</sup> grade Reality Store on April 21<sup>st</sup>.
- IX. Other reports:
  - A. Friends of the Crete Public Library: The book sale was a success. The excess books may be taken to the Will Co. recycling event.
  - B. Foundation: The foundation will purchase a brick in memory of Barbara Altum.

X. Old business:

- A. Copy machines – replacement proposals: Administrator Schulten presented her findings from the five companies to the Board. Motion to accept proposal from ISBS by Ruklic, second by Daugherty. Motion passed unanimously on voice vote.
- B. Administrator Librarian Review: The board elected to move the discussion to the end of the meeting.

XI. New business:

- A. 2009 Levy Report & FY2010/11 Estimate of Revenues: The Board reviewed the 2009 Levy Report & a proposed estimate of revenues for the upcoming fiscal year. The corporate rate will be similar to last year, but the projections for per capita money, interest income and developer fees will be low.
- B. LIMRiCC Health Insurance FY2010/11 rates: The new rates for the next fiscal year have been determined. They reflect an approximate 10% increase.
- C. Building & Maintenance Levy Ordinance 10-01 (information): A portion of the total tax money goes to this special fund for building & maintenance. The levy will come up for approval in May.
- D. Research Pro Renewal Ordinance 10-02 (information): The database would replace EbscoHost. It will be voted on next month.

- XII. Closed session: Motion to go into closed session at 8:00 p.m. by Daugherty, second by Warren to discuss “the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”  
The Board entered Closed Session at 8:00  
The Board returned to Open Session at 8:39

- XIII. Adjournment: Motion to adjourn at 8:40 p.m. by Tuttle, second by Wagner.  
Motion passed unanimously.

Respectfully submitted,  
Jacqueline S. Amati, Secretary