CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA

October 12, 2011
** Time change

BOARD MEETING @ 6:30 pm
BOARD FOCUS GROUP @ 7:30 pm

1. Call to order

2. Minutes
   Minutes of the Regular Meeting September 21, 2011

3. Correspondence

4. Bills for payment

5. Financial Report

6. Librarian's Report

7. Public Comment

8. Community Outreach

9. Other reports
   A. Friends of the Crete Public Library
   B. Crete Library Foundation

10. Old Business
    A. Fall Family Fun Fest
    B. Library Re-Design
    C. Outreach update
    D. FY2011 Levy request

11. New Business
    A. Fees & fines policy change(discussion)

12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of October 12, 2011

I. Call to order: meeting called to order by President Tuttle at 6:43 p.m. Those in attendance: President Tuttle, board members Amati, Boehner, Ruklic, Sizemore, Wagner & Warren. Also in attendance: Administrator Schulten, Head of Adult Services Amschl & Admin. Asst. Bonfiglio.

II. Minutes: Motion to approve minutes of regular meeting of September 21, 2011 by Sizemore, second by Warren. Motion passed.

III. Correspondence: No correspondence.

IV. Bills for payment: No additional bills for payment. Motion to approve all bills by Amati, second by Boehner. Motion passed unanimously on voice vote.

V. Financial report: Treasurer Ruklic reported that expense amounts are still slightly below average and the library has received most of the tax income for the fiscal year.

VI. Librarian's report: The Illinois State Library recently announced some limited grant funds for construction projects. Administrator Schulten reviewed the qualifications for receiving awards and it showed that the library's remodeling plans would rank low using the criteria listed.

VII. Public comment: No public comment.

VIII. Community outreach: President Tuttle attended the Village meeting and learned that the TIF Committee approved an incentive proposal for South Holland Bakery to move to the Techn-o-tape property in TIF #2.

IX. Other reports:

A. Friends of the Crete Public Library: The Friends made $246.00 at the Fall Family Fun Fest bake sale. Patrons didn't seem to mind the increased prices.
B. Crete Library Foundation: The Foundation will meet on November 8th.

X. Old business:

A. Fall Family Fun Fest: The Fest went well this year, the feedback from patrons was positive.
B. Library Re-Design: The focus groups are in full swing and the consultant has managed to meet with several types of groups and has gathered some valuable data.

C. Outreach update: Ms. Marshall has contacted WGN for interviews with several library Directors to get the word out about library services. She is also working on a unified message that the board & staff can use when discussing the redesign project.
D. FY2011 Levy request: The board reviewed the various options for the 2011 Levy request. Motion to request the same amount as FY2010 by Warren, second by Wagner. Motion passed unanimously on voice vote.

XI. New business:

A. Fees & fines policy change (discussion): As the policy stands now an individual library card is stopped at $5.00. The library is seeing cards issued to numerous people at the same address. Some patrons are running up fines & fees on one card then moving on to another resident's card. The board discussed how to change the policy in order to stop the problem. Administrator will ask other libraries how they handle the situation.

XII. Adjournment: Motion to adjourn at 7:26 p.m. by Amati, second by Warren. Motion passed unanimously.

Respectfully submitted,
Cindy Wagner, Secretary