

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

BOARD MEETING

AGENDA

June 20, 2012

1. Call to order
2. Minutes
 - Minutes of the Regular Meeting May 16, 2012
 - Minutes of the Closed Session May 16, 2012
3. Correspondence
4. Bills for payment
5. Financial Report
6. Librarian's Report
7. Public Comment
8. Community Outreach
9. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
10. Old Business
 - A. FY2012/13 Premium Only Plan - health insurance (Resolution 12-01 action)
 - B. FY2012/13 Prevailing Wage (Ordinance 12-01 action)
 - C. FY2012/13 Meeting Dates & Times (Ordinance 12-02 action)
 - D. FY2012/13 Public Library Non-Resident Cards (Ordinance 12-03 action)
 - E. Library logo review
 - F. Re-Design update - Interior Designer review
11. New Business
 - A. FY2013 Per Capita Grant requirements (information)
12. Adjournment

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of June 20, 2012**

- I. Call to order: Meeting called to order by Vice-President Warren at 7:05 p.m. Those in attendance: Vice-President Warren, Board members Boehner, Ruklic, Sizemore & Wagner. Absent: Amati, Tuttle. Also in attendance: Head of Adult Services Amschl & Admin. Asst. Bonfiglio.
- II. Minutes: Motion to approve minutes of regular meeting of May 16, 2012 by Ruklic, second by Wagner. Motion passed. Motion to approve minutes of closed session meeting of May 16, 2012 by Ruklic, second by Sizemore. Motion passed.
- III. Correspondence: Letter from attorneys Klein, Thorpe & Jenkins indicating that their rates will remain the same. Invitation from the Crete Women's Club to the picnic & grandstand re-dedication on June 30th.
- IV. Bills for payment: One additional bill to Canton Enterprises in the amount of \$1100.00 for deposit on Fall Family Fun Fest Entertainment. Motion to approve all bills as presented by Wagner, second by Sizemore. Motion passed on voice vote.
- V. Financial report: Treasurer Ruklic reported that while expenditures were well below budget, some additional expenses may be incurred during the last month of the fiscal year.
- VI. Librarian's report: Ms. Amschl reported that the library could abate the bond this coming December. She also stated that the library needs to have a capital replacement plan in place. The plan would assess the library's future building expenditures.
- VII. Public comment: No public comment.
- VIII. Community outreach: Trustee Warren attended the school board meeting and learned that Crete Elementary teacher Denise Ostarello had received the Golden Apple Award.
- IX. Other reports:
 - A. Friends of the Crete Public Library: Trustee Sizemore stated that the ongoing bag sale was going well. The Friends are also working with Cone Cottage to have a benefit day in August.
 - B. Crete Library Foundation: The Foundation will meet in September.

X. Old business:

- A. FY2012/13 Premium Only Plan – Health Insurance (Resolution 12-01 action): Motion to approve FY2012/13 Premium Only Plan by Ruklic second by Wagner. Motion passed on voice vote.
- B. FY2012/13 Prevailing Wage (Ordinance 12-01 action): Motion to approve FY2012/13 Prevailing Wage by Wagner, second by Boehner. Motion passed.
- C. FY2012/13 Meeting Dates & Times (Ordinance 12-02 action): Motion to approve FY2012/13 Meeting Dates & Times by Ruklic, second by Boehner. Motion passed.
- D. FY2012/13 Public Library Non-Resident Cards (Ordinance 12-03): Motion to approve FY2012/13 Public Library Non-Resident Cards by Wagner, second by Ruklic. Motion passed.
- E. Library Logo review: The board reviewed the logo choices. Motion by Wagner to approve logo option C, second by Boehner. Motion passed.
- F. Re-Design update – Interior Designer review: After meeting with several project managers the re-design team has decided to break the re-design into 3 sections. With this change in the process the board discussed rescinding the decision to hire Ms. Cullen for phase 3 of the project. Each of the potential design firms including Ms. Cullen may bid on any or all of the 3 sections. Motion to rescind hiring Ms. Cullen for phase 3 of the redesign project by Ruklic, second by Boehner. Motion passed.

XI. New business:

- A. FY2012/13 Per Capita Grant requirements (information): The board will need to read Chapter 9 of *Serving our Public* for next month.

XII. Adjournment: Motion to adjourn at 7:47 p.m. by Ruklic, second by Sizemore. Motion passed.

Respectfully submitted,
Cindy Wagner, Secretary