

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
BOARD MEETING**

**June 18, 2014
7:00 p.m.**

MEETING AGENDA

1. Call to order
2. Minutes
 - Minutes of the Regular Meeting May 21, 2014
 - Minutes of Closed Session May 21, 2014
3. Correspondence
4. Bills for payment
5. Financial Report
6. Librarian's Report
7. Public Comment
8. Community Outreach
9. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
10. Old Business
 - A. Capital Replacement Plan (information/action)
 - B. FY2014/15 Premium Only Plan Resolution 14-01 (action)
 - C. FY2014/15 Prevailing Wage Ordinance 14-01 (action)
 - D. FY2014/15 Meeting Dates & Times Ordinance 14-02 (action)
 - E. FY2014/15 Public Library Non-Resident Cards Ordinance 14-03 (action)
 - F. Rohe Lane Streambank update
11. New Business
 - A. Resolution 14-03 to transfer FY2012/13 Corporate Fund surplus to Special Reserve Fund in the amount of \$350,000.
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
JUNE 18, 2014

- I. Call to order: Meeting called to order by President Tuttle at 7:02 p.m. Those in attendance: President Tuttle, board member: Amati, Boehner, Monks, Sizemore & Warren (Warren arrived 7:08 p.m.) Also in attendance: Administrator Schulten, Head of Adult Services Amschl & Admin. Asst. Bonfiglio.
- II. Minutes: Motion to approve minutes of Regular Meeting May 21, 2014 by Boehner, second by Monks. Motion to approve minutes of Closed Session May 21, 2014 by Monks, second by Sizemore. Both motions passed. Ayes: Amati, Boehner, Monks & Sizemore. Nays: None.
- III. Correspondence: Thank you letter sent by Bob & Karen Ueltzen to the "World's Greatest Library Staff". A letter from Klein, Thorpe & Jenkins to remind Boards that agenda items should be defined and explained to any public present at an open meeting.
- IV. Bills for payment: No additional bills for payment. Trustee Warren asked about the bills for library prizes. Administrator Schulten explained that all three departments are offering prizes and incentives for the Summer Reading Program. Motion to approve all bills as presented by Boehner, second by Warren. Motion passed on voice vote. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.
- V. Financial report: Trustee Warren reported that with just one more month to go for the fiscal year, expenses are well below budget.
- VI. Librarian's report: Ms. Schulten mentioned that several libraries have received Freedom of Information Act requests from a group called Open the Books. They seem to be sending the requests to all Illinois libraries and are sending them alphabetically. They are asking for extensive information on library expenditures over the last seven years. Sign up for Summer Reading Program has been good with 99 Adults, 47 Young Adults & 468 Children to date.
- VII. Public comment: No public comment.
- VIII. Community outreach: Community outreach is suspended for the summer months.
- IX. Other reports:
 - A. Friends of the Crete Public Library: Ms. Schulten stated that the Friends will once again have a booth at the Crete Women's Club Garden Walk. Kathy Beil suggested that the Friends & Foundation start the Marian Engel Library Internship. The idea was well received.
 - B. Crete Library Foundation: The Foundation did not meet.
- X. Old business:
 - A. Capital Replacement Plan (information/action): The board discussed the proposals that they had received. Motion to accept proposal from JMA in the amount of \$8900.00 for the Capital Replacement Plan by Monks, second by Amati. Motion

passed on voice vote. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.

- B. FY2014/15 Premium Only Plan Resolution 14-02 (action): Motion to approve FY2014/15 Premium Only Plan Resolution 14-02 by Sizemore, second by Boehner. Motion passed. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.
 - C. FY2014/15 Prevailing Wage Ordinance 14-01 (action): Motion to approve FY2014/15 Prevailing Wage Ordinance 14-01 by Monks, second by Warren. Motion passed. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.
 - D. FY2014/15 Meeting Dates & Times Ordinance 14-02 (action): Motion to approve FY2014/15 Meeting Dates & Times Ordinance 14-02 by Warren, second by Amati. Motion passed. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.
 - E. FY2014/15 Public Library Non-Resident Cards Ordinance 14-03 (action): Motion to approve FY2014/15 Public Library Non-Resident Cards Ordinance 14-03 by Amati, second by Boehner. Motion passed. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.
 - F. Rohe Lane Streambank update: Administrator Schulten updated the board members on the work that needs to be done on the stream bank that is on the library property. The cost for repairs after a grant would be approximately \$2500 – 3500. The library would be willing to take charge of obtaining proposals for the project and paying the majority of the streambank stabilization. Several board members were in favor of the idea, but also added that they would like a letter of understanding sent to the other homeowners that would state that this would be a one-time deal. Also the library would not be responsible for any cost of repairs to the bridge & road. Motion to give Administrator Schulten the authority to proceed with the Rohe Lane Streambank project by Amati, second by Sizemore. Motion passed. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.
- XI. New business:
- A. Resolution 14-03 to transfer FY2012/13 Corporate Fund surplus to Special Reserve Fund in the amount of \$350,000. Motion to approve Resolution 14-03 to transfer FY2012/13 Corporate Fund surplus to Special Reserve Fund in the amount of \$350,000 by Monks, second by Warren. Motion passed on voice vote. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.
- XII. Resignation of Board President Tuttle: The board regretfully accepts the resignation of the Board President/Trustee Tuttle.
- XIII. Adjournment: Motion to adjourn at 7:50 p.m. by Boehner, second by Monks. Motion passed. Ayes: Amati, Boehner, Monks, Sizemore & Warren. Nays: None.

Respectfully Submitted,
Georgia Sizemore, Secretary