

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
BOARD MEETING**

**October 15, 2014
7:00 p.m.**

MEETING AGENDA

1. Call to order
2. Minutes
Minutes of the Regular Meeting September 17, 2014
3. Correspondence
4. Bills for payment
5. Financial Report
6. Librarian's Report
7. Public Comment
8. Community Outreach
9. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
10. Old Business
 - A. Library Open House – recap
 - B. FY2014 Levy Ordinance 14-05 (draft)
 - C. Appointment of new trustees
11. New Business
 - A. LIMRiCC Health Insurance Update
 - B. ATLAS Staff In-Service December 5, 2014 – request for closing
 - C. Holiday schedule and get-together date
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
October 15, 2014

- I. Call to order: Meeting called to order by Vice-President Boehner at 7:03 p.m. Those in attendance: Vice-President Boehner, trustees: Monks, Sizemore, Van Zyl & Warren. Also in attendance: Head of Adult Services Amschl & Admin. Asst. Bonfiglio.
- II. Minutes: Motion to approve minutes of regular board meeting of September 17, 2014 by Monks, second by Sizemore. Motion passed. Ayes: Monks, Sizemore & Van Zyl. Nays: None.
- III. Correspondence: Thank you card from staff member Witvoet concerning the tuition reimbursement program.
- IV. Bills for payment: One additional bill for payment to Letrix USA in the amount of \$549.00 for vinyl lettering. Motion to approve all bills as presented by Monks, second by Sizemore. Motion passed on voice vote. Ayes: Monks, Sizemore & Van Zyl. Nays: None.
- V. Financial report: Treasurer Warren stated that the budget is exactly where it should be for the first quarter.
- VI. Librarian's report: Ms. Amschl reported that the library's health insurance consortium LIMRiCC met and has decided to not change the rates for the upcoming year. The preliminary information on the building is that it is in good shape. The final report should be available by next month. The lighting changes will wait until grant money is available again. Vice-President Boehner asked about the progress on the system migration. Ms. Amschl explained the tentative timeline and progress so far.
- VII. Public comment: No public comment.
- VIII. Community outreach: Trustee Monks attended the township meeting & mentioned the Open House & the display on the Crete Fire Department. The bell from the Congregational Church was installed in front of the town hall recently.
- IX. Other reports:
 - A. Friends of the Crete Public Library: The Friends are making phone calls, asking for volunteers for the upcoming book sale.
 - B. Crete Library Foundation: The Foundation did not meet.

X. Old business:

- A. Library Open House – recap: The feedback from the Open House was positive. Several people said that they learned about some of the services that the library offers.
- B. FY2014 Levy Ordinance 14-05 (draft): The board discussed the levy ordinance. Motion to approve FY2014 Levy Ordinance 14-05 at the current rate of 0.5713 by Sizemore, second by Monks. Motion passed on voice vote. Ayes: Monks, Sizemore, Van Zyl & Warren. Nays: None.
- C. Appointment of new trustees: After interviewing two candidates for the two open trustee positions the board will accept both candidates. Motion to appoint Synthia Noble to the library board by Monks, second by Van Zyl. Motion to appoint Rhonda Russell Henderson to the library board by Sizemore, second by Warren. Both motions passed on voice vote. Ayes: Monks, Sizemore, Van Zyl & Warren. Nays: None.

XI. New business:

- A. LIMRiCC Health Insurance Update: The goal for the LIMRiCC health insurance consortium is to become self-funding similar to the library's LIRA consortium for public liability insurance.
- B. ATLAS Staff In-Service December 5, 2014 – request for closing: Motion to close the library on December 5, 2014 for the annual Staff In-Service by Monks, second by Sizemore. Motion passed. Ayes: Monks, Sizemore, Van Zyl & Warren. Nays: None.
- C. Holiday schedule and get-together date: The board reviewed the days that the library will be closed in December and chose December 12th at 6:00 p.m. for the annual board & staff holiday party.

- XII. Adjournment: Motion to adjourn at 8:41 p.m. by Sizemore, second by Monks. Ayes: Monks, Sizemore, Van Zyl & Warren. Nays: None.

Respectfully submitted,
Georgina Sizemore, Secretary