

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 21, 2015
7:30 p.m.**

MEETING AGENDA

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes of September 16, 2015
4. Correspondence
5. Approval of bills for payment
6. Approval of Financial report for September 2015
7. Librarians' reports
8. Public Comment
9. Community Outreach
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
10. Old Business
 - A. Fink Statue/Butterfly garden update
 - B. Technology update
11. New Business
 - A. Approval of LIMRiCC changes
 - B. Approval of ATLAS in-service closing date December 4, 2015
 - C. 2016 Levy Information
 - D. Holiday party date
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
October 21, 2015

- I. Call to order: Meeting called to order at 7:30 p.m. by President Warren. Those in attendance: President Warren, trustees: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Also in attendance: Executive Director Dienes, Admin. Asst. Bonfiglio. & Jane Schulten, Library Consultant. Asst. Admin. Amschl arrived 8:10 p.m.
- II. Introduction of guests/visitors: No guests or visitors.
- III. Approval of Minutes of September 16, 2015: Motion to approve minutes of September 16, 2015 by Monks, second by Sizemore. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Nays: None.
- IV. Correspondence: No correspondence.
- V. Approval of bills for payment: President Warren asked about the bill for Town Square Publications, Ms. Dienes explained that it was for advertising in the upcoming Crete map which will be available at the library. Motion to approve all bills as presented by Boehner, second by Wagner. Motion passed on voice vote. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Nays: None.
- VI. Approval of financial report for September 2015: Treasurer Monks reviewed the report. Several expense items are above 25% but that will level out over the next few months.
- VII. Librarians' report: The board welcomed Ms. Dienes to her first board meeting. She reported that her first month has been busy, but with the help of Ms. Schulten & several staff members she has been settling into her new role.
- VIII. Public comment: No public comment.
- IX. Community outreach
 - A. Friends of the Crete Public Library District: The Friends may need some more volunteers for the Saturday afternoon of the book sale.
 - B. Crete Library Foundation: The Foundation did not meet.
- X. Old Business:
 - A. Fink statue/Butterfly garden update: The statue has been cleaned & is ready to be installed. A hole must be dug for the concrete base. Once the concrete has cured the statue can be put in place. The plaque & lighting will be added later. Trustee Monks had some more information regarding the butterfly garden. Motion to approve installation of a butterfly garden by Monks, second by Sizemore. Motion passed on voice vote. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Nays: None.

B. Technology update: This was the first month that all the trustees received their board packets via email. Some of the links within the packet did not work & that will be fixed. Each of the trustees now has a Crete library email address for their board packets & library correspondence. Heritage Technology reported that most of the smaller computer projects have been completed. The server is still being configured & will be installed within the next few weeks.

XI. New Business:

A. Approval of LIMRiCC changes: Due to regulations in the Affordable Care Act, LIMRiCC needs to become a self-funding entity. In order to make that happen, they need to change their by-laws and inter-governmental agreement. Motion to approve changes to LIMRiCC by-laws and inter-governmental agreement by Monks, second by Wagner. Motion passed on voice vote. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Nays: None.

B. Approval of ATLAS in-service closing date December 4, 2015: Ms. Dienes asked to close so any staff could attend the morning meeting. Afterward there will be a full staff meeting & time for a fire drill/emergency procedures session. Motion to approve closing of the library on December 4, 2015 for the annual ATLAS in-service by Wagner, second by Sizemore. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Nays: None.

C. 2015 Levy Information: Library Consultant Schulten discussed the levy options with Ms. Dienes & the board. Motion to approve draft of Levy Ordinance 15-06 at the current rate of 0.5713 by Wagner, second by Van Zyl. Motion passed on voice vote. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Nays: None.

D. Holiday party date: The board discussed the date for the annual holiday party. The majority of the board favored January 22, 2016. Ms. Dienes will poll the staff concerning the date.

XII. Adjournment: Motion to adjourn at 8:52 p.m. by Boehner, second by Monks. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Wagner. Nays: None.

Respectfully Submitted,
Georgia Sizemore, Secretary