

**CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING**

**June 15, 2016**

**7:30 p.m.**

**MEETING AGENDA**

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes
  - from May 18, 2016 Meeting (Action item)
4. Correspondence
5. Approval of Bills for Payment (Action item)
6. Financial Report for May 2016 (Action item)
7. Librarians' Reports
8. Public Comment
9. Community Outreach
10. Other Board Reports
  - A. Friends of the Crete Public Library
  - B. Crete Library Foundation
11. Old Business
  - A. FY2016/17 Meeting Dates & Times Ordinance 16-04 (Action item)
  - B. FY2016/17 Prevailing Wage Ordinance 16-05 (Action item)
  - C. FY2016/17 Non-Resident Cards Ordinance 16-06 (Action item)
  - D. FY2016/17 Budget & Appropriations Ordinance 16-03 Draft (Action item)
  - E. Window Replacement Project: Jim Maciejewski, JMA Architects
12. Closed Session (if necessary) to discuss *the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.*
13. New Business
  - A. Library Building & Grounds
14. Adjournment

CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
JUNE 15, 2016

- I. Call to order: Meeting called to order at 7:35 p.m. by President Warren. Those in attendance: President Warren, trustees: Monks, Noble, Sizemore & Wagner. Absent: Boehner, Van Zyl. Also in attendance: Executive Director Dienes, Asst. Director Amschl & Admin. Asst. Bonfiglio.
- II. Introduction off Guests/Visitors: There were no guests or visitors
- III. Approval of Minutes: Motion to approve minutes from the meeting of May 18, 2016 by Monks, second by Sizemore. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None. Motion passed.
- IV. Correspondence: Thank you letter for participating in the annual Park-A-Palooza.
- V. Approval of bills for payment (action item): One additional bill for payment. Tuition reimbursement for Ms. Madsen in the amount of \$1056.00. Motion to approve all bills as presented by Wagner, second by Noble. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None. Motion passed on voice vote.
- VI. Financial report for May 2016: Treasurer Monks reported on the expenditures for the year. With one more month to go in the fiscal year expenses are well below expected for the year.
- VII. Librarians' report: Ms. Dienes reported that according to Management Association of Illinois cost of living raises should be 2%. She would like to award some merit raises as well. The library has started the Summer Reading Program. One July 30<sup>th</sup> the library will have its first CLASH CON event.
- VIII. Public Comment: No public comment
- IX. Community Outreach: No Community Outreach
- X. Other board reports:
  - A. Friends of the Crete Public Library: The Friends group will pay for the lunch at CLASH CON:
  - B. Crete Library Foundation: The Foundation authorized a payment to Ryan Martin for his landscaping work in the butterfly garden. A dedication ceremony will be held once everything is in place.

- XI. Old business:
- A. FY2016/17 Meeting Dates & Times Ordinance 16-04: The board will change the meeting time to 7:00 p.m. Motion to approve FY2016/17 Meeting Dates & Times Ordinance 16-04 by Sizemore, second by Monks. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None. Motion passed.
  - B. FY2016/17 Prevailing Wage Ordinance 16-05: Motion to approve FY2016/17 Prevailing Wage Ordinance 16-05 by Wagner, second by Monks. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None. Motion passed.
  - C. FY2016/17 Non-Resident Cards Ordinance 16-06: Motion to approve FY 2016/17 Non-Resident Cards Ordinance 16-06 by Monks, second by Wagner. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None. Motion passed.
  - D. FY2016/17 Budget & Appropriations Ordinance 16-03 Draft: Motion to approve FY2016/17 Budget & Appropriations Ordinance (Draft)16-03 by Wagner, second by Monks. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None. Motion passed on voice vote.
- XII. Window Replacement Project: Jim Maciejewski, JMA Architects: Mr. Maciejewski was unable to attend the meeting but he did mention that the project could be split up. The concrete and masonry work could be done in the late summer or fall and the windows next spring. The library may get a better price on the windows when it is not the busy season.
- XIII. Closed Session (if necessary) to discuss *the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body*. The board did not go into closed session.
- XIV. New Business:
- A. Library Building & Grounds: The board discussed the rabid bat that was found inside the building. Ms. Dienes explained to the board that because bats are a protected species the library must comply with all rules & regulations concerning the removal of any bats. Two companies had been contacted regarding the removal but only one proposal was received so far. Once some other proposals are received the board may have a special meeting to choose a company and start the removal process as soon as possible.
- XV. Adjournment: Motion to adjourn at 8:30 p.m. by Noble, second by Wagner. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None. Motion passed.

Respectfully Submitted  
Georgia Sizemore, Secretary