

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Special Meeting
October 6, 2016
7:00 p.m.**

MEETING AGENDA

1. Call to order
2. Introduction of Guests/Visitors
3. Review of Bid Recommendations for the Following Work on Library Building: Masonry, Windows, Ridge Vents, Concrete, and Painting (Action item)
4. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
October 6, 2016

- I. Call to order: Meeting called to order by President Warren at 7:00 p.m. Those in attendance: President Warren, trustees Bohner, Monks, Noble & Sizemore. Also in attendance: Executive Director Dienes, Executive Assistant Amschl, Admin. Asst. Bonfiglio & James Maciejewski & Wayne Babiak from JMA Architects.
- II. Introduction of guests/visitors: James Maciejewski & Wayne Babiak from JMA Architects.
- III. Review of Bid Recommendations for the Following Work on Library Building: Masonry, Windows, Ridge Vents, Concrete & Painting: Mr. Maciejewski reviewed the scope of work for the project. Concrete: The bid specified the front walkway with an alternate bid for the walkway to the south of the building.

Painting: The bid covers painting all the metal on the front canopy & also the metalwork to the north of the canopy. The 3 light posts could be included for an additional \$1000.00 so that they would match the new color scheme. This would require a change order to the original bid.

Masonry: The bid was for repairing, cleaning, caulking & sealing the west side of the building. Alternate bid 4 includes cleaning the north side & alternate bid 5 would include cleaning the east side as well.

Windows: The bid would replace most of the windows on the west side of the building as well as the windows by the fireplace. It would also seal the remaining windows. This would stop more damage & may extend the life of those windows for 5 years or so. Alternate bid 1 would replace 6 windows on the west side of the building & 2 on the south side. Alternate bid 2 would replace the remaining windows.

Ridge Vents: The bid was for replacing all the ridge vents.

Mr. Maciejewski stated that he had worked with all the companies that had bid on the project & he had no reservations working with any of them again. His recommendation was for accepting the lowest qualified bid in each category except for the ridge vents. He explained that since it was under the bid threshold the library may get a better price if we just get quotes on the work. The board had questions concerning the pros & cons of including some of the alternate bids. Mr. Maciejewski explained in more detail why the alternates were included and what would happen if they were not addressed at this time. The board discussed the bids and alternate work.

Motion to accept base concrete bid from Metropolitan Corp in the amount of \$32590.00 by Monks, second by Noble. Motion passed on voice vote. Ayes: Boehner, Monks, Noble & Sizemore. Nays: None.

Motion to accept painting bid from Cosgrove Construction, Inc. in the amount of \$12625.00 & with the addition of the three lamp poles for \$1000.00 by Monks, second by Boehner. Motion passed on voice vote. Ayes: Boehner, Monks, Noble & Sizemore. Nays: None.

Motion to reject all ridge vent bids by Noble, second by Monks. Motion passed on voice vote. Ayes: Boehner, Monks, Noble & Sizemore. Nays: None.

Motion to accept masonry bid from Grove Masonry Maintenance in the amount of \$16900.00 and with the addition of alternate bid 4 in the amount of \$7500.00 and alternate bid 5 in the amount of \$10000.00 by Monks, second by Boehner. Motion passed on voice vote. Ayes: Boehner, Monks, Noble & Sizemore. Nays: None.

Motion to accept base window bid from Pangere Corp in the amount of \$97100.00 by Monks, second by Sizemore. Motion passed on voice vote. Ayes: Boehner, Monks, Noble & Sizemore. Nays: None.

Mr. Maciejewski will issue letters to the winning contractors & will coordinate with them to start the 4 projects. He will also contact Grove Masonry to see if the south sidewalk could be mud jacked instead of being replaced. In addition he will see about getting some quotes for the ridge vent project.

- IV. Adjournment: Motion to adjourn at 8:14 p.m. by Noble, second by Sizemore. Motion passed. Ayes: Boehner, Monks, Noble & Sizemore. Nays: None.

Respectfully Submitted,
Georgia Sizemore, Secretary