

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2017
7:00 p.m.**

MEETING AGENDA

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes
 - Regular Board Meeting, September 20, 2017 (Action item)
4. Correspondence
5. Approval of Bills for Payment (Action item)
6. Financial Report for October 2017 (Action item)
7. Librarians' Reports
8. Public Comment
9. Community Outreach
10. Other Board Reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
11. Old Business
 - A. FY2017 Levy Ordinance 17-05 (Information item)
12. New Business
 - A. Policy Review: Meeting Room Policy (Information item)
 - B. LIMRiCC Health Insurance Plans and Rates (Information item)
 - C. Early Closing on 11/22/2017 (Thanksgiving Eve) (Information item)
 - D. Staff Holiday Party 2017 (Information item)
13. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
OCTOBER 18, 2017

- I. Call to order: Meeting called to order by President Boehner at 7:00 p.m. Those in attendance: President Boehner, trustees: Beil, Monks, Noble & Williams. Also in attendance: Executive Director Dienes, Assistant Director Amschl & Admin. Asst. Bonfiglio. Motion to amend the agenda to insert: Temperature Control Upgrade Project: Executive Summary: Joe Cash and Lisa Maciejewski under item 3 by Williams, second by Monks. Motion passed. Ayes: Beil, Monks, Noble & Williams. Nays: None.
- II. Introduction of Guests/Visitors: Joe Cash & Lisa Maciejewski from Millies Engineering Group & JMA Architects.
- III. Temperature Control Upgrade Project: Executive Summary: Joe Cash & Lisa Maciejewski presented information on the upcoming bid project that will upgrade the thermostats & variable air volume controls. The project will start in the spring and can be separated into two projects either by floor or types of items to be replaced.
- IV. Approval of minutes: Motion to approve minutes of the regular board meeting of September 20, 2017 by Beil, second by Noble. Motion passed. Ayes: Beil, Monks, Noble & Williams. Nays: None.
- V. Correspondence: No correspondence.
- VI. Approval of Bills for Payment: Motion to approve all bills for payment by Monks, second by Noble. Motion passed on voice vote. Ayes: Beil, Monks, Noble & Williams. Nays: None.
- VII. Financial Report for September 2017: Treasurer Monks reported that the library has received 82% of the expected income for the fiscal year and expenses are leveling off at 23%.
- VIII. Librarian's Report: Ms. Dienes mentioned that she has starting looking into a grant that will help pay for the cost of replacing all of the outdoor lights with LED lights. She also mentioned that the new STEAM programs have inspired many of the children to create their own projects.
- IX. Public Comment: No public comment.
- X. Community Outreach: The board looked over the upcoming community meetings and decided which to attend.
- XI. Other Board Reports:
 - A. Friends of the Crete Public Library: The Friends will meet next week. They have sent out a newsletter and new officers were elected.
 - B. Crete Library Foundation: The Foundation did not meet.

XII. Old Business:

- A. FY2017 Levy Ordinance 17-05: The board reviewed the proposed FY2017 levy. The library will request slightly more than the previous years. Most of the additional money will be used to make improvements to the building. The board will vote on the FY2017 levy next month.

XIII. New Business:

- A. Policy Review: Meeting Room Policy: The changes to the policy were discussed. Some changes suggested were to increase fees for any groups in the type 4 category. Also the board was interested in seeing some statistics on the meeting room usage.
 - B. LIMRiCC Health Insurance Plans and Rates: The board discussed offering a High Deductible PPO plan with an H.S.A. The cost of the plan would be significantly cheaper and the library would be able to make a deposit into the H S A to offset the cost of the high deductible for the employee. Employees could choose to upgrade to a different plan. They would pay the difference between what the board will pay and the upgraded premium. The board looked at two options one that offered \$50.00 towards the H S A and one that offered \$75.00 per month towards the H S A. Both options would still lower the library's expenses for employee insurance. Motion to offer option #2, paying the premium for the High Deductible PPO H S A plan plus \$75.00 per month with the choice to upgrade if the employee wishes by Noble, second by Beil. Motion passed on voice vote. Ayes: Beil, Monks, Noble & Williams. Nays: None.
 - C. Early Closing on November 22, 2017 (Thanksgiving Eve): Motion to approve closing at 5:00 p.m. on November 22, 2017 by Monks, second by Williams. Motion passed. Ayes: Beil, Monks, Noble & Williams. Nays: None.
 - D. Staff Holiday Party 2017: Ms. Dienes will look into having a holiday party in January at Evil Horse, since it worked out well last year. President Boehner suggested inviting retired employees and trustees as well.
- XIV. Adjournment: Motion to adjourn at 8:44 p.m. by Williams, second by Monks. Motion passed. Ayes: Beil, Monks, Noble & Williams. Nays: None.

Respectfully Submitted,
Sharon Bonfiglio, Admin. Asst.