

**CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING**

**August 18, 2021**

**6:30 p.m.**

**MEETING AGENDA**

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes
  - a. July 21, 2021 Regular Board Meeting (Action item)
  - b. July 21, 2021 Budget and Appropriations Hearing Minutes (Action item)
4. Correspondence
5. Approval of Bills for Payment (Action item)
6. Financial Report for July 2021 (Action item)
7. Building & Grounds
8. Librarians' Reports
9. Public Comment
10. Community Outreach
11. Other Board Reports
  - A. Friends of the Crete Public Library
12. Old Business
  - A. Intergovernmental Agreement for Teacher Cards for the 2021/2022 School Year (Information/Action item)
13. New Business
  - A. IPLAR for FY 2020/21 (Information item)
  - B. Treasurer's Report June 30, 2021 (Information item)
  - C. Information on Investing Library Funds (Information item)
  - D. Approval of JTP Proposal for Drain Tile Installation (Information/Action item)
14. Adjournment

CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
August 18, 2021

- I. Call to Order: Meeting called to order at 6:30 p.m. by President Van Zyl. Those in attendance: President Van Zyl, trustees, Beil, Boehner, Brennan, Monks & Oliver. Absent: Williams. Also in attendance: Executive Director Dienes, Asst. Director Amschl & Admin. Asst. Bonfiglio.
- II. Introduction of Guests/Visitors: There were no guests or visitors.
- III. Approval of Minutes:
  - A. July 21, 2021 Regular Board Meeting: Motion to approve minutes of July 21, 2021 Regular Board Meeting by Monks, second by Boehner. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Oliver. Nays: None.
  - B. July 21, 2021 Budget & Appropriation Hearing Minutes: Motion to approve July 21, 2021 Budget & Appropriations Hearing Minutes by Brennan, second by Monks. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Oliver. Nays: None.
- IV. Correspondence: There was no correspondence.
- V. Approval of Bills for Payment: One additional bill for payment. For Industrial Appraisal in amount of \$265.00. Motion to approve all bills as presented by Monks, second by Oliver. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks & Oliver. Nays: None.
- VI. Financial Report for July 2021: Treasurer Beil reported that expenses are within reason for the first month of the new fiscal year. Some expenses are a little high but in these cases they are high, because of a one-time annual payment. Motion to approve Financial Report for July 2021 by Oliver, second by Boehner. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks & Oliver. Nays: None.
- VII. Building & Grounds: Ms. Dienes reported that JMA will be in soon to inspect the building and machinery in order to update the building audit. JTP Lawn Services has sent a proposal for drainage issues around the outside of the building.
- VIII. Librarian's Reports: The library should receive the Per Capita Grant money soon. The Coffee Connection will re-open next month. Statistics and Adult Services report were handed out at the meeting.
- IX. Public Comment: There was no public comment.
- X. Community Outreach: Crete Creative will have a new show opening soon.

- XI. Other Board Reports:
  - A. Friends of the Crete Public Library: The scheduled August meeting has been postponed until September.
- XII. Old Business:
  - A. Intergovernmental Agreement for Teacher's Cards for the 2021/2022 School Year: Motion to approve Intergovernmental Agreement for Teacher's Cards for the 2021/2022 School Year by Beil, second by Monks. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Oliver. Nays: None.
- XIII. New Business:
  - A. IPLAR for FY2020/21: The Illinois Public Library Annual Report was completed and a copy was available for the board to look over.
  - B. Treasurer's Report June 30, 2021: The annual Treasurer's Report was completed and will be posted on the library's website.
  - C. Information on Investing Library Funds: Ms. Nagel from the Old Plank Trail Community Bank offered to have an investment banker contact the library with suggestions for earning more interest on the library's funds. The investments would need to be within the limits of the library's investment policy.
  - D. Approval of JTP Proposal for Drain Tile Installation: The library has several areas in the lawn that do not drain properly. The drain tiles would eliminate the problem areas. Motion to approve JTP Proposal for Drain Tile Installation by Brennan, second by Oliver. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks & Oliver. Nays: None.
  - E. Executive Director's Retirement: Ms. Dienes announced her intention to retire from her position effective December 31, 2021. The board will search for a new Executive Director with the help of a consulting service. Ms. Amschl has agreed to act as interim director if the position is not filled by the end of the year.
- XIV. Adjournment: Motion to adjourn at 7:29 p.m. by Oliver, second by Beil. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Oliver. Nays: None.

Respectfully Submitted,  
Judi Boehner, Secretary