



CRETE PUBLIC LIBRARY DISTRICT

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BOARD OF TRUSTEES MEETING

June 15th, 2022 – 6:30 P.M.

MEETING AGENDA

1. CALL TO ORDER

2. INTRODUCTION OF GUESTS

3. HEARING OF DELEGATIONS

4. APPROVAL OF MINUTES

- a. Regular Board Meeting - May 18th, 2022
- b. Closed Session – May 18th, 2022

5. CORRESPONDENCE

6. FINANCE

- a. Approval of bills for payment (action item)
- b. Approval of Finance Report (action item)

7. BUILDING AND GROUNDS REPORT

8. REPORTS

- a. Staff reports
- b. Community outreach report
- c. Friends of the Crete Public Library report

9. OLD BUSINESS

- a. Director evaluation training – Saturday, July 23rd, 2022, 10am
- b. Library's emergency COVID sick leave policy (action item)

10. NEW BUSINESS

- a. Approval of Ordinance No. 22-01 – Establishing Meetings Dates for the 2022-2023 Fiscal Year (action item)
- b. Approval of Ordinance No. 22-02 – Authorizing Public Library Non-Resident Cards for the 2022-2023 Fiscal Year
- c. Approval of DRAFT Ordinance No. 22-03 – Ordinance Providing for Budget and Appropriations of Crete Public Library District, Will County, Illinois for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023
- d. University of Illinois community survey project

11. CLOSED SESSION

For the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific personnel (5 ILCS 120/2c1).

12. ADJOURNMENT

To July 20th at 6:30 P.M. for Budget and Appropriation Hearing and regularly scheduled meeting



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**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
June 15, 2022**

- I. Call to Order: Meeting called to order by President Van Zyl at 6:33 p.m. Those in attendance: President Van Zyl, trustees: Beil, Boehner, Brennan, Monks & Williams. Absent: Oliver. Also in attendance: Executive Director Sieffert & Business Manager Bonfiglio.
- II. Introduction of Guests: There were no guests
- III. Hearing of Delegations: There were no delegations.
- IV. Approval of Minutes:
 - A. Regular Board Meeting May 18, 2022: Motion to approve minutes of the regular board meeting of May 18, 2022 by Boehner, second by Brennan. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.
 - B. Closed Session May 18, 2022: Motion to approve minutes of closed session of May 18, 2022 by Williams, second by Boehner. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.
- V. Correspondence: Director Sieffert shared some positive comments that was received after the kick-off party.
- VI. Finance:
 - A. Approval of bills for payment: Motion to approve all bills as presented by Monks, second by Beil. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.
 - B. Approval of Finance Report: Treasurer Beil reported that with only one month left in the fiscal year, expenses are well below expected. Motion to approve May 2022 financial report by Boehner, second by Brennan. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.
- VII. Building & Grounds Report: The library is still waiting on supplies for the HVAC damper replacement project. The painter will be in next week to work on the inside and outside painting projects.

VIII. Reports:

- A. Staff reports: There was nothing to add.
- B. Community outreach report: There will be a new national art show at Crete Creative next month.
- C. Friends of the Crete Public Library report: The Friends will meet again in August. In the meantime they have several fundraisers coming up. The brain freeze at Cone Cottage, the book sale at the CWC garden walk & the quilt raffle. They will also have bags with the new Friends logo for sale soon.

IX. Old Business:

- A. Director Evaluation Training- Saturday July 23, 2022 10am: Alex Todd will conduct the training.
- B. Library's emergency COVID sick leave policy: Motion to extend the emergency COVID sick leave policy for another 6 months by Beil, second by Williams. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.

X. New Business:

- A. Approval of Ordinance 22-01 – Establishing Meeting Dates for the 2022-2023 Fiscal Year: Motion to approve Ordinance 22-01 Meeting dates for 2022-2023 Fiscal year by Monks, second by Williams. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.
- B. Approval of Ordinance 22-02 Authorizing Public Library Non-Resident Cards for the 2022-2023 Fiscal Year. Motion to approve Ordinance 22-02 Authorizing Public Library Non-Resident Cards for the 2022-2023 Fiscal Year by Boehner, second by Williams. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.
- C. Approval of DRAFT Ordinance 22-03 – Ordinance Providing for the Budget and Appropriations of Crete Public Library District, Will County, Illinois for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023: Motion to approve DRAFT Ordinance 22-03 – Ordinance Providing for the Budget and Appropriations of Crete Public Library District, Will County, Illinois for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 by Monks, second by Boehner. Motion passed. Ayes: Beil, Boehner, Brennan, Monks & Williams. Nays: None.
- D. University of Illinois community survey project: The library would like to have all taxing bodies within Crete to be involved with the survey.

XI. Closed Session:

For the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific personnel (5 ILCS 120/2c1): The board did not go into closed session.

XII. Adjournment: Meeting adjourned at 7:03 p.m.

To July 20th at 6:30 P.M. for Budget and Appropriations Hearing and regularly scheduled meeting.

Respectfully Submitted,

Judi Boehner, Secretary