



CRETE PUBLIC LIBRARY DISTRICT

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BOARD OF TRUSTEES SPECIAL MEETING

August 28th, 2023 – 7:00 P.M.

MEETING AGENDA

1. CALL TO ORDER

2. INTRODUCTION OF GUESTS

3. NEW BUSINESS

- a. Late opening (10:30am) on Wednesday, August 30th
- b. Approval of bid from Metropolitan Corporation in the amount of \$443,000 for construction of the outdoor programming pavilion and community garden (action item)

4. ADJOURNMENT

To Wednesday, September 20th, 2023 at 6:30pm for regularly scheduled meeting.



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BOARD OF TRUSTEES MEETING MINUTES OF SPECIAL MEETING AUGUST 28, 2023

- I. Call to Order: Meeting called to order at 7 p.m. by President Van Zyl. Those in attendance: President Van Zyl, trustees: Brennan, McKethen, Boehner. Absent: Williams and Oliver. Also in attendance: Executive Director Sieffert.
- II. Introduction of Guests: There were no guests.
- III. New Business:
 - A. Late opening on Wednesday, August 30th, 2023: Sieffert informed the Board that the Library would have a late opening on Wednesday so that staff could gather for breakfast and share their memories of a staff member who recently and unexpectedly passed away. Those board members in attendance expressed support for the late opening as well as the desire to support staff if anything further is needed.
 - B. Approval of bid from Metropolitan Corp in the amount of \$443,000 for construction of the outdoor programming pavilion and community garden: Sieffert presented to the Board the results from the recent bid opening for the project. Ultimately the Library received four bids and the low bidder was Metropolitan Corp out of Dyer, Indiana. Sieffert informed the Board that he had checked references and that the library has a history of working with Metropolitan prior to his tenure and had heard of positive reviews about their previous work here. The Board was presented with the letter of recommendation from Engineering Solutions Team that if the Board is interested in moving forward with the project, the recommendation would be to accept the low bid from Metropolitan. The Board expressed support for the project and enthusiasm that it would get started after a year of planning. Brennan motioned that the Board accept the bid in the amount of \$443,000 from Metropolitan. McKethen seconded. Ayes: Brennan, McKethen, Boehner, and Van Zyl. Nays: None. Absent: Oliver and Williams. Motion passed.
- IV. Adjournment:

To Wednesday, September 20, 2023 at 6:30 p.m. for regularly scheduled meeting. Meeting adjourned at 7:00 p.m.