

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

July 18, 1990

. AGENDA

1. Call to order.
2. Report from the Youth Services Department--Station READ
3. Minutes of the meeting of June 20, 1990
4. Correspondence
5. Bills for payment
6. Librarian's report
7. Financial report
8. Old Business
 - A. Impact fees
 - B. Building consultant
 - C. Hager House sale
 - D. Kiwanis donation for computer
 - E. Update on emergency lighting
 - F. Library walk through
9. New Business
 - A. Budget and appropriation--first reading
 - B. Budget, Appropriation, Levy timetable
 - C. Executive session minutes
10. Executive session to discuss real property and personnel
11. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING - JULY 18, 1990

The meeting was called to order at 4:35 P.M. by the President Frank Shepley in the board room of the library building. In addition to Shepley, the following Trustees were present: Herb Schultz, Jim Adams, Shirley Murray, Sandra Klausman and Rose Marie Foley. Absent: Marian Engel. Also present were Head Librarian Sharon Wsol and Sue Fagin of the Times Newspapers.

Martha Schlagel and Pat Aurand gave a report from the Youth Services Department. The summer reading program has an enrollment of 324 as compared to 313 registered last year. So far, 3299 books have been read and reported on. More than 15,000 brochures (yellow) describing the program have been distributed and the attached blue flier and calendar were given at the time of enrollment. Sponsors have been secured so that gifts can be given to winners over the seven weeks. There are six age groups: two programs for each group. The programs have been well attended and the final session will be held at the AmVet Hall on July 31 with special entertainment (flier attached).

The minutes of the meeting of June 20, 1990 were approved.

Correspondence consisted of a thank you letter from the Illinois State Library for the contribution to the Illinois White House Conference on Libraries and Information Services. (letter attached)

Sharon presented the bills for payment. Sandy Klausman moved and it was seconded that the bills be paid. On a roll call all trustees present voted Aye. Nays: None. Absent: Marian Engel. MOTION CARRIED.

The Librarians's report was reviewed by Sharon. (Copy attached) The Friends have elected the following officers: Sue Szela, President, Lu Pride, 1st V. Pres., Sue Zonder, 2nd V. Pres., Pat Maue, Sec., and Jim Ryder, Treas. The Friends are planning a special meeting in September featuring Claire and Bob Wiest who will talk about the literacy program. Sharon indicated that the circulation in June was the second highest since she began working at the library.

Sandy presented the financial report as prepared by Wm.A.Lau, C.P.A.

OLD BUSINESS

Impact Fees

Impact fees are now called developer fees. Two developers have already called offering to pay fee. Friker has approved the form to use. The fee will be \$40 per building permit which is the non-resident fee. Shirley questioned whether or not businesses are required to pay this fee--Sharon will check. The fees can be put in a special reserve fund used for capital improvements and development. Sharon will track the funds to see how much is being received from this source. The ordinance only covers unincorporated Will County. Sharon will check with the village regarding fees for building within village limits.

Building Consultant

Les Stoeffel has interviewed the staff and will be back for further discussion. The district projected book collection is approximately 3.6 volumes per

for a total
capital of 133,000. Stoeffel has been in frequent contact with the staff and there has been much exchanging of ideas.

Hager House

The money for the Hager House was received by the President and the Secretary on July 3.

Kiwanis donation for computer

The new computer is up and running. Software is installed and the catalog cards are being printed.

Update on emergency lighting

The Hager House had a working emergency lighting unit so Sharon had it installed in the hallway of the library building.

Library walk through

One of the standards from Avenues to Excellence suggests that the Trustees look at the library through patron eyes. This walk through should be done by the August meeting. The list should contain pluses and minuses.

NEW BUSINESS

Budget and Appropriation--first reading

The secretary did the first reading of the budget and appropriation which included the working budget for 91-92 and the appropriation for 1990.

Budget, Appropriation. Levy Timetable

The hearings are not appropriate for the next regular board meeting which is scheduled for August 15. Therefore the following schedule has been determined: August 28 (Tuesday) 7 P.M. Budget and appropriation hearing
7:15P.M. Truth in Taxation
7:30P.M. Adopt Budget and Appropriation Ord.

Levy can then be passed at the September 19 regular board meeting.

Executive Session Minutes

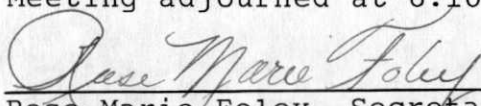
The executive session minutes are to be reviewed at the August 15 meeting. Minutes that are no longer sensitive can be placed in public domain.

At 5:45, Herb Schultz moved and it was seconded that the board go into executive session to discuss real property and personnel. All present voted Aye. Nays: None. Absent: Engel. MOTION CARRIED.

At 6:00 the board came into regular session. Jim Adams moved and it was seconded that the board accept the price of \$99,750. for the purchase of site 4C. On a roll call all present voted Aye. Nays: None. Absent: Engel. MOTION CARRIED.

Herb Schultz moved and it was seconded that the current occupant be allowed to stay 90 days rent free from the date of closing and that the occupant be liable for all utilities during that period. On a roll call all present voted Aye. Nays: None. Absent: Engel. MOTION CARRIED.

Meeting adjourned at 6:10 P.M.



Rose Marie Foley, Secretary