

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
January 15, 1992

AGENDA

1. Call to order
2. Minutes of the meeting of December 19, 1991
3. " *Public*
4. Correspondence
5. Bills for payment
6. Librarian's report
7. Financial report
8. Visitors speak
9. Old Business
  - A. Annual report
  - B. Update on Referendum Citizens' Committee
  - C. Reception for trustees at Harold Washington Library
  - D. Project Excel--excellence in reference service
  - E. Topographical survey
  - F. ILA conference--trustees
10. New Business
  - A. Scheduling of next meeting with architect
  - B. Construction grant availability
11. Executive session to discuss real property *personnel*
11. Adjournment

Present: Trustees Schultz, Adams, Engel, Klausman, Murray, and Head Librarian, Wsol. Absent: Trustees Foley and Shepley.

Herb Schultz, acting President, opened the meeting in the library board room at 4:35 p.m. After ascertaining that the minutes for both the Public Hearing and the Board Meeting on 12/19/91 were correct as written, they were filed.

There were two pieces of correspondence: 1. A letter from SLS asking Sharon to serve on the SLS Advisory Committee which Sharon agreed to do with support and congratulations from the board, and 2. An invitation to a reception at the new Chicago Public Library on 1/21/92.

The bills were reviewed for Payment. One bill was added to the list and Jim Adams moved that the board authorize payment of \$6,500 to Tech 3 for the completion of the topographical survey. The motion was seconded. on roll call all trustees present voted AYE. Absent Foley & Shepley.  
MOTION CARRIED.

Sandra Klausman moved and it was seconded that the remaining bills be paid. On roll call all trustees present voted AYE. Absent, Foley & Shepley.  
MOTION CARRIED.

Sharon reviewed the Librarians' reports. (Filed)

The financial report was reviewed and filed.

#### Old Business

- A. Annual report: The library statistic sheet was presented and praised.
- B. Update on Referendum Citizen's Committee: 50 community residents attended the opening meeting at the Town Hall on January 14, 1992. Charles Smith was elected as general Chairman, Sue Szela will head the Speakers group which will meet in the Library on January 20 at 7:30 p.m. The Neighborhood group will meet the same night. No chairperson was elected. The Publicity group will be co-chaired by Audrey DeMuth and Dick Livermore and will meet on Jan. 23rd, 7:30 p.m. in the Library. The next general meeting will be the Kickoff on February 10th, 7:30 p.m. at the Town Hall. So far two more presentations have been scheduled: The Park District on Jan 21st with speaker, Charles Smith, Trustee rep., Herb Schultz, and Librarian Wsol, and Feb. 5th Charlie, Shirley, and Sharon will attend the Crete Township Board meeting.
- C. Reception at Chicago Public Library: Noone can attend.
- D. Project EXSEL: Sharon distributed copies of policy revisions for reference service as written by the EXSEL committee. These will have to be written into our policy even though we do subscribe to most of the recommendations.

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Old Business (Cont.)

- E. Topographical survey: Jim showed the board the survey drawings including a Mylar print.
- F. ILA conference: The dates 3/18 - 3/21 fall right after the referendum vote. With the hectic schedule proceeding the election, the Trustees decided they would not attend the conference.

New Business

- A. Scheduling of next meeting with architects: The Building Committee will meet with George on Thursday, January 30 at 4:30 p.m.
- B. Construction grant availability: Sharon stated that \$602,421 is available for building grants. The emphasis is on grants for remodeling for handicap access, so our chances of receiving much are slim, however, we will apply.

Jim Adams moved and it was seconded that the board enter executive session to discuss real property and personnel. MOTION CARRIED.

Meeting adjourned from executive session at 6:10 p.m.

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Shirley H. Murray, Secretary