

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEE

January 20, 1993
4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of December 16, 1992
3. Correspondence
3. Bills for payment
4. Librarian's report
5. Financial report
6. Visitors speak
7. Old Business
 - A. Status report on CLSI contract
 - B. Procedures for election filing
 - C. Changes in services: SLS, SAVS, BPH
8. New Business
 - A. Workshop and conference attendance
 1. ILA Conference--Springfield
 2. PLA Very Best Workshop--Chicago
 - B. Review of first draft of personnel policy changes
 - C. Purchase award for Crete Womens Club Art Fair
 - D. Report on ADA compliance
9. Executive session to discuss personnel
10. Adjournment

Tue Feb 10 - followed by bldg

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF JANUARY 20, 1993

Present: Trustees Adams, Engel, Foley, Mucha, Murray, Schultz,
Administrative Librarian Wsol, and Times Reporter Wantuch.

Absent: Trustee Shepley

1. The meeting was called to order at 4:35 p.m. by President Foley in the library board room.
2. Schultz moved and Mucha seconded a motion to approve the Minutes of the December 16, 1992 meeting. All present voted AYE.
Absent: Shepley

MOTION CARRIED

3. The following correspondence was read:
A letter from Monee Mayor Richard Wille asking the library board to send a representative to a meeting regarding the proposed airport. Said meeting will be held on January 23 at 8 a.m. in the Monee Village Hall. Participants should come with three concerns about the airport site.
4. Administrator Wsol discussed the bills for payment. Trustee Schultz moved and Mucha seconded a motion to approve the bills for payment. On roll call all Trustees voted AYE. Absent: Shepley.

MOTION CARRIED.

5. Treasurer Adams reported no problems when he reviewed the financial report.
6. There were no visitors present.
7. Old Business
 - A. Status report on CLSI contract: Schultz reported that the contract was approved by the SLS board and the tentative date for conversion is August 1.
 - B. Procedures for election filing: Wsol stated that candidates for Library Trustee may file at the Library between Feb. 1 and 8 from 9 a.m. to 5 p.m. Following a request from Sharon, Mucha Moved and Murray seconded that the person in charge of the Library on Saturday, February 6, 1993 serve as temporary election clerk and receive petitions submitted that day.
All present voted AYE. Absent: Shepley.

MOTION CARRIED

- C. Changes in services: SLS - Charges for out of state loan, and for photo copy have been lowered from \$10 to \$5. There will be regular reviews of charges by SLS.
BPH - Will be handled by DuPage Library System, (See Dec. Minutes.)

Page 2

New Business

A. Workshop and conference attendance

1. ILA Conference - Springfield - 4/27 - 5/1

Engel moved to approve payment of \$85. for early registration and necessary expenses for Sharon to attend the ILA Conference. Motion seconded by Murray. On roll call all Trustees in attendance voted AYE. Absent: Shepley.

MOTION CARRIED

2. PLA Very Best Workshop - Chicago - 3/18 - 3/20

In response to a request by Sharon, Herb made a motion to pay expenses for Judy Boehner's attendance at the workshop about improvement in customer service responsiveness. The motion was seconded by Adams. On roll call all Trustees voted AYE. Absent: Shepley.

MOTION CARRIED

B. Review of first draft of personnel policy changes - ON FILE

The personnel policy to comply with ADA was discussed, Sharon will send it to Friker to read before the Board votes.

C. Purchase award for Crete Art Fair

Herb made a motion to authorize spending up to \$100 from the Trustees' Fund for purchase of art or crafts at the Crete Art Fair. The motion was seconded by Adams all present voted aye.

MOTION CARRIED

D. Report on ADA compliance

Sharon reported that work on Phase II - physical structure study will begin. The self evaluation is completed and on file. It is a state requirement that a person from an outside agency confirm the evaluation. Sharon recommended that the library hire Patty Welch of the SSSRA (South Suburban Special Recreation Assoc.) She charges \$20. an hour and should complete the job in 10 to 15 hours.

Jim Adams moved and Marian Engel seconded that the library hire Patty Welch of SSSRA to do the physical structure evaluation. On roll call all Trustees voted AYE. Absent: Shepley

MOTION CARRIED

E. Airport Study Meeting

Jim Adams will try to attend. Some of the library concerns for Jim to take to the meeting were: 1. FAA Flight Patterns, 2. Environmental effects, and 3. What carriers are committed.

Schutz moved, Engel seconded that the board go into

Crete Public Library District Board Meeting 1/20/93 Continued


Page 3

A motion was made by Schultz, seconded by Engel to enter Executive Session. All present voted aye. Absent: Shepley.

MOTION CARRIED

On return to regular session President Foley reminded the board that the next meeting date has been changed to February 10 at 4:30 P.M., to be followed by a Building Committee Meeting.

Meeting adjourned at 6:25 P.M.



Shirley H. Murray, Secretary