

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

May 19, 1993
4:30 P.M.

AGENDA

1. Call to order
2. Swearing in of new board members
3. Election of officers
4. Minutes of the regular board meeting of April 21, 1993
5. Correspondence
6. Bills for payment
7. Librarian's report
8. Financial report
9. Visitors speak
10. Old Business
 - A. Report on ADA compliance
Landlord's responsibility
 - B. Migration
 - C. Report on meeting about third airport -- Jim Adams
 - D. Friends programs and activities
 - E. Crete Memorial Day Parade entry
11. New Business
 - A. Referendum

Executive session to discuss personnel

 - B. Appointment to fund-raising chair
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF MAY 19, 1993

PRESENT: Trustees Adams, Foley, Shepley, Murray, Administrator Wsol, and Times reporter Wantuch.

ABSENT: Trustees Engel, Mucha, and Schultz

1. The meeting was called to order by President Foley at 4:40 P.M. in the library board room.
2. Secretary Murray installed Trustee Foley for a two year term.
3. No action was taken on the election of officers due to the absence of three Trustees.
4. Trustee Adams moved to approve the minutes of the 4/21/93 board meeting after two error corrections. The motion was seconded by Shepley and approved by all present.

MOTION CARRIED

5. There was no correspondence.
6. Following some additions to the bills for payment report, Murray made a motion to approve payment, seconded by Shepley. On roll call all Trustees present voted AYE. Absent: Engel, Mucha, and Schultz.

MOTION CARRIED

At 4:50 P.M. Trustee Schultz joined the meeting and was sworn in by Secretary Murray.

7. Sharon reviewed the librarians' reports. She talked about the ILA conference on funding. It was very political. She also mentioned that library circ is up 12% over last year.
8. Jim Adams reviewed the financial report. He and Sharon met to eliminate a lot of minus signs by transferring funds. Sharon discussed the effect the tax cap has on the building and maintenance fund. No levee, back door referendum, will be allowed so corporate funds will have to be freed up to subsidize the fund. The finance committee will be meeting and Sharon will also meet with Steve Larson.

Old Business

- A. ADA Compliance: After consultation with the library attorney, Sharon wrote a letter to landlord Fink re: things to be done to comply with ADA. Frank and Randy will present the letter to Mr. Fink when they meet.

Old Business

B. Migration: Changeover from old to new computer program. Sharon stated that the staff of 73 libraries have to be trained in August. The system will be shut down for two weeks while the training takes place. Modules will be set up at SLS and three reps from each library will receive initial training. They in turn will train their staff. Each library will have 11 four hour taps into the system during training.

C. Third Airport Report: Jim Adams said that the Eastern Will County Regional Council is still organizing sub committees. Representatives from 7 townships who are village presidents, township supervisors, county executives and members of board of taxing bodies will make up the board.
The next meeting will be held at the Crete Park District.

Jim Adams Moved and Herb Schultz seconded to adopt the Resolution 1993-7 creating the Eastern Will County Regional Council. All present voted Aye.

MOTION CARRIED

At 5:25 P.M. Phillip Casey joined the meeting.

D. Friends program and activities: * Friends President Casey was in attendance and stated that the book sale is being postponed since there was no sidewalk sale planned for Memorial Day. Heritage Days will be held June 19 and the book sale may take place at that time.

E. Memorial Day Entry: The youth services will use the parade to promote the summer reading program entitled: The Amazing Book Caper.

New Business

A. Referendum: The following motion was made by Shirley Murray: Since the complete board of trustees agreed in executive session on April 21, 1993, I move that the Crete Public Library District go for a new building referendum in November, 1993. The motion was seconded by Jim Adams. On roll call all trustees present voted AYE. Absent: Engel and Mucha.

MOTION CARRIED

The board agreed to withhold information announcements until all of the details are ironed out.

Frank Shepley moved to enter executive session to discuss personnel. All present voted AYE.

MOTION CARRIED

The board returned to regular session at 6:15 P.M.

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New Business:

- B. Joint self insurance pool: Sharon reported that SLS is reorganizing the joint self insurance pool so that the administration will cover all categories: Unemployment, purchase of liability, etc.

Herb Schultz moved that the board adopt Resolution 1993-8 Reorganization of the administration of the joint self insurance pool. All members present voted AYE. Absent: Engel and Mucha


MOTION CARRIED.

- C. Live & Learn: Trustees agreed to sign a letter endorsing the Live & Learn proposal . (See April minutes.) Copies will be sent to Secretary Ryan and Governor Edgar.

- D. Executive Session minutes: President Foley appointed Herb Schultz and Marian Engel to review the Executive Session minutes.

- E. Administrator's evaluation: President Foley will distribute forms to trustees before the next board meeting.

Meeting adjourned 6:40 P.M.



Shirley H. Murray, Secretary