

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

June 16, 1993

4:30 P.M.

AGENDA

1. Call to order
2. Swearing in of new board members
3. Election of officers
4. Presentation of summer reading program--Martha & staff
5. Minutes of the regular board meeting of May 19, 1993
6. Correspondence
7. Bills for payment
8. Librarian's report
9. Financial report
10. Visitors speak
11. Old Business
 - A. Report on meeting with landlord about ADA compliance
 - B. Migration
 - C. Revised resolution about third airport committee
 - D. Friends: wallpaper and program on June 23
 - E. Crete Memorial Day Parade entry
 - F. Live & Learn update
12. New Business
 - A. Resolution to designate depositories
 - B. Maintenance of library property
 - C. Meeting to establish TIF district--Jim Adams
 - D. Park district Board wars
13. Executive session to discuss real property and personnel
13. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF JUNE 16, 1993

PRESENT: Trustees Adams, Foley, Murray, Shepley, and Administrator Wsol.

ABSENT: Trustee Schultz and Trustees-elect Engel and Mucha.

1. The meeting was called to order by President Foley at 4:30 p.m. in the library board room.
2. Since Engel and Mucha were absent, their swearing in will take place in private by the weekend.
3. Trustee Shepley nominated the following Trustees for office:
President: Rose Marie Foley
Treasurer: James Adams
Secretary: Randall Mucha

Adams moved and Shepley seconded that the Secretary cast one unanimous ballot for the nominated slate. All members present voted aye.

MOTION CARRIED

4. Martha Schlagel, Youth Services Librarian described the summer reading program, "Amazing Book Capers". The registration numbers already exceed last year's. REPORT ON FILE.
5. Trustee Shepley moved that the Minutes of the May 19, 1993 meeting be approved. Motion seconded by Adams.

MOTION CARRIED

6. Correspondence - ON FILE - 1. A letter from ILA Trustee Forum President Marie Pikul asking members to write to Gov. Edgar in support of "Live and Learn", and also presenting the mission statement and ethic statement proposals. 2. A proposed amendment to Illinois Library Laws. 3. An announcement about the Trustee ILA Workshop to be held on October 2nd and 3rd at the Hyatt Lisle. 4. A thank you from the Crete-Monee Post Prom committee. 5. The Park Dist. Board Wars sheet.
7. Following a review of the bills for payment conducted by Sharon, Trustee Shepley moved that the bills be paid. The motion was seconded by Adams and on roll call all present voted AYE.

MOTION CARRIED

8. Sharon reviewed the librarians' reports - ON FILE
9. Jim Adams reviewed the financial report - ON FILE - The first tax check for \$70,000., has been sent to the account at American National. Adams stated that the negative on the revised budget will be adjusted. Adams moved that the library use funds from the Working Cash balance for the remaining tax year. The motion was seconded by Murray. On roll call all Trustees present voted AYE.

MOTION CARRIED

Crete Public Library District Board of Trustees

Meeting of June 16, 1993 Continued

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Old Business

- A. Report on meeting with landlord about ADA compliance: Shepley stated that he, Sharon, and Mucha met with Gib Fink to discuss making a handicap parking area, putting in a grab bar in the rest room, and installing visual signal smoke detectors. Fink seemed agreeable.
- B. Migration: Work Schedule - ON FILE - Sharon stated that they are on schedule.
- C. Revised resolution about third airport committee: Jim Adams moved that the board adopt Resolution 1993-9 Creating the Eastern Will County Council. Shepley seconded the motion. All present voted AYE.

MOTION CARRIED

- D. Friends: Sharon reported that Jim Ryder and Bill Barron put up the wallpaper border in the children's room. Wsol reminded Trustees that the library-Friends sponsored stroytelling will be held in the Crete Park on June 23 at 7 p.m.
- E. Memorial Day Parade entry: The entry won an "other category" first prize of \$75. Adams made a motion, seconded by Shepley that the prize money be awarded to the Youth Services department. On roll call all Trustees present voted AYE.

MOTION CARRIED

- F. Live and Learn update: Sharon stated that the Live & Learn proposal has passed in both houses and awaits the Governor's signature.

New Business

- A. Resolution to designate depositories: Murray moved to approve Resolution 1993-10 Certificate of Designation of Depositories. Adams seconded the motion which carried unanimously.

MOTION CARRIED

- B. Maintenance of library property: Sharon hired Dave Witvoet to mow the Main Street property. Because the field was so high it cost \$135. The bids were reviewed for the remainder of the year: Schmidt Bros. at \$55. an hour, Jim Moeller at \$40. an hour, Witvoet at \$90. a mowing. It takes at least two hours. Because he responded to the emergency and his bid is reasonable Jim Adams Moved to hire Dave Witvoet for the remainder of the season. The motion was seconded by Murray. All present voted AYE.

MOTION CARRIED

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New Business -Continued

- C. Meeting to establish TIF District: Jim Adams attended the meeting and reported that Brian Sullivan was elected chairman of the sub-committee. The board agreed that development of the area will be to the library's advantage when the new building is constructed. The new library will enhance the TIF project. Adams will attend the meeting on the 30th.
- D. Park District Board Wars: All Trustees received a copy of the announcement and none can attend.
- E. Accounting proposal: Sharon stated that William Lau, CPA has sent a proposal for a new contract. There will be a \$30 increase in the bookkeeping department. The total proposal comes to \$325. Frank Shepley made a motion seconded by Jim Adams to continue the library contract with the William Lau accounting firm. All present voted AYE.

MOTION CARRIED


- 13. Frank Shepley moved that the board enter Executive Session. Motion seconded by Adams, and carried.

MOTION CARRIED.

- 14. On return to regular session Murray made a motion seconded by Shepley that the entire library staff receive an across the board raise of 4% for FY93-94. On roll call all Trustees present voted YES.

MOTION CARRIED

- 15. Meeting adjourned at 6:50 p.m.



Shirley H. Murray, Acting Secretary