

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

August 16, 1995

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of July 19, 1995 and special meeting of August 2, 1995
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. Friends activities
 - B. Foundation report
 - C. Construction project update
 1. report from Terry Littell
 2. update on furniture bid
 - D. Designated depositories
9. New Business
 - A. Avenues to Excellence -- Finances and Administration
 - B. Staff in-service -- Library closing
10. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING OF AUGUST 16, 1995

PRESENT: Trustees Adams, Foley, Mucha, Murray, Schultz, Shepley, Administrator Wsol, Crete Record Reporter DeMuth, Times Reporter Wantuch, LZT Representative Littell

ABSENT: Trustee Engel,

1. The meeting was called to order by President Schultz at 4:35 p.m. in the Library Board Room.
2. The minutes of the July 19, 1995 Regular Board meeting and the August 2, 1995 Special Meeting were reviewed. President Schultz approved the minutes after a date change was made on the Special meeting minutes.
3. Correspondence - Trustee Murray read the following:
 - A. A flyer from the Crete Area Chamber of Commerce announcing the Crete After Hours function on August 30, 1995.
 - B. The Special Olympics golf outing at Green Garden on September 15, 1995.
4. Bills for Payment - After a review of the bills Trustee Foley moved that the bills be paid. The motion was seconded by Adams. On roll call the Board voted as follows: Aye - Adams, Foley, Murray, Schultz, and Shepley. Nay - None

Absent - Engel and Mucha

MOTION CARRIED

5. Librarian's Report - Administrator Wsol distributed the revised upcoming meeting schedule and reviewed the monthly reports.
6. Financial Report - Treasurer Shepley reported to the Board that the Library is in its first month of the fiscal 95-96 year. Administrator Wsol reported that the annual audit will be conducted next week.
7. Visitors Speak - Audrey DeMuth informed the Board that she has a neighbor that has offered to help move the Library with his van.

8. **OLD BUSINESS**

- A. Friends Activities - The book sale has been planned for October 16, 1995.
- B. Foundation Report - There is no meeting planned for July or August for this group. The tax I.D. number has not yet been received. The Brick program has been finalized and the details will soon be available.
- C. Construction Project Update - LZT/F representative Littell reported on the following:
 - 1. The roof structure is up but, still has to be bolted before the roof deck can be installed.
 - 2. The second floor slab and lower masonry work is complete.
 - 3. The duct work throughout the building is being worked on.
 - 4. The electrical conduit work on the first floor is being done.
 - 5. ComEd will soon turn on the power.
 - 6. The lead time on the windows is not to be expected to be very long.

The building bills were submitted to the Board. Trustee Murray moved that the bills for the building project be paid. The motion was seconded by Adams. On roll call the Board voted as follows: Aye - Adams, Foley, Mucha, Murray, Schultz, Shepley. Nay - None

Absent - Engel

MOTION CARRIED

Trustee Mucha moved to accept the change in the HVAC system for the new building as proposed by Oliver Structures. The motion was seconded by Shepley. On roll call the Board voted as follows: Aye - Adams, Foley, Mucha, Murray, Schultz, Shepley. Nay - None

Absent - Engel

MOTION CARRIED

Update on furniture bid - Trustees Foley and Murray reviewed the recent meeting discussing the upcoming furniture bid for the building.

9. **NEW BUSINESS**

A. Avenues to Excellence (Finances and Administration) - Administrator Wsol reviewed the document and updated the Board regarding this document.

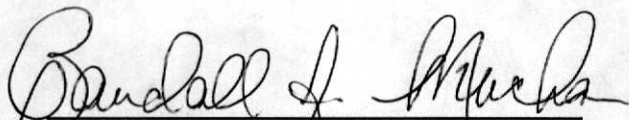
10. Trustee Shepley moved to adjourn the meeting. The motion was seconded by Adams. All present voted Aye.

Absent - Engel

MEETING ADJOURNED AT 5:40 p.m.

DATES OF UPCOMING MEETINGS

September 13, 1995	2:00 p.m.	Bid opening not a meeting
September 20, 1995	3:30 p.m.	Construction walk through
	7:15 p.m.	Budget and Appropriation Hearing
	7:30 p.m.	Regular Board meeting (Will pass budget and award furniture bid)


Randall J. Mucha - Secretary