

CRETE PUBLIC LIBRARY DISTRICT BOARD  
January 17, 1996  
4:30 P.M.  
AGENDA

1. Call to order
2. Minutes of the regular board meeting of December 13, 1995 and the Building Committee meeting of December 29, 1995, January 5 and 12, 1996
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
  - A. Friends activities
  - B. Foundation report
  - C. Construction project update
    1. report from George Maniates
    2. Oliver Structures contract
    3. movers proposal
    4. *hsurmel*
9. New Business
  - A. SSLA Illinois Authors Day contribution
  - B. Trustee workshops
    1. video conference
    2. SLAG Legislative Advocacy for Trustees
11. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING OF JANUARY 17, 1996

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley, Administrator Wsol, Crete Record Reporter DeMuth, Times Reporter Wantuch

1. The meeting was called to order by President Schultz at 4:35 p.m. in the Library Board Room.
2. Trustee Shepley moved to accept the minutes of the following meetings:
  - a. December 13, 1995 Board Meeting
  - b. December 29, 1995 Building Committee
  - c. January 5, 1996 Building Committee
  - d. January 12, 1996 Building Committee.

The motion was seconded by Foley. All present voted AYE.

**MOTION CARRIED**

3. Correspondence - Secretary Mucha read the following:
  - a. A Thank-you card from the Library staff for the Christmas luncheon and gift.
  - b. A Thank-you card from Lucille Kester for the Christmas Gift Certificate.
  - c. A flyer announcing this years' Illinois Authors Day. (Saturday, March 2, 1996 at the South Holland Library)
  - d. A flyer announcing the March 1, 1996 SLS Legislator Recognition Day. (March 1, 1996 at the Oak Lawn Public Library)
4. Bills for Payment - Administrator Wsol informed the Board that the Electric bill is again out of line and she will write Mr. Fink to investigate the problem. After a review of the remaining bills Trustee Murray moved to pay the bills. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

Administrator Wsol presented the Board with the additional Building construction related bills. After a review Trustee Shepley moved to pay the additional building related bills. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

5. Librarian's Report - Administrator Wsol reported on the following:
  - a. The monthly circulation is down.
  - b. The Youth Services Valentine Day Party.
  - c. The recent meeting with Shirley Biery from the Beecher Library and Mary Jane Kepner from SLS.
6. Financial Report - Treasurer Shepley reviewed the monthly report with the Board and commented that all accounts are in line with the budget.
7. Visitors Speak - None
8. **OLD BUSINESS**
  - A. Friends Activities - No Report
  - B. Foundation Report - No Report, the next scheduled meeting will be January 18, 1996.
  - C. Construction Project Update:
    1. Administrator Wsol informed the Board that she has received an extension to the Building contract from our attorney. The substantial completion date is changed to February 15, 1996.
    2. Administrator Wsol informed the Board that she is waiting for one additional bid from the moving contractors before presenting them to the Board. The bids will be reviewed next week.
    3. Administrator Wsol informed the Board of the requirement to purchase additional insurance due to the fact that state grant monies are being used for the new building. Trustee Murray moved to approve \$467.00 to pay for the additional insurance. Trustee Engel seconded the motion. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None.

**MOTION CARRIED**

- D. Trustee Murray announced that Jane Alderfer has agreed to be a member of the Art and Environment Committee for the new Building.

9. **NEW BUSINESS**

- A. SSLA Illinois Authors Day - Administrator Wsol informed the Board that this year the event will be held on March 2, 1996 at the South Holland Library. Registration will begin at 9:00 a.m. Trustee Adams moved that the Board donate \$50.00 to this event. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**


- B. Administrator Wsol informed the Board of the video statewide conference on February 3, 1996.
- C. Administrator Wsol informed the Board of the SLS Legislative Advocacy for Trustees meeting to be held on February 3, 1996.
- D. Crete Art Fair - Trustee Engel moved to authorize the purchase of a piece of art not to exceed \$200.00 at the upcoming art fair. The motion was seconded by Mucha. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. Nay - None

**MOTION CARRIED**

10. President Schultz adjourned the meeting at 5:35 p.m.

**Meeting adjourned at 5:35 p.m.**

**NEXT BOARD MEETING - FEBRUARY 21, 1996 AT 4:30 p.m.**

  
Randall J. Mucha - Secretary