

CRETE PUBLIC LIBRARY DISTRICT BOARD  
January 15, 1997  
4:30 P.M.  
AGENDA

1. Call to order
2. Minutes of the regular board meeting of December 18, 1996
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
  - A. Friends activities
  - B. Foundation report
  - C. Art and Decor Committee report
  - D. Construction project update  
reports from surety  
reports from LZT/Filliung  
maintenance related items
  - E. Trustee election -- deadlines
  - F. Legislative update
9. New Business
  - A. Display policy (handed out last month)
  - B. Trustees workshops
  - C. ILA/LACONI dinner to honor Senator Paul Simon
  - D. Resolution establishing the Crete Public Library District  
Technology Fund
10. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING OF JANUARY 15, 1997

PRESENT: Trustees Adams, Engel, Mucha, Murray, Schultz and Shepley, Administrator Wsol

ABSENT: Trustee Foley

1. The meeting was called to order by President Schultz at 4:30 p.m. in the Library Board Room.
2. Trustee Murray moved to accept the minutes of the December 18, 1996 Board meeting. The motion was seconded by Adams. All present voted AYE.

Absent - Foley

**MOTION CARRIED**

3. Correspondence - Secretary Mucha read the following:
  1. A thank-you card from Ann Barron
  2. A thank-you card from Administrator Wsol
  3. A thank-you card from the Library staff
  4. A thank-you card from the Crete Pantry Board
  5. A notice for the Crete Art Fair on Saturday February 8, 1997.
4. Bills for Payment - Administrator Wsol reviewed the bills and the additions for the Board. Trustee Murray moved that the bills be paid. The motion was seconded by Shepley. On roll call the Board voted as follows:  
AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley.  
NAY - None

Absent - Foley

**MOTION CARRIED**

5. Librarian's Report - Administrator Wsol informed the Board of the circulation increase during the month of December. Sharon also reviewed some of the service type increases that will be highlighted in the upcoming newsletter.
6. Financial Report - Treasurer Shepley reported that at the six month point of the budget 37.81% of the funds have been spent. Administrator Wsol read a notice from Will County Treasurer Weber of the recent overpayment the Library District received. Trustee Murray moved to

refund the \$1,964.87 owed to Will County if Accountant William Lau agreed with the error. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

**MOTION CARRIED**

**7. OLD BUSINESS**

- A. Friends Activities - No update at this time.
- B. Foundation Report - No update at this time.
- C. Art and Decor Committee Report - Trustee Murray reviewed for the Board the ideas the committee have been researching for the Computer Room plaque. Shirley also informed the Board that this committee has been devoting time to the second floor wall coverings. This committee has also been discussing the possibility of having an anniversary party and art fair.
- D. Construction Project Update - Administrator Wsol informed the Board of the letter she provided the Surety reviewing the outstanding items. Sharon discussed the responses from Oliver regarding the open items.

Administrator Wsol read a letter from LZT/F regarding the recent lack of payment for the project. Trustee Murray moved to have Administrator Wsol write a detailed letter to LZT/F outlining why the bill has not been paid. The motion was seconded by Engel. All present voted AYE.

Absent - Foley

**MOTION CARRIED**

Construction Project Bills - After a review of the bills Trustee Shepley moved to pay the final payout to Henricksen & Co. in the amount of \$2,348.70. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

**MOTION CARRIED**

Trustee Shepley also made a motion that McCutcheon Insurance be paid \$467.00 for the construction grant bond. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley.

Absent - Foley

**MOTION CARRIED**

Administrator Wsol informed the Board of the situation regarding the sewer lift station maintenance. A discussion was also held regarding the various manuals that are still missing for the building.

- E. Trustee Elections - Administrator Wsol informed the Board that election material is due by 5:00 p.m. on Tuesday, January 21, 1997.
- F. Legislative Update - Administrator Wsol discussed two recent bills for the Board. Senate Bill 1036 Obscenity bill was defeated. House bill 2702 regarding the Building and Maintenance Levy was passed.

9. **NEW BUSINESS**

- A. Display Policy - Trustee Murray moved to accept the "Displays, Exhibits, Notices and Handouts Policy". The motion was seconded by Adams. All present voted AYE.

Absent - Foley.

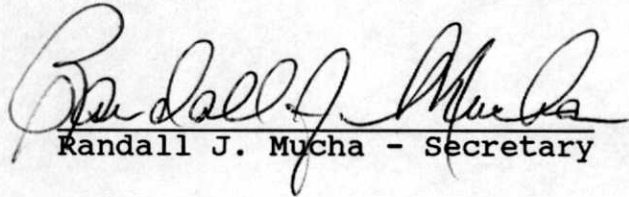
- B. Trustee Workshops - Administrator Wsol informed the Board of the following workshops:
  - 1. 3/22/97 General Orientation Teleconference
  - 2. 1/27/97 Action 97 Legislation
  - 3. Several programs from the North Suburban Library System in Wheeling.
- C. ILA/LACONI dinner to honor Paul Simon - Administrator Wsol reported to the Board that this dinner will be held on April 19, 1997 at 5:30 p.m. at the Lisle Radisson Hotel. Tickets for this event are \$40.00. Trustee Murray moved that the Board purchase the tickets for Sharon and Debbie Halvorson to represent Crete. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Murray, Schultz and Shepley. NAY - None

Absent - Foley

**MOTION CARRIED**

- D. Technology Fund Resolution - Administrator Wsol informed the Board that this item will be reviewed and voted on when Attorney Stan Pagorek returns the approved documents.
  - E. Crete Art Fair - It was decided that no purchase be made with the Trustees Fund this year.
10. President Schultz adjourned the meeting at 5:55 p.m.

NEXT BOARD MEETING FEBRUARY 19, 1997 at 4:30 p.m.



Randall J. Mucha - Secretary