

CRETE PUBLIC LIBRARY DISTRICT BOARD

February 19, 1997

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of January 15, 1997
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
  - C. Art and Decor Committee
7. Visitors speak
8. Old Business
  - A. Construction project update  
reports from surety  
reports from LZT/Filliung  
IDOT report
  - B. ILA/LACONI dinner for Paul Simon
9. New Business
  - A. Building controls maintenance contract
  - B. Cleaning contract
  - C. Policy on collateralization of investments
  - D. Resolution establishing the Crete Public Library District  
Technology Fund
  - E. SLS Legislative Reception
  - F. Nomination of system directors
  - G. Post Prom donation
  - H. Demonstration of Graphical Internet Access
10. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING OF FEBRUARY 19, 1997

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley  
Administrator Wsol

ABSENT: None

1. The meeting was called to order by President Schultz at 4:30 p.m. in the Library Board Room.
2. Trustee Shepley moved to accept the minutes of the January 15, 1997 Board meeting. The motion was seconded by Adams. All voted AYE.

**MOTION CARRIED**

3. Correspondence - None
4. Bills for Payment - Administrator Wsol reviewed the bills and the additions for the Board. Trustee Foley moved that the bills be paid. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

5. Librarian's Report - Administrator Wsol reviewed the following for the Board:
  - A. Updated the status of the computer technology throughout the Library.
  - B. The LSCA Title II Building Technology Accessibility grant to purchase a Laser jet printer.
  - C. The upcoming Youthlink program
  - D. The increase in monthly circulation.
6. Financial Report - Treasurer Shepley reported that the budget is in the seventh month and has used 44.65% of the funds. No line items were in the negative.
7. OTHER REPORTS
  - A. Friends of the Library - A book discussion group will be organized. The title of the first book will be "Death in the Family". The first meeting is scheduled for March 13, 1997. A book sale will be scheduled for April.

- B. Crete Library Foundation - Administrator Wsol reported on the following:
1. Technology Grants for Computers
  2. The Paver sales will again be open this Spring.
- C. Art and Decor Committee - Trustee Murray reported on the following:
1. The purchase of the Art work for the childrens' area using the pennies around the Library and Friends funds.
  2. The plans for the April Art Fair with children and local artists participating.
  3. The plans for the Computer Room donation recognition.
  4. The plans of the Womens Club purchasing a sculpture for the outside patio area.

8. Visitors Speak - None

9. **OLD BUSINESS**

- A. Construction Project Update - Administrator Wsol reported on the following:
1. Oliver Structures has filed for Chapter 11. The details were discussed and our legal counsel has advised that our claim for this project is still valid.
  2. The outstanding punch list items were reviewed.
  3. The revised budget sheet was reviewed.

**CONSTRUCTION BILLS FOR PAYMENT**

Trustee Foley moved that the bills for Municipal Services Corporation in the amount of \$374.34 and Klein, Thorpe, and Jenkins in the amount of \$5,612.00 be paid. The motion was seconded by Shepley. On roll call the Board voted as follows:  
AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley.  
NAY - None

**MOTION CARRIED**

After a review of the bill from LZT/F Trustee Shepley moved that the bill in the amount of \$4,233.12 be paid. The motion was seconded by Adams. On roll call the Board voted as follows:  
AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley.  
NAY - None

**MOTION CARRIED**

IDOT Report - Administrator Wsol reported that the IDOT has issued an acceptance letter regarding the new Library construction project.

- B. ILA/LACONI dinner for Paul Simon - Trustee Shepley moved that the Library purchase a ticket in the amount of \$40.00 for any Trustee that wishes to attend this April 19, 1997 dinner. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

**9. NEW BUSINESS**

- A. Building Controls Maintenance Contract - Trustee Adams moved to approve an annual contract with Automatic Building Control Inc. for the amount of \$1,200.00. The motion was seconded by Foley. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

- B. Cleaning Contract - Administrator Wsol informed the Board that the current contract will be terminated on March 4, 1997 at 5:00 p.m. The bids for the period after this point are not complete. Administrator Wsol will contact the Board members next week.

- C. Policy on Collateralization of Investments - After a review of this document Trustee Shepley moved that Resolution 1997-2 (Collateralization of Investments) be accepted. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley. NAY - None

**MOTION CARRIED**

- D. Resolution establishing the Crete Public Library District Technology Fund - No action taken
- E. SLS Legislative Reception - Administrator Wsol announced that this reception will be held on March 7, 1997 at the Orland Park Public Library from 4:00 p.m. until 6:00 p.m.
- F. Nomination of System Directors - Trustee Murray moved that Herb Schultz be nominated as a Director. The motion was seconded by Engel. All voted AYE.

**MOTION CARRIED**

Trustee Murray moved that Administrator Wsol be the Voting designate. The motion was seconded by Engel. All voted AYE.

**MOTION CARRIED**

- G. Post Prom donation - Trustee Shepley moved that a dictionary be donated for this years' Post Prom event. The motion was seconded by Adams. On roll call the Board voted as follows:  
AYE - Adams, Engel, Foley, Mucha, Murray, Schultz and Shepley.  
NAY - None

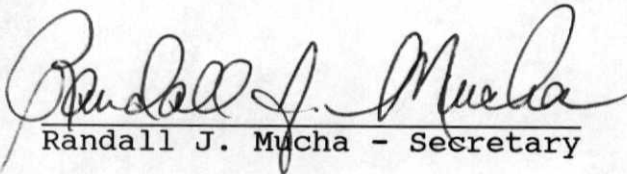
**MOTION CARRIED**

- H. Public Library Membership Agreement - After a review by Administrator Wsol Trustee Adams moved to accept this Membership Agreement. The motion was seconded by Shepley. All voted AYE

**MOTION CARRIED**

10. President Schultz adjourned the meeting at 6:30 p.m.

NEXT BOARD MEETING MARCH 19, 1997 AT 4:30 p.m.

  
Randall J. Mucha - Secretary