

CRETE PUBLIC LIBRARY DISTRICT BOARD

May 21, 1997

4:30 P.M.

AGENDA

1. Call to order
2. Swearing in of newly elected board members
3. Election of officers
4. Minutes of the regular board meeting of April 16, 1997
5. Correspondence
6. Bills for payment
7. Librarian's report
8. Financial report
9. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
 - C. Art and Decor Committee
10. Visitors speak
11. Old Business
 - A. Construction project update
reports from surety
reports from LZT/Filliung
 - B. SERVING OUR PUBLIC: Chapters III, VII
12. New Business
 - A. Internet access for Trustees
 - B. Agreement for internet service
 - C. Schedule for interviews for new board member
 - D. gift in honor of Rose Marie Foley
13. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

BOARD MEETING OF MAY 21, 1997

PRESENT: Trustees Adams, Engel, Mucha, Schultz and Shepley,
Administrator Wsol

ABSENT: Trustee Murray

1. The meeting was called to order by President Schultz at 4:30 p.m. in the Library Board Room.
2. Treasurer Shepley swore in the newly elected board members. (Engel, Mucha and Schultz)
3. Election of Officers - Trustee Adams moved to elect the following officers:

President - H. Schultz
Vice President - S. Murray
Secretary - M. Engel
Treasurer - F. Shepley

The motion was seconded by Mucha. All present voted AYE.

Absent - Murray

MOTION CARRIED

4. Trustee Shepley moved that the minutes of the April 16, 1997 meeting be approved as corrected. The motion was seconded by Engel. All present voted AYE.

Absent - Murray

MOTION CARRIED

5. Correspondence - Secretary Mucha read the following:
 - A. A thank-you card from Rose Marie Foley.
 - B. A notice from the school district regarding a technology meeting on May 1, 1997.
6. Bills for Payment - After a review and explanation of the bills Trustee Shepley moved that the bills be paid. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Schultz and Shepley. NAY - None

Absent - Murray

MOTION CARRIED

7. Librarian's Report - Administrator Wsol reviewed the following for the Board:
 - A. The SLS vendor review process.
 - B. The Children Service area is getting ready for the summer reading program.
8. Financial Report - Treasurer Shepley reported that 69% of the budget has been spent and the fiscal year has two months left.
9. Other Reports
 - A. Friends of the Library - Administrator Wsol reported that an entry will be in the Memorial Day parade. The group also made \$600.00 from the recent book and bake sale.
 - B. Crete Library Foundation - No report
 - C. Art and Decor Committee - This group met last night and are scheduling a local artist exhibit at the end of September.
10. Visitors Speak - None
11. Old Business
 - A. Construction Project Update - Administrator Wsol presented the Board with construction related bills from LZT/F and Klein, Thorpe and Jenkins. After a discussion of the bills Trustee Shepley moved that the bills be paid. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Schultz and Shepley. NAY - None

Absent - Murray

MOTION CARRIED

Administrator Wsol discussed in detail the recent discussions with all parties regarding the building claims. In addition a letter was read that was prepared by our counsel regarding avenues that may need to be taken. After much discussion Trustee Shepley moved to pursue the Library's counterclaim with Oliver and to file an appearance to the subcontractor (Carpeting) claim. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Schultz and Shepley.

Absent - Murray

MOTION CARRIED

- B. Serving our Public - Administrator Wsol discussed Chapter 3 (Personnel) and identified areas that need to be addressed. Chapter 7 (Public Relations and Marketing) was also reviewed and items falling short of compliance were also highlighted.

The FY 97-98 goals were distributed and reviewed at this time.

12. **NEW BUSINESS**

- A. Internet access for Trustees - Administrator Wsol reviewed this program for the Board and if a Trustee is interested Sharon should be contacted in the near future.

- B. Agreement for Internet Service - After a review of previous years' agreement, Trustee Shepley moved to approve \$672.00 for the annual SLS agreement. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Schultz and Shepley. NAY - None

Absent - Murray

MOTION CARRIED

- C. Schedule for Interviews for New Board Member - Administrator Wsol informed the Board that she has received four applications. The interview meeting was scheduled for June 5, 1997 from 6:00 p.m. until 9:00 p.m.

- D. Gift in Honor of Rose Marie Foley - Trustee Engel moved to approve an \$100.00 purchase for the collection in honor of Rose Marie. The motion was seconded by Shepley. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Schultz and Shepley.

Absent - Murray

MOTION CARRIED

- E. Trustee Workshop - Administrator Wsol informed the Board of a SLS workshop on May 29, 1997 titled "Financial Matters or Finance Matters".

- F. Second Century ILA Fund Drive - Trustee Shepley moved to approve \$100.00 for this fund drive. The motion was seconded by Engel. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Schultz and Shepley. NAY - None

Absent - Murray

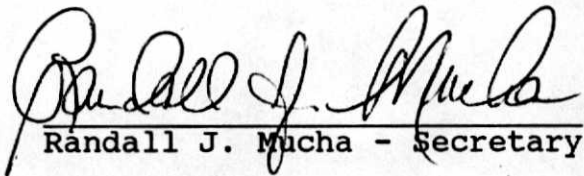
MOTION CARRIED

- G. Parking lot sealed and marked - After a review of two bids Trustee Shepley moved to accept the bid from Suburban Sealcoat in the amount of \$2250.00. The motion was seconded by Adams. On roll call the Board voted as follows: AYE - Adams, Engel, Mucha, Schultz and Shepley. NAY - None

MOTION CARRIED

13. President Schultz adjourned the meeting at 6:25 p.m.

NEXT BOARD MEETING JUNE 18, 1997 AT 4:30 p.m.


Randall J. Mucha - Secretary